

# Uni Trust Surajba Mahila Arts College

NAAC "B" Grade

*Technical School Compound, Mill Road,  
NADIAD-387001, Dist. Kheda (Gujarat)*

Affiliated to Gujarat University - Ahmedabad



Estd. 1966

## **RE ACCREDITATION REPORT**



**UNI TRUST SURAJBA MAHILA ARTS COLLEGE**  
(Managed By : Sardar Vallabhbhai Samajseva Trust)  
New Shorock Mill Road, NADIAD - 387 001. (GUJARAT)  
Ph No. 0268 - 25 66555, 25 65425  
NAAC Accredited Grade : B

**Ref No :**

**Date :**

To,  
The Director  
NAAC  
P.O.Box no. 1075  
Nagarbhavi, Bengalooru-560072

**Sub: Submission of RAR for RE-ACCREDITATION of our College**

**Ref:** Your letter no. NAAC/WR/GH/GJ/59/2<sup>nd</sup> Cycle-Gen/2013 dtd. 9-10-'13

Dear sir,

Our college had been accredited on **16-9-2008** with the 'B' grade. Hence, we are submitting our Self-Assessment Report in 5 copies along with 5 CDs as per the NAAC manual.

We trust you will find the same in order.

***We are also inviting the Peer Review Team to visit our College for assessment any time from 1<sup>st</sup> to 10<sup>th</sup> June, '14. Our constraints of time are due to the following two reasons:***

1. Most of our staff is busy on election duty from 30<sup>th</sup> April upto 16<sup>th</sup> May. It is only fair to give them a break of 15 days thereafter.
2. After 10<sup>th</sup> June, the rains may come any time, and our college, being situated in lowlands, is prone to flash flooding and waterlogging. This may prove a hindrance for the physical visits any time after the 10<sup>th</sup> of June.

***In case this is not suitable, it is our request to schedule the visit after October, '14, when the rains will be well and truly over.***

We shall be greatly obliged for this accommodation, in view of the peculiar situation this year due to elections.

With warm regards,

Yours very truly

[Dr.] Hasit H. Mehta

# **UNI. TRUST SURAJBA MAHILA ARTS COLLEGE**

**Nadiad, Gujarat**

(Affiliated to Gujarat University, Ahmedabad)

**Managed by**

**Sardar Vallabhbhai Samajseva Trust**

**[Sardar's Birth Place]**

## **RE ACCREDITATION REPORT**

**:: Submitted to ::**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE – 560 072**

**MARCH – 2014**

**Dr. HASIT.H.MEHTA**

**PRINCIPAL**

**Email : [utsmahilaarts@yahoo.in](mailto:utsmahilaarts@yahoo.in)**

**Website : [www.mahilaarts.org](http://www.mahilaarts.org)**

# Index

| <b>Sr.No</b> | <b>Contents</b>                             | <b>Page No.</b> |
|--------------|---|-----------------|
| <b>1</b>     | <b>Preface</b>                              | <b>1</b>        |
| <b>2</b>     | <b>Executive Summery (SWOC )</b>            | <b>3</b>        |
| <b>3</b>     | <b>Vision and Mission</b>                   | <b>4</b>        |
| <b>4</b>     | <b>About our town and Trust</b>             | <b>5</b>        |
| <b>5</b>     | <b>Town Map</b>                             | <b>6</b>        |
| <b>6</b>     | <b>Declaration by the Head of Institute</b> | <b>7</b>        |
| <b>7</b>     | <b>College Parivar</b>                      | <b>8</b>        |
| <b>8</b>     | <b>Profile of the College</b>               | <b>9</b>        |
| <b>9</b>     | <b>Criteria I</b>                           | <b>18</b>       |
| <b>10</b>    | <b>Criteria II</b>                          | <b>27</b>       |
| <b>11</b>    | <b>Criteria III</b>                         | <b>52</b>       |
| <b>12</b>    | <b>Criteria IV</b>                          | <b>75</b>       |
| <b>13</b>    | <b>Criteria V</b>                           | <b>86</b>       |
| <b>14</b>    | <b>Criteria VI</b>                          | <b>113</b>      |
| <b>15</b>    | <b>Criteria VII</b>                         | <b>137</b>      |
| <b>16</b>    | <b>Evaluation Report of Gujarati</b>        | <b>152</b>      |
| <b>17</b>    | <b>Evaluation Report of Economics</b>       | <b>161</b>      |
| <b>18</b>    | <b>Evaluation Report of Psychology</b>      | <b>168</b>      |
| <b>19</b>    | <b>Evaluation Report of English</b>         | <b>175</b>      |
| <b>20</b>    | <b>Evaluation Report of Sociology</b>       | <b>181</b>      |
| <b>21</b>    | <b>Post-accreditation Initiatives</b>       | <b>188</b>      |
| <b>22</b>    | <b>Annexure (1 to 5)</b>                    | <b>194</b>      |

## PREFACE

It is with sense of fulfillment that we place the Re-accreditation Report (RAR) of the college before National Assessment and Accreditation Council (NAAC) Bangalore. The whole process of Accreditation and Re-accreditation has enabled us to take stock of progress made both quantitatively and qualitatively by the college since its accreditation in 2007. We have taken pains to show progress in all the suggestions of the NAAC Peer Team. The details are given in this Report.

*Anyone who visit the Uni Trust Surajba Mahila Arts College first time since the last visit of the NAAC peer team in 2008, will not believe his eyes it has undergone a complete meta-morphosis. The dirty open drain beside the college is replace by a concrete walk-way flanked by beautiful garden, class rooms are renovated with modern technology along with an extended library and well equipped theater and an open air auditorium. A new vibrancy pervades the whole atmosphere with enthusiastic students and eagerly involved faculty. Modern teaching learning methods are supplemented by increased extra-curricular activities including an additional NSS unit and a ladies NCC unit. All in all, a spectacular change is all too apparent in all departments of college education*

We feel we are the genuine “secular” missionaries: to put our motto in action, our staff – both teaching and non-teaching – has sacrificed their vacations to convince poor girls in rural areas to continue their studies beyond schools, by showing them and their families the benefits of higher education for girls, even married girls. It is satisfying to find that the families agree, and finally, these girls do better at exams than the average University student! That is when we feel that life has been worth living. After all, if the teachers do not feel that they are doing something worthwhile, what values will the students imbibe? We are filled with a sense of crossing a milestone as the college has seen an upward trend in all spheres: whether it is our contribution to extending higher education to poor girls in rural areas, or providing our students the competence to withstand global competition, or providing them with values most relevant to their station in life or in as technical a task as the adoption of modern teaching-learning technology.

The Report also deals with our efforts in competency development of our staff, and the great strides they have made in their research output. Many new courses have been launched, and students have benefited greatly by participating in many co-curricular and extra-curricular activities, as can be inferred by the kind of prizes they have won. They have also acquired special skills to help them seek good jobs or simply start their own businesses. This can be seen from the kind of placement they have secured in the Placement Fairs organised by the college.

It is also a measure of satisfaction to report our BEST PRACTICES. The most important reason for this satisfaction is that we evolved these practices AFTER a change in our hearts and minds; then we reinforced this changed while refining them, and now we have brought them to a stage where they can be easily transferred to other institutions, and bring benefits to them.

Considering the challenges which the College and its faculty faced in 2006, we can safely say that we have achieved a measure of achievement, and are now ready to take on the

challenge of being designated as a “College with potential for excellence.” Recognising our potential and strengths, UGC has given us grants totaling Rs. 1.40 crores in the last 5 years, even though they had not given any grant in the earlier 35 years of our existence.

To give a simile, we feel we have climbed a mountain peak, and find ourselves gazing at the beauty of the land before us, and the many more peaks we are sure we would enjoy climbing!

(Dr.) Hasit H. Mehta

Principal

# Executive Summery

## SWOC ANALYSIS OF THE COLLEGE

---

|  |  |
|--|--|
| <p><b><u>STRENGTHS</u></b></p> <ul style="list-style-type: none"> <li>◆ Faculty commitment and dedication</li> <li>◆ Contacts with students in rural areas</li> <li>◆ Technology use appropriate to our conditions</li> <li>◆ Good infrastructure</li> <li>◆ Students receptive and disciplined</li> <li>◆ Dynamic college management</li> <li>◆ Excellent support from parent body [Trust]</li> <li>◆ 1 former VC and 5 retired Principals/ HoDs are Trustees, apart from local industrialists</li> <li>◆ Good relations with sister concerns of the Trust</li> <li>◆ Good relations with the neighbourhood due to our assumption of social responsibility</li> <li>◆ Goodwill with UGC and other funders, who have funded College upto Rs.1.88 crores in the last 5 years</li> </ul> | <p><b><u>WEAKNESSES</u></b></p> <ul style="list-style-type: none"> <li>◆ High drop-out rate, due to being a Girls' college</li> <li>◆ Students come from very disadvantaged backgrounds, so they have:             <ul style="list-style-type: none"> <li>○ Low exposure to the world</li> <li>○ Low academic caliber</li> <li>○ Low physical strength, thus difficulty to go in for sports</li> </ul> </li> <li>◆ Insufficient faculty and staff</li> <li>◆ Land requires huge funds for development</li> </ul> |
| <p><b><u>OPPORTUNITIES</u></b></p> <ul style="list-style-type: none"> <li>◆ Great scope for, and demand for, higher education, particularly in the backward sections of the society</li> <li>◆ Responsive parents</li> <li>◆ Encouragement and cooperation from Local bodies, witnessed by their cooperation in covering up the drain in the campus, the bus service and security assistance from Police Dept.</li> <li>◆ Land available to expand to any extent foreseeable</li> <li>◆ Government openness and programmes for providing funding</li> </ul>  | <p><b><u>CHALLENGES</u></b></p> <ul style="list-style-type: none"> <li>◆ Lowering the already low caliber of the incoming students</li> <li>◆ Paucity of own funds for land development</li> <li>◆ Security issues due to the surrounding areas</li> <li>◆ Though demand for education is high and growing, <u>its forms are changing</u> beyond our existing shape – we need to adapt for which we may not have enough resources</li> </ul>   |

## **OUR VISION**

*To Develop the nation cherishing the memory of Sardar Vallabhbhai Patel and his ideals of dignity of labor and spirit of service and co-operation;*

*To Strengthen the society in its commitment to national unity, freedom from fear, pursuit of knowledge and Karmayoga.*

## **OUR MISSION**

*To strive for an enlightened, creative and diligent society by promoting personal efficiency and initiative to work for all-round national development, especially by empowering women and other weaker sections of society, mainly through higher education.*

## About Our Town

Mention ‘Sakshara-Bhoomi’ [Land of the Learned] to any Gujarati, and he will identify it immediately with Nadiad (pop. 3,00,000) because mine famous men of letters in Gujarat lived here in the late 19<sup>th</sup> and early 20<sup>th</sup> century.

Situated midway between Ahmedabad and Vadodara (about 60km from both), it is the district headquarters of Kheda District. Sardar Patel was born here and matriculated from the Nadiad’s government High School, now named after him. Gandhiji conducted his first “No-Tax Campaign” (Satyagraha) from here, and the town was always active in the independence movement.

A large commercial center, it also boasts of Dharmasinh Desai Institute of Technology, a University of Technology and many colleges of arts, commerce, law, ayurvedic medicine etc. It also has well known hospitals like Kidney hospital, Cardiac hospital, Ayurvedic Hospital, Mahagujarat Hospital, Mission Hospital etc.

### About Our Sardar Vallabhbhai Samaj Seva Trust

Our Trust, Sardar Vallabhbhai Samaj Seva Trust was established as a permanent memorial to Sardar Saheb at Nadiad. Its objectives were to inculcate the virtues of fearlessness, efficiency, dedication, diligence etc. in children and young men and women, and in order to train the future generations so that they would become ideal citizens of this country. The Trust was founded on the auspicious Vasant Panchmi Day [the harbinger of Spring] in the Vikram Year 2011 [C.E.1965], with Shri Morarji Desai as its chairman and Shri Babubhai Jashbhai Patel as its Vice-Chairman. Today, the small sapling has become a full-grown Banyan Tree, sheltering many organisms beneath it.

#### Institutions

1. Uni Trust Surajba Arts College (only all-Girl’s Arts College in Kheda district).
2. Dharamsinh Desai Technical High School (only Technical high school in kheda district).
3. Sardar Patel High school ( where Sardar Saheb studied upto matriculation).
4. Sardar Patel Primary School.
5. Haribhai Desai Primary School.
6. Pravinbhai Patel Sanskruti Vidyalaya affiliated to Somnath Sanskrit University.
7. Ipcowala Computer Center.

#### Trustees

1. Shree Natubhai H. Desai: President [chairman:Desai brothers ltd., Pune, Bangaluru]
2. Shree Kulinchandra P. Yajnik: Chairman [former vice-chancellor, retired IAS officer]
3. Dr. Yagneshbhai M. Mehta: Managing trustee [former principal, j & j science college, Nadiad]
4. Prof. Vinodbhai Adhvaryu : Managing trustee [former Principal,Balasinor College]
5. Prof. Himanshubhai Dave: Trustee [Former H.O.D. Dharmsinh Desai University, Nadiad]
6. Dr. M.H.Patel : Trustee [Former H.O.D. Sardar Patel University, V.V.Nagar]

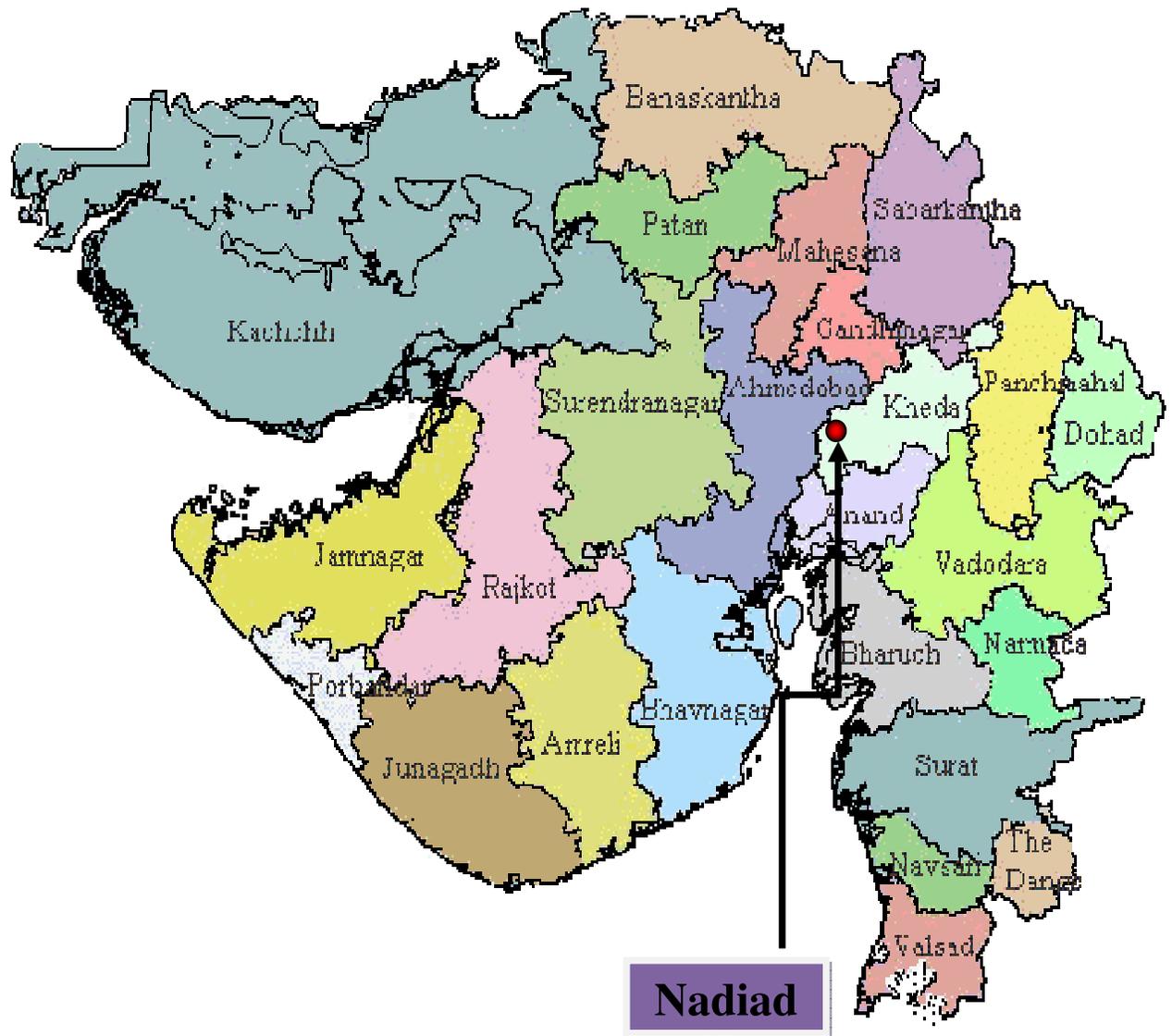
#### Campus

The college is situated in the beautiful Sardar Baug campus, where more than 1400 students from primary to college level are getting their education. They come from as many as 90 villages in the vicinity of Nadiad to his 23 acre campus. As the institutions are fully granted by government, the students get their education at very affordable fees. As many as 78% of the students are from the backward communities and 65% come from rural areas.

#### Objectives

Our Principal objective is to provide very high quality education and also support our students to grow their career by teaching, canceling and promoting them to various areas.

## :OUR TOWN:



## Declaration by the Head of Institute

I certify that the data included in this Re accreditation Reports (RAR) are true the to the best of my knowledge.

This RAR is prepared by the institution after internal discussion, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this RAR during the peer team visit.

Place : Nadiad

Principal

Date : 26/03/2014

## COLLEGE PARIVAR

| Sr.No. | Name               | Designation     | Qualifications       | Date of Joining |
|--------|--------------------|-----------------|----------------------|-----------------|
| 1      | Dr. H.H.Mehta      | Principal       | M.A.Ph.D.            | 01/01/98        |
| 2      | Shri D.M.Panchal   | Asso. Prof..    | M.A.B.Ed.M.Phil      | 01/10/92        |
| 3      | Shri R.R.Parmar    | Asso. Prof..    | M.A.B.Ed.            | 01/12/93        |
| 4      | Smt. B.M.Mehta     | Asso. Prof..    | M.A.M.Phil           | 17/08/92        |
| 5      | Dr. B.T.Dodiya     | Asso. Prof.     | M.A.Ph.D.            | 01/12/95        |
| 6      | Dr. B.N.Parekh     | Asso. Prof.     | M.A.Ph.D.            | 21/11/94        |
| 7      | Shri P.N.Prajapati | Asso. Prof.     | M.A.B.Ed.LL.B.       | 21/11/94        |
| 8      | Smt. S.V.Sharma    | Assi. Prof.     | B.A. B.P.Ed          | 18/08/10        |
| 9      | Dr. A.J.Brahmbhatt | Lect. Part Time | M.A.Ph.D             | 08/11/95        |
| 10     | Smt. J.M.Desai     | Lect. Part Time | M.A.                 | 16/11/95        |
| 11     | Miss B.V.Trivedi   | Lect. Part Time | M.A.                 | 10/02/97        |
| 12     | Shri B.B.Prajapati | Sr. Clerk       | M.Com                | 31/12/05        |
| 13     | Shri K.V.Ninama    | Jr. Clerk       | S.S.C.               | 01/04/83        |
| 14     | Shri S.B.Sinde     | Watchman        | 5 <sup>th</sup> Pass | 01/05/83        |
| 15     | Shri K.B.Rohit     | Sweeper         | S.S.C.               | 01/04/92        |

### VISITING STAFF

|    |                        |                                       |
|----|------------------------|---------------------------------------|
| 1  | Prof. N.K.Yagnik       | B.Tech., M.B.A. (IIM)                 |
| 2  | Shri M.I.Dabhi         | M.A.,M.Phil,M.Ed.,NET,SLET – Gujarati |
| 3  | Shri P.Joshi           | M.A.B.Ed.,M.Phil,NET,GSET – Gujarati  |
| 4  | Shri T.R.Parmar        | M.A.M.Phil,M.S.W – Sociology          |
| 5  | Smt. D.K.Sharma        | M.A., M.Phil, B.Ed -- Sociology       |
| 6  | Ku.S.S.Shaikh          | M.A. Economics                        |
| 7  | Smt. A.N.Sharma        | M.A.,B.Ed. -- Economics               |
| 8  | Ku.D.D.Sevak           | M.A., M.Phil – Psychology             |
| 9  | Shri S.N.Kumar         | M.A.-- English                        |
| 10 | Smt. J.U.Solanki       | B.Com, M.Lib. Librarian               |
| 11 | Shri H.H.Parekh        | Adviser                               |
| 12 | Shri S.P.Desai         | A/c. Clerk                            |
| 13 | Shri A.C.Shah          | Server Controller                     |
| 14 | Shri Vishal Rami       | P.G.D.C.A. – Co-ordinator             |
| 15 | Smt. Hiral Bhatt       | P.G.D.C.A. – Lab assistance           |
| 16 | Shri Somabhai Thakor   | Night Watchmen                        |
| 17 | Shri Kalpesh Damor     | W.Men                                 |
| 18 | Shri Ramanbhai Talpada | Mali                                  |
| 19 | Smt. D.A.Rathod        | Peon                                  |

### DEPARTMENTS

| Academic Department |
|---------------------|
| 1. Gujarati         |
| 2. Sociology        |
| 3. Economics        |
| 4. Psychology       |
| 5. English          |

| Co & Extra Curriculum Department |                             |
|----------------------------------|-----------------------------|
| 1. N.S.S.                        | 9. Wall Magazine            |
| 2. N.C.C                         | 10. Feed Back               |
| 3. C.W.D.C                       | 11. Career & Placement Cell |
| 4. Sports                        | 12. Redressal Cell          |
| 5. Library                       | 13. Computer Lab            |
| 6. Exam                          | 14. SCOPE                   |
| 7. Student Union                 | 15. P.G.D.C.A.              |
| 8. IQAC                          | 16. Certificate Courses     |

# PROFILE OF THE COLLEGE

## INSTITUTIONAL DATA

1. Name and address of the college  
Name : **Uni. Trust Surajba Mahila Arts College**  
Address : **Sardar Bagh Campus, Opp. Subhash Nagar, Mill Road,**  
City : **NADIAD District: Kheda State: Gujarat**  
Pin code : **387 001**  
Website : **www.mahilaarts.org**

2. For Communication

| Name  | Area / STD Code             | Tel. No.          | Mobile No.        | Fax No.                 | E-mail  |
|---|-----------------------------|-------------------|-------------------|-------------------------|---|
| <b>Principal :<br/>Dr.H.H.Mehta</b>           | <b>0268</b>                 | <b>2566555</b>    | <b>9825780889</b> | <b>0268<br/>2566555</b> | <a href="mailto:utsmahilaarts@yahoo.in"><b>utsmahilaarts@yahoo.in</b></a> |
| Vice Principal                                | Not Applicable              |                   |                   |                         |   |
| <b>Steering<br/>Committee<br/>Coordinator</b> | <b>Pro.Niraj<br/>Yagnik</b> | <b>9824040678</b> |                   |                         |   |

3. Status of Institution:  
I. **Affiliated College**   
II. Constituent College  
III. Any Other (specify)

4. Type of Institution:  
a. By Gender  
i. For Men  
ii. **For Women**   
iii. Co-education  
b. By Shift  
i. **Regular**   
ii. Day  
iii. Evening

5. Is it recognized minority institution?

Yes  
No

If yes specify the minority status (Religious/Linguistic/any other) and provide documentary evidence

6. Source of funding  
I. Government  
II. **Grant-in-aid**   
III. Self financed  
IV. **Any Other (Local N.G.O)**   
(Specify the type)



- **Play ground**
- Swimming pool
- Gymnasium
- Hostel
- Girl's hostel - 
  - **Number of hostels :**  **1**
  - Number of inmates
  - Facilities (mention available facilities) Basic Facilities are available
- Working women's hostel
  - Number of inmates
  - Facilities (mention available facilities)
- Residential facilities for teaching and non - teaching staff (give number available-cadre wise)
- **Cafeteria**
- Health centre
- **First aid,**  Inpatient, Outpatient, Emergency care facility, ambulance.....
  - Health centre staff
  - **Qualified doctor**
    - Full time
    - Part time
  - Qualified Nurse
    - Full time
    - Part time
- Facilities like banking, post office, book shops
- **Transport facilities to cater to the needs of students**
- Animal house
- Biological waste disposal
- **Generator or other facility for management/regulation of electricity and voltage**
- Solid waste management facility
- Waste water management
- Water harvesting

12. Details of Programmes offered by the institution

| Sr  | Programme Level    | Name of the Programme /course | Duration Years | Entry Qualification         | Medium Of Instruction                              | Sanctioned Student Strength | Number of Students Admitted |
|-----|--------------------|-------------------------------|----------------|-----------------------------|--|-----------------------------|-----------------------------|
| I   | Under graduate     | <b>B.A.</b>                   | <b>3</b>       | <b>36%</b>                  | <b>H.S.C. or Equivalent Gujarati &amp; English</b> | <b>Sem-1 [130]</b>          | <b>186</b>                  |
| II  | Post-graduate      | <b>M.A.</b>                   | <b>2</b>       | <b>36%</b>                  | <b>Gujarati</b>                                    | <b>Sem-1 [70]</b>           | <b>139</b>                  |
| III | M.Phil             |                               |                |                             |  |                             |                             |
| IV  | Ph.D.              |                               |                |                             |  |                             |                             |
| V   | Certificate Course | <b>1.Yog, 2.Jyotish,</b>      | <b>1</b>       | <b>12<sup>th</sup> Pass</b> | <b>Gujarati</b>                                    |                             |                             |

|          |                        |   |          |                      |                              |  |  |
|----------|------------------------|---|----------|----------------------|------------------------------|--|--|
|          |                        | <b>3.VastuSastra,<br/>4.Temple<br/>Management</b> |          |                      |                              |  |  |
| VI       | UG<br>Diploma          |   |          |                      |                              |  |  |
| VII      | PG<br>Diploma          | <b>PGDCA</b>                                      | <b>1</b> | <b>U.G.<br/>Pass</b> | <b>Guj &amp;<br/>English</b> |  |  |
| VII<br>I | Any Other<br>(Specify) |   |          |                      |                              |  |  |

13. Does the college offer self-financed Programmes ?

Yes  No

If yes, how many? **1**

14. New programmes introduced in the college during the last five years if any ?

Yes  No Number **05**

15. List the department: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes similarly, do not list the departments offering common compulsory subjects for all the programs like English, regional languages etc.)

| Particulars                    | UG       | PG       | Research   |
|--------------------------------|----------|----------|------------|
| Science                        |          |          |            |
| Arts                           | <b>3</b> | <b>3</b> | <b>---</b> |
| Commerce                       |          |          |            |
| Any other not covered above No |          |          |            |

16. Number of programmes offered under (Programme means a degree course like BA,BSc,MA,M.Com)

- a. Annual system  
**b. Semester system**   
c. Trimester system

17. Number of Programmes with

- a. Choice Based Credit System  
**02 (U.G and P.G Arts)**  
b. Inter/multidisciplinary Approach  
**03 (Gujarati, Economics, Sociology)**  
c. Any other (Specify and provide details)  
**05 (Yog, Jyotish, Vastu Sastra, Temple Management ,PGDCA)**

18. Does the college offer UG and/or PG programmes in Teacher Education ?

Yes  No

If yes,

- Year of Introduction of the programme(s).....(dd/mm/yyyy) and number of batches that completed the program
- NCTE recognition details (if applicable)  
Notification No.:.....  
Date:.....(dd/mm/yyyy)  
Validity.....
- Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

19. Does the college offer UG or PG programme in Physical Education?

Yes  No

If yes

- Year of Introduction of the programme(s).....(dd/mm/yyyy) and number of batches that completed the program
- NCTE recognition details (if applicable)  
Notification No.:  
Date:  
Validity
- Is the institution opting for assessment and accreditation of Teacher Education Programme separately?  
Yes No

20. Number of teaching and non-teaching positions in the Institution

| Position                     | Teaching faculty |    |                     |   |                     |   | Non-teaching staff |    | Technical staff |   |
|------------------------------|------------------|----|---------------------|---|---------------------|---|--------------------|----|-----------------|---|
|                              | Professor        |    | Associate Professor |   | Assistant professor |   | M                  | F  | M               | F |
|                              | M                | F  | M                   | F | M                   | F |                    |    |                 |   |
| Sanctioned by the University | --               | -- | 5                   | 3 | 2                   | 3 | 4                  | -- |                 | 1 |
| Yet to Recruit               |                  |    |                     |   |                     |   |                    |    |                 |   |
| Sanctioned by the Management |                  |    |                     |   | 4                   | 4 | 4                  | 2  | 1               | - |
| Yet to Recruit               |                  |    |                     |   |                     |   |                    |    |                 |   |

Non-Teaching Staff

**Sanctioned by University**

(M) 1. Shri Bhavesh B. Prajapati (Sr. Clerk) 2. Shri Kadkiyabhai V. Ninama (Jr. Clerk) 3. Shri Sahebrao B. Shinde (W. Man-Day) 4. Shri Khanabhai B. Rohit (Sweeper)

**Sanctioned by Management**

Non-teaching staff (M) : 1) . Shri Samir Desai (Account Clerk) 2) Shri Kalpesh Damor (Peon) 3) Ramanbhai Talpada (Mali) 4) Shri Somabhai Thakor (W. Man- Night)

Non-teaching staff (F) 1. Smt. Jyotsnaben Chauhan (Librarian) 2. Smt. Daxaben Rathod (Peon)

Technical staff: (M) Shri Aakar Shah

Technical Staff: (F) Hiralben Bhatt

21. Qualifications of the teaching staff:

| Highest qualification     | Professor |        | Associate Professor |        | Assistant professor |        | Total |
|---------------------------|-----------|--------|---------------------|--------|---------------------|--------|-------|
|                           | Male      | Female | Male                | Female | Male                | Female |       |
| <b>Permanent Teachers</b> |           |        |                     |        |                     |        |       |
| D.Sc./D/Litt              |           |        |                     |        |                     |        |       |
| Ph.D                      |           |        | 2                   | 2      |                     |        | 4     |
| M.Phil.                   |           |        | 1                   | 1      |                     |        | 2     |
| PG                        |           |        | 2                   |        |                     | 1      | 3     |
| <b>Temporary teachers</b> |           |        |                     |        |                     |        |       |
| Ph.D                      |           |        |                     |        |                     |        |       |
| M.Phil.                   |           |        |                     |        | 3                   |        | 3     |
| PG                        |           |        |                     |        | 2                   | 4      | 6     |
| <b>Part-time teachers</b> |           |        |                     |        |                     |        |       |
| Ph.D                      |           |        |                     |        | 1                   |        | 1     |
| M.Phil.                   |           |        |                     |        |                     |        |       |
| PG                        |           |        |                     |        |                     | 2      | 2     |

**Permanent Teachers**

Asso. Prof.(M) 1. Dr. H.H.Mehta, 2. Prof.Dr.B.T.Dodiya, 3. Prof.D.M.Panchal,  
4. Prof. R.R.Parmar, 5. Prof.P.N.Prajapati

Asso. Prof.(F) 1. Dr.H.J.Vyas 2. Prof. Dr.B.N.Parekh 3.Prof.B.M.Mehta

Assi. Prof (F) 1.Prof. Shruti V.Sharma

**Temporary Teachers**

Assi. Prof.(M) 1. Shri Mahendrasinh Dabhi 2. Shri Pinakinbhai Joshi 3. Shri Tushar Parmar  
4. Shri Swapnilkumar 5. Shri Vishal Rami

Assi. Prof. (F) 1. Ku. Sharifaben Shaikh 2. Smt. Alkaben Sharma 3.Ku. Dipaben Sevak  
4. Smt. Dharmishthaben Sharma

**Part Time Teachers**

Assi. Prof. (M) 1. Dr. Asvinbhai J. Brahmhatt

Assi. Prof. (F) 1. Prof. Jagrutiben N.Desai 2. Prof . Bhartiben V.Trivedi

22. Number of visiting Faculty/guest Faculty engaged with the College: **8**

23. Furnish the number of students admitted to the college during the last four academic years.

| Categories      | 2009-10 |        | 2010-11 |        | 2011-12 |        | 2012-13 |        |
|-----------------|---------|--------|---------|--------|---------|--------|---------|--------|
|                 | Male    | Female | Male    | Female | Male    | Female | Male    | Female |
| SC              |         | 90     |         | 100    |         | 111    |         | 98     |
| ST              |         | 14     |         | 17     |         | 16     |         | 24     |
| OBC             |         | 73     |         | 143    |         | 198    |         | 229    |
| General         |         | 169    |         | 143    |         | 120    |         | 105    |
| Other /Minority |         | 22     |         | 33     |         | 44     |         | 39     |
|                 |         | 368    |         | 436    |         | 489    |         | 495    |

24. Details on students enrollment in the college during the current academic year.

| Type of student   | UG         | PG         | M.Phil. | Ph.D | Total |
|---|------------|------------|---------|------|-------|
| Student from the same state where the college is located        | 151        | 183        |         |      |       |
| Student from other states of India NRI student Foreign students |            |            |         |      |       |
| NRI Students  |            |            |         |      |       |
| Foreign Students  |            |            |         |      |       |
| <b>Total</b>  | <b>151</b> | <b>183</b> |         |      |       |

25. Dropout rate in UG and PG (average of the last two batches)

| UG                | Admission         | Exam             | D.O       | Percentage   | Average        |
|-------------------|-------------------|------------------|-----------|--------------|----------------|
| 2010-2012         | <b>212 (F.Y)</b>  | <b>114 (T.Y)</b> | <b>98</b> | <b>46.22</b> | <b>39.61 %</b> |
| 2011-2013         | <b>212(F.Y)</b>   | <b>142(T.Y)</b>  | <b>70</b> | <b>33.01</b> |                |
| <b>PG</b>         |                   |                  |           |              |                |
| 10-11 To<br>11-12 | <b>73(Sem-1)</b>  | <b>31(Sem-4)</b> | <b>42</b> | <b>30.66</b> | <b>32.23 %</b> |
| 11-12 To<br>12-13 | <b>139(Sem-1)</b> | <b>92(Sem-4)</b> | <b>47</b> | <b>33.81</b> |                |

26. Unit Cost of Education

(Unit cost=total annual recurring expenditure (actual) divided by total number of students enrolled)

a. including the salary component **Rs.23329/- ( 11548108 ÷ 495 Students)**

b. excluding the salary component **Rs. 1245/- (616330 ÷ 495 Students)**

27. Does the college offer any other programme in distance education mode (DEP)

Yes No

If yes,

a. Is it registered center for offering distance education programmes of another university

Yes No

b. Name of university which has granted such registration.

c. Number of programmes offered

d. Programme carry the recognition of the Distance Education Council

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered.

(2012-13) Teacher Student Ratio **1:45.00** (495 Students ÷ 11 Teacher)

(2013-14) Teacher Student Ratio **1:38.18** (420 Students ÷ 11 Teacher)

29. Is the College applying for

Accreditation : **Cycle : 2**

Re-Assessment :

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle4 refer to re-accreditation)

30. Date of accreditation\* (applicable for Cycle2, Cycle3, Cycle4 and re-assessment only)  
Cycle 1: 24/04/2008 Accreditation Outcome / Result '**B**' *Grade with 2.11 Point.*  
\*Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.
31. Number of working Day :  
**225**
32. Numbering of teaching days during the last academic year  
**185**
33. Date of establishment of Internal Quality Assurance Cell (IQAC)  
**31/03/2009**
34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.  
**AQAR (i) 02/07/2009**  
**AQAR (ii) 21/08/2010**  
**AQAR (iii) 04/08/2011**  
**AQAR (iv) 11/10/2012**
35. Any other relevant data (not cover above) the college would like to include. (Do not include explanatory / descriptive information)

**(1) New programmes launched:**

A).Degree:

- M.A with Economics, Gujarati and Sociology.
- PGDCA

B) Diploma:

- Yoga
- Temple Management
- Astrology
- Vastushastra

C) Certificate:

- CCC
- Remedial Classes.

D) Career Oriented Courses:

- Mehndi
- Rangoli
- Beauty Parlor
- Computer related courses

**(2) Priority for ICT facility for Teaching and learning process:**

- 60 Computers
- 20 Broadband Connections
- 3 LCD
- 10 Take notes
- 5 Thin Clients

- 10 Classroom talky
- 4 sound systems
- 5LED 52' T.V.
- 1 Server Room

- (3) The entire Campus is Wi-Fi with Firewall; all the classrooms are chalk-and-board free.
- (4) Total 1,81,557/- Rs. have been spent for 4 seminars and 28,850 Rs. have been spent for 43 guest lectures to gain better academic and research exposure.
- (5) During these 5 years our asset creation has been developed to more than 1.88 crores (for canteen girls' hostel, library, garden, computer center, sports, smart class).
- (6) In view of the students hailing from deprived environment, training in computer applications and soft skill with a special focus on spoken English be given the necessary thrust
- (7) Computer with internet facility be provided in the reference service and the students be encouraged to us the same.
- (8) College has taken up with the university, the establishment of examination on priority.
- (9) Total Rs. 240000 has been paid in the form of remuneration to the faculty members for teaching 200 students under remedial program
- (10) NCC unit has been started very first time in the history of the college in year 2011-2012
- (11) Continuous improvement in results.
- (12) Permission received for the start of second unit of NSS, grant has been increased with the amount of Rs. 22,500/-. Now 50 more students can enroll with second unit.
- (13) In the year 2008-'09 the student strength was 321 but in the year 2013-'14, as many as 674 students were enrolled – this shows the growth of the college.
- (14) Started a poor girls' assistance scheme and provided help of Rs. 1 lakh to 100 girls of the college in the way of fees.
- (15) Motivated nearly 3,000 girls of 70 villages in the neighborhood for encouraging them for higher education.
- (16) Obtained feedback from students every year and instituted the feedback system.
- (17) The Institution received the Development Fund of **Rs.1,33,000/-** from Alumni Association and Rs. 3,47,000 donated by Parents Association.
- (18) Survey and counseling of nearly 1,000 households in nearby slums.
- (19) Totally Rs.15,00,000/- were spent in the construction of Public Toilets.

# CRITERION I:

## CURRICULAR ASPECTS

### 1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

#### OUR VISION

To Develop the nation cherishing the memory of Sardar Vallabhbhai Patel and his ideals of dignity of labor and spirit of service and co-operation;

To Strengthen the society in its commitment to national unity, freedom from fear, pursuit of knowledge and Karmayoga.

#### OUR MISSION

To strive for an enlightened, creative and diligent society by promoting personal efficiency and initiative to work for all-round national development, especially by empowering women and other weaker sections of society, mainly through higher education.

#### **Objectives of the College:**

- To empower women especially of weaker sections, through higher education
- To Endeavour for excellence through improvement of curricula and teacher training.
- To encourage Research activity.
- To work for mental development of students through seminars, training, camps and other extra-curricular activities.
- To inculcate values and ethics among students through focused program.
- To nurture values ethics among the students through their capacities would bloom fully.
- To Train Girl students to understand and tackle social problems faced by women in the society and to make them confident and self reliant.
- To organize value added courses and professional training which will increase the employability of students and render them useful to society.
- To work for all round development of women-folk comprising half of the country's human resource and thereby to contribute to the progress of the nation.

#### **Vision Mission and Objective**

- The institution has well defined vision, mission and objective which have been displayed at different places in the college premises.
- The important college document like Patheya and other pamphlets prepared from time to time spread to message of college vision and mission.
- In different competition, college functions, parents meetings and alumni meetings we share vision, mission and objective of institution with them and trying to fulfill it.
- Institution conducts orientation programmes, Seminar and workshops which are organized by faculty member to fulfill our objective.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- The college is affiliated to Gujarat University. Consequently it has to follow the curriculum fixed by the university.
- The action plan of the curriculum is planned based on HOD meeting, inter-department meeting collection of materials and discussion.
- In the beginning of every academic year, all the departments prepared out unit wise weekly, monthly and yearly academic plan which included lecture hours, educational tours inter departmental meetings seminar guest lectures and extension activities.
- Exposing the students to short term course in the form of Project with coloration to other institutions.
- Wall magazines from the students to show their creative ability.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- The institution conducts orientation programme for the students to make the students familiar with the subject.
- As our medium of study is Gujarati, institute have to translate the syllabus in Gujarati and have to collect material for students.
- Lecturers were trained to use contemporary teaching aids to prove their relevance.
- Every year books are related to syllabus are purchased by library of the institution.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- As the affiliated college we have to follow the curriculum designed by the University of Gujarat.
- Some of our faculty are members of BOS, who contribute to the curriculum design and development process. Members of BOS are Dr. Hasit Mehta, Principal, (Gujarati Department) and Prof. Bhavnaben Mehta (Sociology Department) Committee.
- Members of BOS decide the curricula and topics in detail in which faculty member can suggest and send suggestion letters and put them in action, if it is necessary.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

- The University conducts Orientation programme for the faculty members who impart course wise guidelines for the delivery of the curriculum, evaluation methods, innovative teaching methods and syllabus inputs to the lectures.

Interaction from other beneficiaries is by Educational Tours and having them as Guest lecturers. Details of subject wise guest lecturer and educational tour in the last 5 years:

| Subject    | Educational Tour | Guest Lecture |
|------------|------------------|---------------|
| Gujarati   | 04               | 22            |
| Sociology  | 04               | 04            |
| Economics  | 08               | 04            |
| Psychology | 05               | 05            |
| English    | 01               | 08            |

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

- Principal Dr. Hasit Mehta, Gujarati Department is a member of BOS.
- Prof. Bhavnaben Mehta, Sociology Department is also member of BOS.
- Some of the Suggestions of the faculty member are implemented by the university.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process (Needs Assessment, design, development and planning) and the courses for which the curriculum has been developed.

- Yes. Prof. D.M. Panchal professor of English has developed curriculum for Functional English.
- Principal Dr. Hasit Mehta (Gujarati Department) has sent suggestion letters to BOS and some of them are accepted by the university.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

- Syllabus of U.G. and P.G. are strictly followed by the institution.
- The feedback is taken from students, parents, alumni in the meetings organized by institution.
- The institution conducts programmes and extra lectures for weak students.
- We encourage the students for project work at the basic level.
- Placement Cell organizes workshop for better career options for students.
- Give more preference and importance to curriculum which is relevant to objective of the college.
- Overall performance of the institution is analyzed in the form of result and ranks obtained at the university examinations and students success in life.
- The institution prepares academic planner and divides the curriculum unit-wise and strictly follows it.

## 1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

| Sr. No. | Course            | Duration | Justification                        |
|---------|-------------------|----------|--------------------------------------|
| 1       | CCC               | 3 Month  | To empowering women                  |
| 2       | SCOPE             | 3 Month  | Empowering the weaker section women  |
| 3       | Yoga              | 1 Year   | For improvement of inner peace       |
| 4       | Vastushastra      | 1 Year   | Enlighten society                    |
| 5       | Jyotish           | 1 Year   | Tackle social problem                |
| 6       | Temple Management | 1 Year   | To include values & ethics           |
| 7       | Multimedia        | 1 Year   | Make them confident and self reliant |
| 8       | Child Care        | 3 Month  | Contribute to the progress of nation |
| 9       | P.G.D.CA.         | 1 Year   | Empowering through higher education  |
| 10      | Art and Craft     | 3 Month  | To encourage national unity          |

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

Our institution gives degree and diploma together over and above twinning / dual degree; with U.G. diploma in Vastu, Yoga, Temple Management, Jyotish and P.G.D.C.A. after graduation.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and courses
- Enrichment courses

Our College is offering 3 UG programmes, and 3 PG Programmes

**B.A.: Core Option** : Gujarati, Sociology, Economics.

**Elective Option:** Gujarati, Sociology, Economics, Psychology, Functional English.

**M.A.:** Gujarati, Sociology, Economics.

**Additional Course:** Mehndi, Craft, Glass Painting, Beauty Parlor, Computer Courses.

**Flexibility to the students to move from one discipline to another:** Students have flexibility to change main subject in Sem-3.

**Flexibility to pursue the programme with reference to the time frame:** A.T.K.T. as per the guidelines of Gujarat University provides the flexibility to pursue the programme with regard to time frame.

- 1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

As our college is affiliated to Gujarat University it is Grant-in-aid College, but for better opportunity for the students, we collaborate with other universities and offer productive self-financed programmes as below:

- Somanath Sanskrit University offered Diploma courses like Vastushastra, Jyotish, yoga, Temple Management and P.G.D.C.A.

Admission Procedure:

As per university guidelines, we distribute forms and collect fees.

Curriculum:

Curriculum is followed and prescribed by the Somnath Sanskrit University.

Fees Structure:

As per the rules and regulations of Somnath Sanskrit University.

Teacher Qualification:

All the departments are having adequate number of qualified faculty members as per the norms of the affiliated university.

Staff Salary:

Salary is credited into bank account of the staff members in the first week of every month. For all the staff members of self-finance courses, every year an increment based on their academic performance is given.

- 1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

- Yes we have other additional skill programme relevant to regional employment market like.
- Child care course in collaboration with international NGO Tribhovandas Foundation.
- MOU with Samjulaxmi Hospital.
- SCOPE with English Language Lab.
- Because of the initiative of the placement cell 10882 students from the District have faced different job interviews, and 804 students from various colleges of Kheda district got jobs.
- Our University is not given us such kind of affiliated syllabus for other course.

- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes', how does the institution take advantage of such provision for the benefit of students?

- Our university does not give us such kind of flexible syllabus for other courses.
- We have tied up with another University for extra courses.

### 1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

- As our College is affiliated to Gujarat University, we have to strictly follow the syllabus of university.
- Faculty members try to give their best efforts to each and every topic, for that in the beginning of the academic year every faculty made curriculum planner on different level like unit wise and week wise and in advance this planner is given to every students.
- Faculty completes the whole course first, and then conducts a revision within the capsule course.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

- In the College, the lecturers not limiting their work to classroom lectures. Faculty arranges visits to industries and various campaign for the project work of the students. Oral and practical tests are conducted according to the syllabus to cater to the need of the dynamic employment market Tours to historical places and field works are also organized for the benefit of students.
- From 2010-11 Semester system for U.G. Level.
- Workshops and Seminars are organized by placement cell periodically.
- Feedbacks from students and alumni about curriculum.
- Foundation and Soft skill are compulsory for students as may be decided by faculty.
- Expert lectures and extra classes for particular subjects.
- Personality Development
- Group Discussion.
- Workshops, Seminars Educational tours and project work.
- BISAG programme by "Sandhan", prescribed by Higher education department of Gujarat Government, Gandhinagar.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

- Ours is a Girls College, so we do not have any problems arising from gender issues, but for special problems of girls, we have activities like C.W.D.C., N.S.S. which provide education regarding environment conservation like planting trees, distributing plants etc.
- Students' Grievances Redressal Cell for students' problem regarding faculty, curriculum, college campus etc.
- Career and placement cell to provide job opportunities for students.
- Health club is working for health of students with nominal fees.
- Legal aid clinic to help students about law and constitution.
- UDISHA club is introduced by Gujarat Government which helps students for better job opportunities.

- Remedial programme and language lab help students to improve English and other subjects.
- Poor girls fund for those who are not able to pay college fees.
- Post prayer talks help to promote inner skill and make the students to speak without stage fear.
- English study circle is also started in our college.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

Moral and ethical values

| Course  | Subject   |
|---|---|
| Soft Skill                                      | <ul style="list-style-type: none"> <li>• National Ethics</li> <li>• Personality Development</li> <li>• Culture heritage of Gujarat</li> <li>• Learning from word leader</li> <li>• International relation</li> <li>• Indian tribal culture</li> </ul>     |
| Foundation                                      | <ul style="list-style-type: none"> <li>• Indian Epic traditional</li> <li>• Environment science</li> <li>• Value oriented education</li> <li>• Vedas and Upanishad</li> <li>• Gandhiji and Gandhian philosophy</li> <li>• Research methodology</li> </ul> |
| Our vision and mission are ideally based on it. |   |

Employability and life skills

- Child care course
- SCOPE
- P.G.D.C.A
- Personality Development
- Gruh Udyog
- C+++

Better career options

- Placement programme for the students regularly taken in college campus.
- Diploma course of Somnath Sanskrit University like Vastu Shastra, Yoga, Jyotish.
- Multimedia course.
- Craft, Mehndi, Glass Painting, Wall piece making, clay modeling etc.
- Animation programme

Community orientation

- Temple Management

We have students from various communities who are actively participating in different programmes of college.

1.3.5 Cite a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

a. **Students Feedback:**

- i. Oral feedback is taken by the teachers and the principal from time to time.
- ii. Written feedback is taken regularly opinions / suggestion / feedback forms are analyzed and satisfaction and gray areas are considered faculty-wise. The areas where improvement is suggested are discussed with the teachers, Principal and Managements.
- iii. Suggestion box has been kept on the ground floor of the college.

b. **Alumni:**

Alumni keep in contact with the teachers and Principal and Yoga, Jyotish, Temple management are the courses started as per the suggestions from the Alumni.

c. **Parents:**

Parents'-Teachers' meeting is conducted twice in a year class wise in which feedback is taken.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

1. IQAC reviews and monitors the quality and ensures staircase of improvement in every academic programme
2. Seminars, Workshops, assignments and class tests are organized.
3. Institute also encourages the students and faculty for research work.
4. Our institute celebrates different days and organizes cultural programmes.
5. Students have participated in different level of competition in different events.
6. Gujarat Government celebrated the 50th year of creation of Gujarat. Our college took active part in *Saptdhara* activity as part of this celebration.
7. Every event of the institute is pre-planned.
8. Periodic guest lectures for different subjects are also organized.
9. Different departments organize educational tour.
10. Computer coaching, Craft and other course trainings are given to the students.

## 1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

- As it is already discussed at various stage of the report the curriculum of the institution is framed by the Gujarat University. So the institution just implements the curriculum prepared by the University. Each and every faculty of institute strictly follows the curriculum by weekly and monthly planner.
- Some of our faculty members are the members of BOS. They are actively participated to design the syllabus and how to improve it.
- Our faculty members also sent suggestion about curriculum some of them are implemented by University.
- The curriculum of functional English is made by one of our college faculty and the university accepted and implemented the curriculum.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

- Yes the college has developed feedback system by the stakeholders. The feedback from students are obtained both orally and in written format and other stakeholders communicate their feedbacks at appropriate meetings students interact and discuss the curriculum and the studies during the daily lectures parents take interest to meet the teachers and take a review of their ward's progress.
- Feedback and suggestion on curriculum are being generally discussed in departmental meetings, staff meetings and principal's meetings with HOD's.
- Faculty members of the college who are members of BOS of Gujarat University, are able to place ideas regarding curriculum before the decision making bodies.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?) Any other relevant information regarding curricular aspects which the college would like to include.

- The college has introduced following degree courses during the last four years:  
M.A. : Gujarati, Sociology, Economics.
- The college has introduced new diploma self-finance courses affiliated to Somnath Sanskrit University  
P.G.D.C.A.  
Yoga  
Vastu Shastra  
Jyotish Shastra  
Temple Management
- Certified courses also introduced in our college  
C+++  
SCOPE  
Multi-media  
Animation  
Art and Craft

1.4.4 Any other relevant information regarding curricular aspect which the college would like to include.

- P.G. Degree course started from 2011-12
- The institute started four new diploma courses affiliated to Somnath Sanskrit university.
- The institute also introduced PGDCA after post graduate.
- The college is conducting many certificate courses like C+++, Multi-media, Arts and Craft Courses etc.
- Functional English syllabus is developed by the one of faculty members of our college for Gujarat University.

## **CRITERION II:**

### **TEACHING - LEARNING AND EVALUATION**

#### **2.1 Student Enrollment and Profile**

2.1.1 How does the college ensure publicity and transparency in the admission process?

- Our Institution has been facilitating higher education to girl students not just of Nadiad but also **more than Eighty nearby villages** since 1966, almost fifty years now. Thus the Institution is very well known in the District. We adopt a mix of methods to publicise the college amongst the target group – by personal contact, publicity through media and assistance from schools. Specifically, the Institute ensures wide publicity in the following ways:

**(A) Publicity through Media:-**

1. Paper Flyers.
2. Local T.V. Channels
3. Advertisement in Regional Newspapers.
4. Pamphlets to Schools in advance
5. Press-note of College programs and results.
6. College Website.

**(B) By Personal Approach:-**

1. Faculty members attend various functions of schools.
2. Each Faculty visits three schools for delivering lectures and collecting addresses during the year.
3. Faculty members visit schools on the day of result and distribute the prospectus of the Institute.
4. Faculty members, with the help of the addresses, contact the students and their parents.
5. A Case Study of Girl Students Standard 12<sup>th</sup> is conducted under “Women’s Empowerment” project.
  - So far, we have been fortunate enough to provide admission to all Girl Students who have passed H.S.C. Thus, the requirement of the merit list does not arise. Till now, therefore, there has been no problem in the area of transparency in the admission process. Students are admitted as per the quota allotted by the Government:-  
7% for S.C., 14% for S.T. and 27% for O.B.C.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- Students are given admission on the base of merit, as declared by the previous qualifying Examination.
- The Institution displays written instructions for admission prominently at the gate of the College building. Students are given the prospectus of the Institution along with the application form at a nominal charge. This ensures the culture of transparency not just in admission but in the entire study at the college.

- Forms are scrutinized and students are given necessary guidance regarding filling-up of the forms and the choice of subjects by the members of the Admission Committee.
- Students who have passed Higher Secondary Certificate Examination at the first attempt with minimum 50% marks are given admission on the spot.
- Other students, who have got just passing marks even after two-three trials, are also given admission if vacancy remains.
- There is a very wide variety in girls seeking admission. They have varying social backgrounds, and even their family status differs. A girl who was quite happily married and raising a home, may end up a widow or divorcee, and may be forced to seek higher education as a matter of need. Thus, a women's college faces completely different meaning of the word "inclusion" from a men's college or even a normal co-ed college. Recognizing this point, the Institution works true to its mission of providing maximum help to women, and looks after all special needs of women. Thus, it gives admission to girls/women who want Higher education long after passing H.S.C., divorcees, deserted and employed women as well as widows are also specially facilitated for higher education.
- Sisters and relatives of Alumni prefer to seek admission at the Institution. Looking to our capacity, all girl students who have passed H.S.C. examination are given admission.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

- The Institution has only one discipline, namely Arts. The Institution is purely for Girls. Moreover, there is another Arts college in the town which imparts co-education.
- The Institution is situated in the remote and backward area. So, all girl students who have passed H.S.C. Examination are given admission. Thus, the situation of selecting students for admission does not arise. However, it can be said that the minimum percentage of marks for admission at entry level is 36%.
- Considering this fact, the institution actually faces a far more challenging situation than the comparable colleges in the neighbourhood.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

- In view of our intake capacity, Admission is given to all girl Students who have passed the previous qualifying examination. Students have that facility of choosing subjects as per their liking, without any pressure from the institute. So, the requirement for such a mechanism has so far not arisen.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- \* SC/ST \* OBC
- \* Women
- \* Differently abled
- \* Economically weaker sections
- \* Minority community
- \* Any other

- For admission process, we follow rules and regulations of the Gujarat Government and Gujarat University in which specific access for above mentioned categories of students is stated. However, since the Institution is in the backward area and limited to Arts faculty and only for women there is no great rush for admission.
- In view of our intake capacity, all girl students happen to be given admission. Thus the Institute need not plan or adopt any strategy to improve access for the students of above mentioned categories.
- However there are students of all categories, caste, creed and religion in the institution. They get special assistance in the form of free-ship and scholarship from the government as well as the management and local donors.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

| Programmes                                       | Number of Applications | Number of students admitted | Demand Ratio |
|--|------------------------|-----------------------------|--------------|
| <b>UG(B.A.) Affiliated to Gujarat University</b> |                        |                             |              |
| 2008-09  | 335                    | 335                         | ----         |
| 2009-10  | 368                    | 368                         | ----         |
| 2010-11  | 437                    | 437                         | ----         |
| 2011-12  | 489                    | 489                         | ----         |
| 2012-13  | 495                    | 495                         | ----         |
| <b>PG(M.A.) Affiliated to Gujarat University</b> |                        |                             |              |
| 2010-11  | 75                     | 75                          | ---          |
| 2011-12  | 146                    | 146                         | ---          |
| 2012-13  | 231                    | 231                         | ---          |

Certificate Courses:

| Programmes   | Number of applications | Number of students admitted | Demand Ratio |
|--|------------------------|-----------------------------|--------------|
| <b>1. Scope (Affiliated to KCG)</b>                                |                        |                             |              |
| 2009-10  | 101                    | 101                         | ----         |
| 2010-11  | 64                     | 64                          | ----         |
| 2011-12  | ---                    | ---                         | ----         |
| 2012-13  | 360                    | 360                         | ----         |
| <b>2. Vaastusashtra: Affiliated to Somnath Sanskrit University</b> |                        |                             |              |
| 2011-12  | 08                     | 08                          | ---          |
| 2012-13  | 10                     | 10                          | ---          |
| <b>3. Astrology: Affiliated to Somnath Sanskrit University</b>     |                        |                             |              |
| 2011-12  | 08                     | 08                          | ---          |
| 2012-13  | 10                     | 10                          | ---          |
| <b>4. Yoga: Affiliated to Somnath Sanskrit University</b>          |                        |                             |              |

|  |    |    |     |
|--|----|----|-----|
| 2011-12  | 02 | 02 | --- |
| 2012-13  | 07 | 07 | --- |
| 5. Temple Management: Affiliated to Somnath Sanskrit University  |    |    |     |
| 2011-12  | 03 | 03 | --- |
| 2012-13  | 07 | 07 | --- |
| 6. CCC: Run by Institution                                       |    |    |     |
| 2009-10  | 10 | 10 | --- |
| 2010-11  | 10 | 10 | --- |
| 2011-12  | 55 | 55 | --- |
| 2012-13  | 20 | 20 | --- |
| 7. Data Entry: Run by Institution                                |    |    |     |
| 2009-10  | 10 | 10 | --- |
| 2010-11  | 10 | 10 | --- |
| 2011-12  | 26 | 26 | --- |
| 2012-13  | 12 | 12 | --- |
| 9. Glass Painting: Run by Institution                            |    |    |     |
| 2010-11  | 10 | 10 | --- |
| 2011-12  | 13 | 13 | --- |
| 2012-13  | 10 | 10 | --- |
| 10. Fabric Painting: Run by Institution                          |    |    |     |
| 2010-11  | 10 | 10 | --- |
| 2011-12  | 10 | 10 | --- |
| 2012-13  | 10 | 10 | --- |
| 11. Multimedia: Run by Institution                               |    |    |     |
| 2010-11  | 10 | 10 | --- |
| 2011-12  | 10 | 10 | --- |
| 2012-13  | 19 | 19 | --- |
| 7. Beauty Parlour: Affiliated to Jan Shikahsn Sansthan HRD Delhi |    |    |     |
| 2009-10  | 10 | 10 | --- |
| 2010-11  | 08 | 08 | --- |
| 2011-12  | 10 | 10 | --- |
| 2012-13  | 10 | 10 | --- |
| 12. PGDCA  |    |    |     |
| 2012-13  | 07 | 07 | --- |

The numbers of students in each and every program are increasing year by year because of good management , peaceful ambience, loving and caring faculty.

## 2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- Our college has two types of “differently-abled” students: those in the normal, physical sense and others in view of their differing social or family situation.
- Firstly, the physically challenged. We have the necessary ramps and access facilitation in our building right from the very beginning. In view of the construction of the building, Institution has been able to manage by arranging separate sitting arrangements for classrooms and in examinations for differently-abled students.
- The institution helps in every way to these students to get their scholarships and economic assistance from government.
- We are helped by the fact that this is an all-girls’ college, and girls naturally take upon themselves to help the needy, as a matter of culture and training for family life. They treat their colleagues with sympathy. We identify their needs.
- For the socially “differently-abled.” The college has a mechanism to find out employed and married students and encourage them for higher studies. They are in special case, allowed to go after three lectures so that they can fulfill their financial as well as social responsibility along with learning.

2.2.2 Does the institution assess the students’ needs in terms of knowledge and skills before the commencement of the programme? If ‘yes’, give details on the process.

- The Institution arranges General Knowledge test to assess the student’s knowledge at the time of admission. Students have to fill the details about their hobbies, skills in Admission form so that their skills can be identified . The process automatically shows up their language and communication skills.
- The faculty assesses the students by asking them subject related learning process. Thus the faculty identifies the slow, average and advanced learners.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

- About 70% students in our Institution are from rural area and 30% are from the town, so we adopt some strategies to bridge the knowledge gap so that they can cope with the subject of their choice.
- The students are generally weak in the subject of compulsory English, so English Department of the college has devised a Bridge Course, and teach Basic Components of English to all students.
- The Institution has introduced U.G.C. sponsored Remedial Coaching program in the subjects of compulsory English, compulsory Sanskrit, Economics and Psychology.  
Details of Student benefitted from Remedial classes.

| Sr.No. | Year    | English | Sanskrit | Economics | Psychology |
|--------|---------|---------|----------|-----------|------------|
| 1      | 2010-11 | 329     | 153      | 68        | 199        |
| 2      | 2011-12 | 341     | 168      | 80        | 200        |

Thus the knowledge gap is bridged through Bridge course and remedial programs.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- Since ours is a college for women, there is no gender issue for students or staff in treatment of students. Equal opportunities are given to all the students without taking creed, caste or race into consideration. All faculty members are given equal treatment irrespective of their gender.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

- Faculty members ask subject-related questions to students. General knowledge Test is conducted. Thus, the advanced learners are identified. The advanced learners are appreciated and encouraged to achieve greater heights. They are assigned additional activities.
- The advanced learners are encouraged and guided to participate in seminars, workshops and various competitions organized by other institutions also. Thus, they are identified through continuous assessment and their special educational needs are fulfilled.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- Data is directly available from the examination department, and is processed with the help of ready-made software. It is tabulated and then analysed by teachers and Principal.
- The Institute collects data of students belonging to different society strata. Since the classes are not big, each and every faculty member remains in contact of the students. They develop personal contacts with them to be familiar with their needs and problems. They collect the information of student's academic performances through interaction. During last 5 years faculty members met with **3,332** students (**1,019** Urban Students, **2,313** Rural Students).
- In our college, the major reason of drop-out is not academic performance, but marriage. In the communities where our girls come from, the marriage age is fairly low, it happens in a family located quite away, and in some cases the family may resist the continuation of education. So, the drop-out happens due to social reasons, and not academic or financial. However, we do look into every case, and see if we can make efforts for retention.
- The students of disadvantaged sections do not feel like outsiders because of a caring and assimilative approach of the faculty members. Physically challenged students are also given proper consideration, and motivation to try their best not to remain closeted in the shell of disability.

- Based on merit, students who come from economically weaker sections get financial help from government, Management and Faculty. During last 5 years Institution has provided scholarship apart from Govt. assistance of Rs.1,01,465/- to as many as 100 poor girl students. Thus, the Institute adopts a loving approach to collect information on academic performance of students of these sections. As a result, the drop out is very low except in Semester I. That is, except for those who drop out due to some reasons of family etc., others manage to go through the entire 3-year education process, for which the college is meant.

## 2.3 Teaching-Learning Process

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- Recognizing ADVANCED PLANNING as the key to the success of all efforts, the College has devised unique mechanism to plan and organize the teaching, learning and evaluation schedules. Within the overall framework supplied by University, each and every faculty member prepares month-wise and unit-wise subject planner for the whole year. All students are given a copy of the subject plan in the beginning of the academic year.
- The college prepares a booklet which contains all the relevant information, such as Syllabus, academic calendar, dates of examination, internal and external marks system as well as dates of the results.
- A copy of the booklet is given to all the students during orientation program in the beginning of the academic year. While preparing academic calendar, the academic calendar of university is kept in mind.
- Faculty members meticulously follow the academic calendar, thus ensuring execution of the plan – the other ingredient in any success.  
“Lesson Diary” is one of the main features of the teaching learning process. The teachers devise the teaching plans in advance.

How far the institute has been successful in adhering to the time-table can be seen by one glance at the following tabular report for the last 4 years:

### Academic Calendar Report

2008-09 to 2012-13

| Sr.No | Particulars                      | 2008-2009     |             | 2009-2010     |             | 2010-2011     |             | 2011-2012     |             | 2012-2013     |             |
|-------|----------------------------------|---------------|-------------|---------------|-------------|---------------|-------------|---------------|-------------|---------------|-------------|
|       |                                  | Calendar Date | Actual Date |
| 1     | First Day of the College.        | 16/06/08      | ✓           | 15/06/09      | ✓           | 15/06/10      | ✓           | 15/06/11      | ✓           | 15/06/12      | ✓           |
| 2     | Formation of committees.         | 16/06/08      | ✓           | 18/06/09      | ✓           | 18/06/10      | ✓           | 18/06/11      | ✓           | 02/07/12      | ✓           |
| 3     | Implementation of new Time Table | 23/06/08      | ✓           | 22/06/09      | ✓           | 24/06/10      | ✓           | 01/07/11      | ✓           | 02/07/12      | ✓           |

|    |   |                                    |   |                                 |              |                                 |       |                                 |              |                     |              |
|----|---|------------------------------------|---|---------------------------------|--------------|---------------------------------|-------|---------------------------------|--------------|---------------------|--------------|
| 4  | Implementati<br>on of<br>student's<br>attendance<br>report. | 05/07/0<br>8                       | ✓ | 22/06/0<br>9                    | ✓            | 24/06/1<br>0                    | ✓     | 01/08/1<br>1                    | ✓            | ----                | ----         |
| 5  | Parent's<br>Asso. :   | 21/08/0<br>8                       |   | 16/07/0<br>9                    |              | 03/01/1<br>1                    |       | 04/08/1<br>1                    |              | 05/07/1<br>2        |              |
|    | Sem 1/F.Y.  | 22/08/0<br>8                       | ✓ | 17/07/0<br>9                    | ✓            | 04/01/1<br>1                    |       | 05/08/1<br>1                    |              | 06/07/1<br>2        |              |
|    | Sem 3/S.Y.<br>T.Y.  | 23/08/0<br>8                       |   | 18/07/0<br>9                    |              | 05/01/1<br>1                    | ✓     | 06/08/1<br>1                    | ✓            | 07/07/1<br>2        | ✓            |
| 6  | Formation of<br>Student's<br>Union.                         | 10/07/0<br>8                       | ✓ | 10/07/0<br>9                    | 24/07/0<br>9 | 10/07/1<br>0                    | ✓     | 20/08/1<br>1                    | 24/08/1<br>1 | 01/08/1<br>2        | 07/08/1<br>2 |
| 7  | Medical<br>checkup for<br>F.Y.<br>Students.                 | 25/07/0<br>8                       | ✓ | 27/07/0<br>9                    | ✓            | 29/07/1<br>0                    | ✓     | 20/09/1<br>1                    | ✓            | 20/08/1<br>2        | ✓            |
| 8  | Celebration<br>of<br>Independenc<br>e Day.                  | 15/08/0<br>8                       | ✓ | 15/08/0<br>9                    | ✓            | 15/08/1<br>0                    | ✓     | 15/08/1<br>1                    | ✓            | 15/08/1<br>2        | ✓            |
| 9  | Process of<br>Enrolment<br>work.                            | 30/08/0<br>8                       | ✓ | 28/08/0<br>9                    | ✓            | 28/08/1<br>0                    | ✓     | ----                            | ----         | ----                | ----         |
| 10 | Preparation<br>for Teacher's<br>day.                        | 04/09/0<br>8                       | ✓ | 04/09/0<br>9                    | ✓            | -----                           | ----- | -----                           | -----        | -----               | -----        |
| 11 | Celebration<br>of Teacher's<br>Day.                         | 05/09/0<br>8                       | ✓ | 05/09/0<br>9                    | ✓            | 05/09/1<br>0                    | ✓     | 05/09/1<br>1                    | ✓            | 05/09/1<br>2        | ✓            |
| 12 | Declaration<br>of Internal<br>Exam 1.                       | 16/09/0<br>8                       | ✓ | 07/10/0<br>9                    | ✓            | 06/08/1<br>0                    | ✓     | 09/09/1<br>1                    | ✓            | 24/09/1<br>2        | ✓            |
| 13 | Start of<br>Internal<br>Exam 1.                             | 16/10/0<br>8                       | ✓ | 05/10/0<br>9                    | ✓            | 06/09/1<br>0                    | ✓     | 08/10/1<br>1                    | ✓            | 25/10/1<br>2        | ✓            |
| 14 | Feedback<br>Day-1.  | 23/10/0<br>8                       | ✓ | 12/10/0<br>9                    | ✓            | 16/09/1<br>0                    | ✓     | ----                            | ----         | ----                | ----         |
| 15 | Diwali<br>Vacation.   | 27/10/0<br>8<br>TO<br>16/11/0<br>8 | ✓ | 15/10/0<br>9 TO<br>04/11/0<br>9 | ✓            | 03/11/1<br>0 TO<br>23/11/1<br>0 | ✓     | 23/10/1<br>1 TO<br>13/11/1<br>1 | ✓            | 08/09<br>Nov.<br>12 | ✓            |

|    |                                 |                            |          |                            |                            |                         |          |                         |                         |                         |          |
|----|---------------------------------|----------------------------|----------|----------------------------|----------------------------|-------------------------|----------|-------------------------|-------------------------|-------------------------|----------|
| 16 | Start of Second Term.           | 17/11/08                   |          | 05/11/09                   | ✓                          | 24/11/10                | ✓        | 14/11/11                | ✓                       | 29/30 Nov. 12           | ✓        |
| 17 | Result of Internal Exam 1.      | 20/11/08                   |          | 07/11/09                   | ✓                          | 16/09/10                | ✓        | 14/11/11                | ✓                       | 01/12/13                | ✓        |
| 18 | Sport's Day.                    | 12/12/08<br>TO<br>13/12/08 | 09/01/09 | 18/12/09 TO<br>19/12/09    | 19/12/09                   | 22/12/10 TO<br>23/12/10 | 28/01/11 | 16/12/11 TO<br>17/12/11 | 31/01/12                | 25/26 Jan. 13           | 23/02/13 |
| 19 | Declaration of Internal Exam 2. | 16/01/09                   | ✓        | 15/01/10                   | ✓                          | 25/11/10                | ✓        | 16/01/12                | ✓                       | 02/03/13                | ✓        |
| 20 | College Tour                    | 24/01/09                   | ✓        | 23/01/10                   | 22/01/10<br>TO<br>23/01/10 | 22/01/11                | ✓        | 28/01/12 TO<br>29/01/12 | 08/01/12 TO<br>11/01/12 | 26/28 Jan 13            | 05/02/13 |
| 21 | Celebration of Republic Day.    | 26/01/09                   | ✓        | 26/01/10                   | ✓                          | 26/01/11                | ✓        | 26/01/12                | ✓                       | 26/01/13                | ✓        |
| 22 | Celebration Of Annual Day.      | 12/02/09                   | 11/02/09 | 10/02/10                   | 09/02/10                   | 08/02/11                | ✓        | 16/02/12                | 13/02/12                | 19/03/13                | 25/03/13 |
| 23 | Start of Internal Exam 2.       | 16/02/09                   | ✓        | 15/02/10                   | ✓                          | 13/12/10                | ✓        | 21/02/12                | ✓                       | 28/03/13                | ✓        |
| 24 | Feedback Day-2.                 | 21/02/09                   | ✓        | 22/02/10                   | ✓                          | 08/03/11 TO<br>10/03/11 | ✓        | 10/03/12                | ✓                       | 28/03/13                | ✓        |
| 25 | Result of Internal Exam 2.      | 07/03/09                   | ✓        | 08/03/10                   | ✓                          | 08/03/11 TO<br>10/03/11 | ✓        | 10/03/12                | ✓                       | 25/04/13                | ✓        |
| 26 | End of Second Term.             | 17/04/08                   | ✓        | 17/04/10                   | ✓                          | 16/04/11                | ✓        | 26/04/12                | ✓                       | 26/04/13                | ✓        |
| 27 | Summer Vacation.                | 18/04/09<br>TO<br>14/06/09 | ✓        | 18/04/10<br>TO<br>14/06/10 | ✓                          | 17/04/11 TO<br>14/06/11 | ✓        | 27/04/12 TO<br>14/06/12 | ✓                       | 27/04/13 TO<br>14/06/13 | ✓        |

### 2.3.2 How does IQAC contribute to improve the teaching –learning process?

- IQAC of the Institution is made up of active and learned educationists as well as academicians. They meet regularly to discuss the challenges being faced by the Institution.
- The analysis of feedback and suggestions is put before them. After a long deliberation, they share their expertise with the Principal and the faculty members. Their expert opinions and suggestions are meticulously followed by the Institution. They help in strengthening the teaching-learning process.
- IQAC monitors the Academic activities.
- Arranges periodical meetings with Staff, Students union, Alumni association and Parents association.
- Evaluate the results of Internal and External exams.
- Analyzes feedbacks from students at the end of the Academic year,

### 2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- The first step in making learning more student-centric is to assess what will appeal to the students most, and build these activities along with the regular learning process.
- Various competitions like essay writing, recitation, debate, elocution, *rangoli*, *mehndi*, poster making, etc. are organized to develop different skills among students.
- As an important innovation, selected students are deputed to other colleges where they give brief talks on their subjects and attend lectures. When students have to give a talk on what they have learnt, that is the surest student-centric learning and examination.
- As teaching-learning is a two-way process, our teachers do not merely deliver the lectures but also activate and motivate students by putting questions before them. This ensures not just the learning of the subject, but learning the skill of questioning and debate/discussion.
- Faculty members know all the students personally. Instead of providing direct answers, they attempt to draw out the answers from the students, showing them how to be able to solve their own problems.
- In compulsory English, students are made to write answers and short-notes on the black board, in presence of the faculty. It helps students to remove their stage fear and boost up self-confidence, apart from subject or language knowledge. These are the rudiments of leadership skills.
- Teaching-learning process has become more student-centric with the addition of Digital Education Learning lab and Computer center in the Institution.
- Each and every faculty member mentored for Research, Seminars, Paper Presentation. They are allowed D.L for these work. Institution permitted **233** D.L. to **11** Faculty members during last 5 years, averaging nearly 4 ½ D.L.s per year per faculty member.
- Institution sends faculty members to trainings, seminars, workshops, paper presentation, key note speeches and field work under Faculty Development Program. During last 5 years faculty members attended **236** Faculty Development Programs.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- Seminars, quizzes and Study tours are organized by the Institution. General knowledge and I.Q. tests are conducted.
- Activities like essay competition, translation workshop, and maxim as well as vocabulary tests are arranged by the Institution.
- Educational and study tours are organized for the students knowledge.
- Students are motivated to participate in discussion and co-curricular activities. They are encouraged to collect subject related articles from newspapers and read them in classroom or put them on the wall-magazine of the Institution.
- Topics related to ethics, moral values, life-oriented talks, modern trends, challenges and requirements are covered during the teaching learning process.
- Taking the help of organizations like SPIC-MACAY, students are motivated to use/expand their critical skills even in areas like dance, culture and understanding of human existence.

2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- Due to a generous grant of over Rs. **37.5 lakh** by UGC, the institute has made great progress in the use of technology and gadgets for teaching, learning and innovation. Devices are present in every classroom, and are being used in every session. This in itself is enough to motivate students to be familiar with technology so as to make use of it as a matter of habit.
- The Institution has established a theatre which is well equipped with audio-visual aids, Overhead Projectors and E-Resources.
- The entire campus has Wi-Fi facility with firewall.
- There are more than **60** Computers in the Institution.
- Institution has **20** Broadband connections.
- All the classrooms are Hi-Tech with LCD and thin client.
- The institution has a spacious computer lab with internet facility. All the departments have computers with internet connection. Live BISSAG programs on various subjects and topics are shown to the students.
- Technological facilities like O.H.P., Video CDs, Multimedia, Audio-Visual aids, thin-client, Projectors etc are used by the faculty members for effective teaching **as a routine**.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- The Institute organizes students exchange program under which a group of students, along with faculty members, visit other colleges for learning. Similarly, a group of students and faculty members come to this Institute to attend lectures.

- Each and every department organizes expert lectures, at least once a year. Faculty members of this Institute go to other Institute to render services as a resource person and expert/guest lecture.
- Students of this Institution not only attend the seminars or workshops but present the papers also at the State, National, International level. They are assigned projects. They are taken to educational tours.
- Students as well as faculty members regularly visit college library.
- Faculty members actively participate and present Research papers at State, National and International Seminars, Conferences and Workshops, as detailed in the Table below:

| Seminars/Workshops/Conferences |                    |              |
|--------------------------------|--------------------|--------------|
| Faculty                        | Paper Presentation | Participated |
| Psychology                     | 09                 | 12           |
| Economics                      | 17                 | 34           |
| Sociology                      | 15                 | 42           |
| English                        | 10                 | 12           |
| Gujarati                       | 38                 | 65           |

- The Institution has organized **1 Seminar at National Level and 4 Seminars at State level.**

Thus students and faculty members are exposed to advanced level of knowledge and skills through Student-exchange program, Expert Lectures, Seminars, and Workshops etc.

2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- Students are given proper guidance and advice by members of College Women's Development Cell, Students Union as well as individual faculty members. Teachers take personal care and pay individual attention to personal, financial, social and academic problems of students. The Career Counseling Cell of the Institution takes special care of students' professional opportunities and various competitive examinations. The Institution is associated with UDISHA, The Government of Gujarat's initiative where students are given exposure to placement and related training. The process and the number of the benefitted students is as under.

| Sr.No. | Process                                 | No. of Students |
|--------|---|-----------------|
| 1      | Career Counseling and Training for job. | 253             |
| 2      | Training for competitive exams.         | 65              |
| 3      | UDISHA                                  | 24              |
| 4      | Personality Development                 | 80              |
| 5      | Placement                               | 96              |
| 6      | Entrepreneurship (MSME)                 | 30              |

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Apart from interactive and teaching method, the following methods for teaching-learning process are used by faculty members:

- The first step is the advanced academic planning, and its communication to the students. This ensures that most students are well-prepared for the class – they learn something – at least the name of the topic – when they enter the class. This also helps retention of the classroom learning.
- All faculty members discuss the topic and put the topic related questions before them. They ask questions during the lecture. Thus, they use interactive method also.
- Group discussion, Quiz competition, Games.
- Study tours, Field trips, Workshops, Question Bank, Seminars and Assignments.
- Audio-Visual aids, O.H.P. and CDs are used.

The Institute encourages faculty members to obtain computer-related knowledge. They are given training in using new teaching aids and preparing presentations.

2.3.9 How are library resources used to augment the teaching-learning process?

- Library Orientation programs are held by Faculty members in the beginning of the academic year. Students are made familiar with books and journals of the Department. They are encouraged to prepare assignments with the help of reference books from the library. There is a book bank facility in the library. All students are allowed to use books in the library. They are also allowed to take books at home.
- The magazines/journals/periodicals are placed on the racks. Students as well as faculty members pay regular visits to the library. Faculty members update their knowledge with the help of the library. And ultimately this knowledge is imparted to students. Thus, the library resources are used optimally to enhance the teaching learning process.
- College subscribes **39** magazines and college library has total **2,327** reference books.
- The librarian supplements the efforts of the faculty by familiarizing students with the library and counseling them how to use the library at the beginning of every year.
- Total number of Library visits by Faculty members and Students:

| Sr.No. | Year    | Visit of the Faculty members | Visits of the students |             |
|--------|---------|------------------------------|------------------------|-------------|
|        |         |                              | For books              | For reading |
| 1      | 2008-09 | 308                          | 994                    | 3903        |
| 2      | 2009-10 | 355                          | 950                    | 5503        |
| 3      | 2010-11 | 422                          | 997                    | 4847        |
| 4      | 2011-12 | 587                          | 820                    | 4178        |
| 5      | 2012-13 | 652                          | 958                    | 4520        |

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

- Thanks to the advanced planning and the teaching skills of the faculty, the Institution has so far not faced any challenges in completing the Curriculum within the planned time frame and calendar till the annual exam system was in practice. As the University has implemented CBCS and Semester system, extra lectures are arranged by faculty members to complete the curriculum satisfactorily.

- The Institution has adopted the approach of cancelling some public holidays to overcome the problem.
- The Institution has unique practice of Proxy arrangement in absence of faculty. So even the occasional absence of faculty is not a hindrance in curriculum completion.

#### 2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- The Institution monitors and evaluates the quality of teaching-learning in the following ways:
  - 1.The Institution has adopted the feedback system. The institution takes feedback on teaching-learning process at the end of each and every term/semester.
  - 2.The Institution has put in place a Grievance Redressal Cell. Students can drop their grievances and suggestions in the Suggestion Box – even without mentioning their names, if so needed. The members of the cell sort out and analyze the grievances/suggestions and give the report to the Head of the Institution.
  - 3.The summary of feedback forms/report and reports of Grievance Redressal Cell are discussed during the IQAC meetings and necessary steps are taken to improve the quality of teaching-learning process.
  4. Self Appraisal forms are filled up by all faculty members at the end of every academic year. The HOI studies forms and give necessary instructions to the faculty members.
  5. Every year subject-wise and teacher-wise results are prepared and analyzed. If the result of a certain faculty member shows some abnormality, the HOI calls him/her personally and works with him/her to improve the quality of teaching. Thus, the teaching-learning process is monitored in an effective way. This process has produced very encouraging results, and even provided good feedback to the faculty member.

## 2.4 Teacher Quality

**2.4.1** Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

| Highest Qualification | Professor |        | Associate Professor |        | Assistant Professor |        | Total |
|-----------------------|-----------|--------|---------------------|--------|---------------------|--------|-------|
|                       | Male      | Female | Male                | Female | Male                | Female |       |
| Permanent teachers    |           |        |                     |        |                     |        |       |
| D.Sc./D.Litt.         |           |        |                     |        |                     |        |       |
| Ph.D.                 |           |        | 2                   | 2      |                     |        | 4     |
| M.Phil.               |           |        | 1                   | 1      |                     |        | 2     |
| P.G.                  |           |        | 2                   |        |                     | 1      | 3     |
| Temporary teachers    |           |        |                     |        |                     |        |       |
| Ph.D.                 |           |        |                     |        |                     |        |       |
| M.Phil.               |           |        |                     |        | 3                   |        | 3     |
| PG                    |           |        |                     |        | 2                   | 4      | 6     |
| Part-time teachers    |           |        |                     |        |                     |        |       |
| Ph.D.                 |           |        |                     |        | 1                   |        | 1     |
| M.Phil.               |           |        |                     |        |                     |        |       |
| PG                    |           |        |                     |        |                     | 2      | 2     |

- The University and the Government have made specific rules of filling up the vacancies of faculty. As per the rules, prior permission of the Government is a must before the recruitment.
- After the Government's N.O.C., the post is advertized in widely circulated newspapers. The University Employment Exchange is also approached for the list of registered candidates.
- The selection committee has representatives of the Government, University and the Management as well as subject experts from the list prepared by the University. Thus, rules and regulations of the University as well as the Government are strictly observed in the selection of the faculty.
- College cannot appoint the full time faculty without N.O.C. from government but as far as the faculty requirement concern management appoints ad-hoc faculty from their funds for students' education.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

- The Institution has introduced some new certified programs such as PGDCA, CCC, and Multimedia etc. The Institution has managed to appoint the qualified faculty on its own.
- The expenditure of these programs and salary of such faculty is incurred by the Management. Thus, the Institution makes extra efforts to cope with the growing demand of new programs and qualified faculty.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

| Year    | Conducted by College & University | Conducted by other Institution | Total |
|---------|-----------------------------------|--------------------------------|-------|
| 2008-09 | 34                                | 3                              | 37    |
| 2009-10 | 47                                | 8                              | 55    |
| 2010-11 | 62                                | 5                              | 67    |
| 2011-12 | 35                                | 10                             | 45    |
| 2012-13 | 27                                | 5                              | 32    |
| Total   | 205                               | 31                             | 236   |

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

□ **Teaching-learning methods/approaches:**

(i) All faculty members were following the teaching method of chalk-and-board method before 2007. After the recommendation of NAAC in the year 2008, college has adopted the teaching method of teaching **without** Chalk and Board and now all the classrooms have become smart classrooms with Hi-tech campus (the entire campus is covered by Wi-Fi with firewall).

(ii) We have introduced new teaching method with ICT (Take Note Device). Now every Faculty member has his/her own “TakeNote”® Device and Classroom Talky.

□ **Handling new curriculum:**

University has adopted CBCS system therefore we have also introduced some new curriculum like Soft Skill subject, Foundation subject, Functional English subject etc.

□ **Selection, development and use of enrichment materials :**

Faculty members of the Institution have attended **236** Faculty Development Programmes.

□ **Audio Visual Aids/multimedia:**

College has one Computer lab which has more than **40** computers. There is a Theatre Hall with all Multimedia systems. College has a Seminar hall with all Audio-Visual and Multimedia systems. So our regular teaching, Co-Curricular, and extracurricular training is being done with audio-visual Multimedia.

c) Percentage of faculty

- \* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies:

20% faculty members are invited as resource persons in Workshops, Seminars and Conferences organized by external professional agencies:

- \* participated in external Workshops / Seminars / Conferences recognized by national/international professional bodies:

More than 80% of faculty members are regularly participating in external workshops, seminars and conferences organized by various Institutions.

- \* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies:

100% Faculty members from the full time faculty members have presented papers in workshops, seminars, conferences organized by various Institutions.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

- **11** faculty members have availed of these facilities and actively participated in **236** Faculty Development Programs during the last 5 years.
- Faculty members are encouraged and motivated for research work. As a result **1** faculty member has recently completed PhD, **4** faculty members are pursuing their Research work for PhD degree and **3** Faculty members have sent their proposals for the approval of Minor Research Project.
- Faculty members are facilitated with study leave and duty leave to attend State, National and International level Conferences, Seminars, Workshops and Training programs.

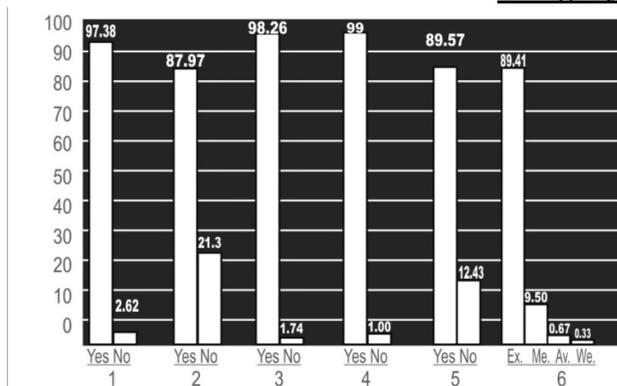
2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

| Faculty Name    | Name of Award                                   | Awarding Body                           | Date       |
|-----------------|---|---|------------|
| Prof.R.R.Parmar | M.S.Trivedi Trophy for the Best Research Paper. | Gujarat University Economics Department | 17/10/2010 |

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

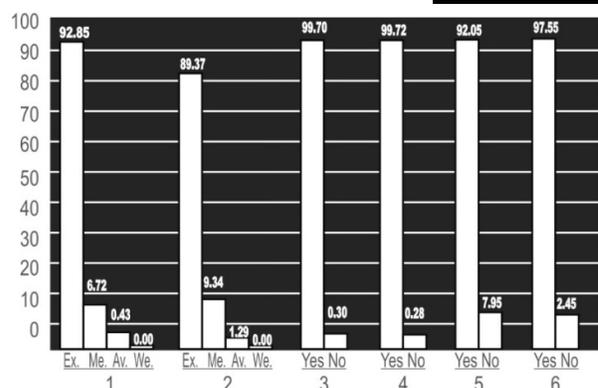
- The Institution has set a mechanism to get feedback from students on individual teachers at the end of every term/semester. The feedback forms are taken after the examination so that the students can give their opinions freely fearlessly.
- Feedback forms are analyzed and the analysis is put before the IQAC team. The IQAC puts the recommendation before the HOI. The HOI personally calls teachers whose performance is not satisfactory, discusses the matter and gives advice on ways to improve the quality of teaching.

#### College System



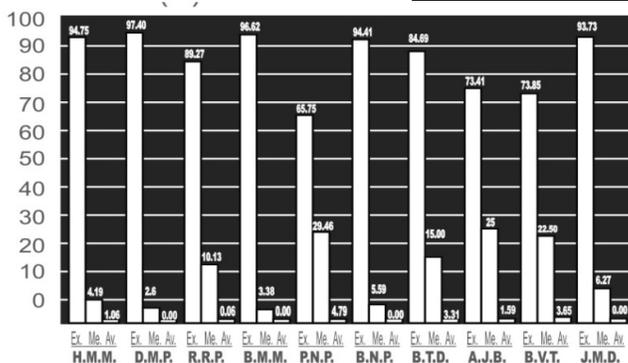
- (1) Are you given guidance and information at the time of admission?
- (2) Do you have freedom to change the subject?
- (3) Are you given the information about syllabus and evaluation system?
- (4) Are you given the information about Question papers of college and university examination?
- (5) Are you giving subject education along with life based education?
- (6) How do you find the syllabus?

#### TEACHING METHOD



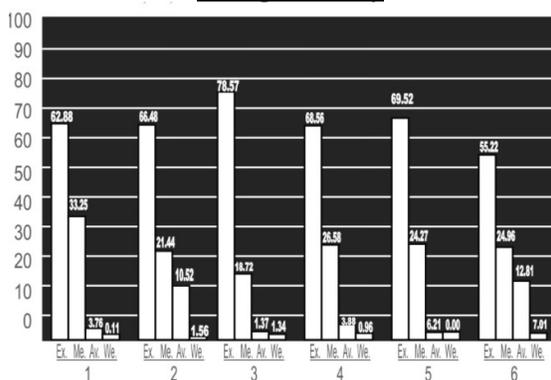
- (1) How is the subject knowledge of your teachers?
- (2) How is the teaching method of your teachers?
- (3) Are you provided subject related education by the teacher?
- (4) Do your teachers provide your exam related education?
- (5) Do the teachers use any other teaching equipment except black board?
- (6) Do your teachers help you in solving your problems and guide you for life-based education?

## COLLEGE TEACHER



- (1)Hasit H. Mehta
- (2)Dashrathbhai M. Pachal
- (3)Ranchhodbhai R. Parmar
- (4)Bhavnaben M. Mehta
- (5)Pramodbhai N. Prajapati
- (6)Bhavikaben N. Parekh
- (7)Bhagatsinh T. Dodia
- (8)Ashwinbhai J. Brahmhatt
- (9)Bhartiben V. Trivedi
- (10)Jagruti M. Desai

### College Activity

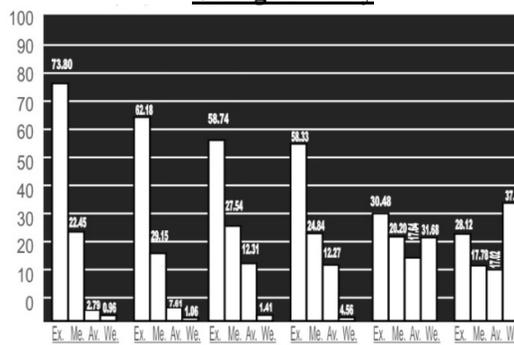


(Plz. '✓' on Right Answer)

| No. | Facility |   |                     |
|-----|----------|---|---------------------|
| 1   | Sports   | 7 | Responce            |
| 2   | Cultural | 8 | Sapthdhara Activity |
| 3   | Other    |   |                     |
| 4   | N.S.S.   |   |                     |
| 5   | C.W.D.C. |   |                     |

Ex. = Excellent, Me.= Medium,  
Av.= Average, We.= Well

### College Facility

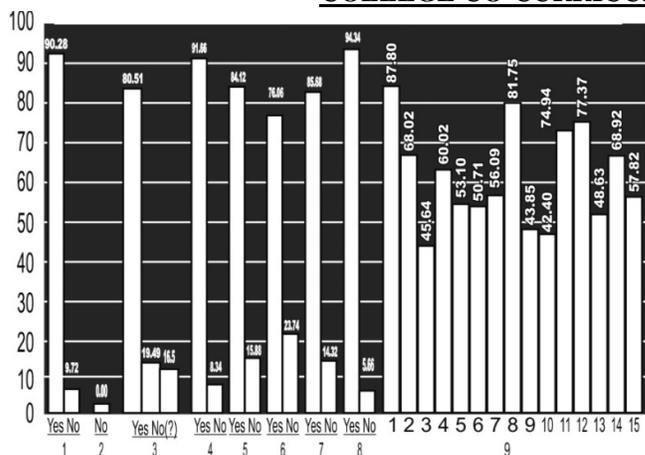


(Plz. '✓' on Right Answer)

| No. | Facility   |   |                     |
|-----|------------|---|---------------------|
| 1   | Library    | 4 | Computer & Internet |
| 2   | Adm.Office | 5 | Conteen             |
| 3   | First Aid  | 6 | S.T.D./P.C.O.       |

Ex. = Excellent, Me.= Medium,  
Av.= Average, We.= Well

## COLLEGE CO-CURRICULAR ACTIVITY



- (1) Do you like the post-prayer talk activity?
- (2) How many times have you delivered a talk in post prayer talk?
- (3) Do you like the guest lectures?
- (4) Do you like the modern method of attendance?
- (5) Whether the strict implementation of time management is correct?
- (6) Should the process of taking leave, which college is implementing be continued?
- (7) Is the Prohibition of using mobile proper?
- (8) Do you think that research projects should be done by college students?

## 2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- The evaluation process is decided by the concerned university. Faculty members are given the copy of the process, and made to discuss the relevant items with the students in the classroom from time to time.
- The Institution in the beginning of the academic year, organizes a detailed orientation program in which students are intimated about the process.
- Details are described in detail in the magazine named “*Patheya*” which contains the information about the evaluation process, which is available with our library.
- The students are reminded of the evaluation process before the examination starts. The examination committee also gives necessary information regarding the evaluation process.
- The Institution allows faculty members to take the answer books home for assessment. Retests are arranged for genuine assistance.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

- Our Gujarat University has reformed the evaluation system with the inception of CBCS and semester system. Formerly 25% weight was given to test and 5% to presence.
- Now 15% weight is given to test and other 15% is given to presence (5 marks), seminars (5 marks) and assignments (5 marks). Moreover, multiple choice questions are introduced in all subjects. Thus, the evaluation reforms are students centric. The Institution has adopted these reforms.
- As far as Institution is concerned, it has initiated its own reforms. Faculty members, in accordance with the reforms, note down remarks against each question on answer book. They find out plus as well as minus points of the students.
- Students are made aware of their errors, so that they can improve their performance in the University examination.
- Another reform is that while our college has set a new trend of giving a test of 70 marks [as compared to other colleges give exam of 50 marks’ exam]; so that they can have the practice of University exam which is also of 70 marks.

2.5.3. How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- The Exam Committee of the Institution intimates the faculty about the reforms initiated by the Institution on its own.
- The HOI directs the faculty to implement these reforms meticulously. Thus, the Institution ensures effective implementation of evaluation reforms.
- University has adopted CBCS as well as Semester system. University has reformed the structure. Institution has adopted the same in the Internal examinations. Previously college was conducting the internal exams of 50 marks in 1 ½ hours, now college has changed the system with the exam of 70 marks in 3 hours.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

- The formative and summative evaluation approaches adopted to measure student's achievement:
  - Assignments are given to student by all the Departments.
  - Students participate in seminars of the related subject.
  - Attendance of students is taken in all lectures as one of the Criterion for internal marking. Students with less attendance are informed through letters. This is done to make them regular.
  - Wherever appropriate, Departments organize Quiz and Group Discussion in the classroom.
  - Internal exams are taken as a part of summative evaluation.
  - The Institution has initiated a Post-Prayer Talk. Students speak on a particular topic for about five minutes after the Morning Prayer. This helps them to develop the skills of presentation and their confidence. During 5 years, 1,311 Post-Prayer Talks have been delivered by students.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

- The Institution adopts Door system of evaluation for Internal examination. The Institution allows teachers to assess the answer books at home or in the college as per their convenience.
- Institution has printed a unique “remarks” column on the front page of answer sheets. There is a separate remark column for every question. Faculty members write their remarks and point out the remarks while showing answer sheets to students.
- The weightage assigned for the overall development of students is as under:

| Particulars  | Weightage      |
|--------------|----------------|
| Written Exam | 50%(15 marks)  |
| Seminars     | 17 %(05 marks) |
| Assignments  | 16%(05 marks)  |
| Presence     | 17%( 05 marks) |

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

- The Institution was established with special vision and special mission in 1966. Recognizing the unique and important role played by women in social, financial and cultural development of a Nation, a college for women came into existence. The Institution has specified the following attributes for the students:
- They should be intellectually, mentally and physically strong.

- They should be loving and caring.
- They should be kind, co-operative and committed.
- They should be determined, disciplined and dedicated.
- They should be free from fear.

The Institution ensures the attainment of these attributes by:

- Arranging intensive Curricular, Co-curricular and Extra-curricular activities.
- Inviting reputed educationalists and academicians for guest lectures.
- Constantly reminding students and teachers about the vision, mission and objectives of the Institution.
- Arranging extension activities through NSS, NCC and Saptdhara.
- Counseling and placement of students through Career counseling and Placement Cell.
- Calculating ethics and moral values.
- Imparting life-oriented education.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

- There is an internal mechanism for redressal of grievances regarding evaluation at the College:
  - Grievances are addressed to the principal by students.
  - The Principal passes those grievances to the examination committee members personally.
  - The convener of the committee intimates the related faculty about it
  - The faculty rechecks/reassess the particular question paper. He/she rectifies the error, if there is any, and makes correction in the marksheet. The concerned student is informed about it. There is rarely any error in the initial assessment.
  - The faculty, in the presence of the convener of the examination committee, draws the attention of the student to mistakes committed by her.

□ As far as the mechanism of University level is concerned, students have to go to University and fill up the form for rechecking or reassessment by paying fees.

- In rechecking only the marks and the total are checked.
- Where as in reassessment the whole answer book is reassessed by another examiner. If there is any change in the marks, students are issued corrected mark sheets by the University.

## 2.6 Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

**Yes, the college has clearly stated learning outcomes.**

- Through the college booklet "Patheya" which contains the details of :
  - The Trust and the Management.
  - Objectives of the Trust.
  - Details of the college and its objectives and much more
- Placement of students.
- Progression of students in Higher education.
- During the orientation program held in the beginning of the academic year.
- Through prospectus and annual report.
- Through Alumni Association meetings.

- Through Parents'-Teachers' Association meetings.
- Syllabus.
- Planner of syllabus.
- Academic Calendar.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of course/programme? Provide an analysis of the students' results/achievements (Programme/course wise for last four years) and explain the differences if any pattern of achievement across the programme/courses offered.

- Students are intimated in advance about the prospective date of result. They are given the marks in the class and showed their mistakes. The weak students are given coaching and additional assignments. Advanced learners are appreciated and encouraged to achieve better results.

The following tables represent the achievement of our students during the last four years.

| Year | Class   | Ist | IInd | Pass | ATKT | Total | %     |
|------|---------|-----|------|------|------|-------|-------|
| 2008 | F.Y.    | 7   | 26   | 44   | 27   | 104   | 65.81 |
|      | S.Y.    | 6   | 47   | 26   | 11   | 90    | 80.61 |
|      | T.Y.    | 13  | 40   | 11   | --   | 64    | 90.14 |
| 2009 | F.Y.    | 5   | 38   | 31   | 27   | 123   | 87.06 |
|      | S.Y.    | 4   | 50   | 21   | 09   | 92    | 89.13 |
|      | T.Y.    | 9   | 53   | 10   | --   | 90    | 81.81 |
| 2010 | F.Y.    | 12  | 35   | 42   | 37   | 126   | 60.14 |
|      | S.Y.    | 19  | 46   | 27   | 08   | 100   | 85.98 |
|      | T.Y.    | 12  | 53   | 09   | --   | 71    | 87.65 |
| 2011 | F.Y.    | 20  | 69   | 34   | 23   | 146   | 78.85 |
|      | S.Y.    | 08  | 58   | 31   | 10   | 107   | 83.62 |
|      | T.Y.    | 19  | 60   | 19   | --   | 98    | 95.15 |
| 2012 | Sem 1-2 | 38  | 64   | 27   | 39   | 179   | 74.14 |
|      | S.Y.    | 28  | 73   | 39   | --   | 151   | 94.90 |
|      | T.Y.    | 16  | 57   | 36   | 09   | 109   | 95.61 |
| 2013 | Sem 1-2 | 17  | 51   | 37   | 49   | 155   | 66.88 |
|      | Sem 3-4 | 28  | 69   | 23   | 24   | 147   | 82.19 |
|      | T.Y.    | 27  | 71   | 34   | --   | 143   | 92.30 |

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes by:

- Preparing subject planners in the beginning of the year.
- Following the subject planner meticulously.
- Preparing the planner of co-curricular and extra-curricular activities.
- Involving students in various co-curricular and extra-curricular and extension activities like socio, eco and psychological case study.
- Encouraging faculty members to participate actively in faculty development program and doing research work.

- Use of ICT facilities and innovative methods for teaching.
- Workshops, Seminars and Conferences.
- Assignment and project work.
- Guest Lectures.
- Continual Internal assessment programs based on the format of Gujarat University.
- Fair and transparent evaluation techniques.
- Counseling and remedial classes for slow learners.
- Motivation, appreciation, recognition of Rank holders.
- Research work by faculty, sometimes involving students as well, thus generating new knowledge which can be talked about in the class.

Students' feedback at the end of each year tells whether the Learning outcomes are achieved.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- To enhance the social and economic relevance of the courses offered. The Institution has taken up following measures:
  - The Institution has initiated career counseling and placement cell under the auspices of U.G.C.
  - The Career Counseling and Placement Cell arranged a six week program (training) under the auspices of medium, small, micro entrepreneurship for entrepreneurship development of students in 2010-11. The students were trained in making 100 items such as pickles, Ayurvedic medicines, shampoo etc. 30 students benefited by this program.
  - The Institution has established College Development Cell by which many innovative activities are undertaken. The students are trained in poster making, glass painting, and clay modeling.
  - There are two units of NSS and one unit of NCC. Many social and Nation building are undertaken by NSS and NCC units.
  - To enhance economic relevance. The Institution has started certificate programs like PGDCA, CCC, Multimedia, Data Entry, Fabric Painting, Glass Painting etc.
  - Project work and dissertation writing is assigned to students to inculcate Research aptitude in them.
  - All faculty members analyze the internal and external exam results of their students, and discuss with them the implications.

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

- The Institution is affiliated to Gujarat University. The external exams are conducted by the University. The Institute sends the internal marks to University.
- University provides copies i.e. Office Record (OR) of results to the Institute. The entire faculty analyzes the results of their students. The result is analyzed into different categories such as: pass class, second class, first class and Distinction, failed etc.

- Students' performance is analyzed periodically.
- All faculty members analyze the class wise academic results.
- IQAC gets the details of the class-wise results from all faculty members and evaluate the teaching learning process.

**Planning to overcome barriers of learning:**

- Remedial classes for slow learners and weak students.
- Educational tours for practical knowledge.
- English speaking classes for the students, those who are weak at English.
- Seminars, workshops and conferences for detailed knowledge.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The Institution monitors and ensures the achievement of learning outcomes in the following ways:

- Records of the student's performance at internal and external examination.
- Student's achievement in co-curricular and extracurricular activities.
- Socio-economic status of ex-students.
- Placement profiles of students.
- Unique mechanism of attendance in every lecture.
- Remedial classes for slow learners and weak students.
- Feedback from Stakeholders such as students, Alumni Association and Parents Association.

2.6.7 Does the Institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provides details on the process and cite a few examples.

Yes, the Institution as well as individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning.

- Faculty members show the remark sheets to students and explain them the ways of improvement in the next examinations.
- Students are given question papers of University examination and other reputed colleges.
- Faculty members give exam-oriented guidance to students:
  - # How to attempt questions
  - # Which questions should be attempted first
  - # Time Management

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

- The Institution has adopted unique system for teaching-learning and evaluation. Latest teaching aids are used for teaching.
  - The students are compelled to attend classes by checking attendance in every lecture. They are explained the importance of attendance, subject planner and activity planner is one of the chief features.
  - All the question papers are computerized and transferred to the computer of Examination Committee through Local Area Network.

- The Institution arranges a seminar on “How to Face Examination” so that the students can give the exam without stress.
- Though the semester system is in progress, the Institute arranges re-test for absentees.
- In spite of University’s direction of 50 marks, the Institution holds exams of 70 marks.
- The Institution has a unique system of proxy arrangement in the absence of any faculty member. Lectures of Spoken English and English are arranged in free lectures so that the students can remain engaged.
- We continue teaching even on public holidays as necessary. As a result, teaching and working days of our college are highest in the University.
- We facilitate married and working students with exemption of attendance in all classes and extra coaching classes.
- The daily activities are mentioned in the “Lesson Diary” by faculty members. The system of self- appraisal form helps faculty members to judge themselves and improve their internal quality.

## CRITERION III:

### RESEARCH, CONSULTANCY AND EXTENSION

#### 3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

- Being mainly a teaching college in all its history, the institution has not gone in for much research. However, our Gujarat University has granted the status of a PG Centre, thus giving impetus to our research initiative. Based on the output, Institution has a vision of aligning its efforts with reputed research institutions. At present, it is affiliated with Gujarat University Academic Staff College, Sardar Patel Academic Staff College and Knowledge Consortium of Gujarat State.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

\*Yes we have a Research Committee. **As per NAAC recommendation in the year 2008, Institution has formed a Research Committee.** Composition of Research Committee is:

1. Mr. Kulinchandra Yagnik-Chairman (Retired Education Secretary & Vice Chancellor of North Gujarat University)
2. Principal Mr. Subhashbhai Bramhabhatt Member (Campus Director) (President of All India College Principal Association)
3. Dr. Hasit Mehta (Principal)-Member

\* Committee organizes periodic meetings.

\* Faculty members are guided for preparing proposal for Minor Research Project.

\* They also supervise the Self-Appraisal Report.

\* They also give advice about preparing research articles and its presentation at conferences/seminars.

\* Students are also encouraged to participate in National/International Conferences.

The Impact:

- **One** Major Research Project has been Sanctioned by the UGC.
- **One** Ph.D Faculty added.
- **One** faculty member has completed the PhD
- **Four** faculty members have been registered for PhD
- **165** Faculty Participation in Seminars
- **89** Faculty Paper Presentation in Seminars
- **383** Students' Participation in Seminars
- **2** faculty members recognised as PhD guides
- **1** JRF is approved for Research Project.
- **Three** Minor Projects have been applied

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

Autonomy to the principal investigator: **Yes**

Timely availability or release of resources: **Yes**

Adequate infrastructure and human resources: **Yes**

Time-off, reduced teaching load, special leave etc. To Teachers: **Yes**, Time-off is provided to the teachers.

Support in terms of technology and information needs: **Yes**

Facilitate timely auditing and submission of utilization certificate to the funding authorities: **Yes**

Any other:

- Special efforts were made by the institution for the registration of a faculty for Ph.D., which met with success.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The Institution feels the best way for developing a scientific temper is by fostering a culture based on the spirit of inquiry, culminating in informal and formal research. To this end:

\* Our College has formed a Research Committee.

\* College prepares Research projects from the P.G. level students.

\* College promotes and trains the students for paper presentation.

\* **383** Students' Participation in Seminars

\* Magazines subscribed: Total **39**

3.1.5 Give details of the faculty involvement in active research(Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

| Name of Faculty       | Title Of the Project  | Duration                                 |
|-----------------------|---|--|
| Dr.H.H.Mehta          | Theoretical analysis and critical evaluation of uncollected works of GoverdhanramTriphati.  | The period of 2 years w.e.f. 01/07/2012. |
| Dr.H.H.Mehta          | Promotion of Culture of Quality through research. (3-day workshop)  | 27to 29/06/12                            |
| Dr.A.J.Bramhabhatt    | (SaksharNagariNadiyad Na PaanchNaatyakaaro: EkAbhyaas" (Completed Ph.D.)  | 2008 to 2013                             |
| Mrs.ShrutiBarot       | "A Study of Temperament, Adjustment and Emotional Maturity of Individual Game Players and Team Game Players"(Registered for Ph.D) | March 2013                               |
| Miss DeepaSevak       | "A Atudy of Social Maturity, Self –Control and Adjustment of Higher Secondary School Students" (Registered for the Ph.D)          | June 2013                                |
| Mr.Mahendrasinh Dabhi | "21mi Sadina Pratham Dashakni Gujarati Lekhikaoni Navalkathaono Abhyas" (Registered for the Ph.D )                                | March 2012                               |
| Mr.Pinakin Joshi      | "Suresh Joshi niVartao ma ManovishleshnatmakAbhigum" (Registered for the Ph.D)  | November 2010                            |

Dr.H.H.Mehta guided 9 students and guided 7 Minor Research Projects.  
 Prof.B.M.Mehta (Sociology Deptt), Prof.R.R.Parmar (Economics Deptt), Dr.B.N.Parekh (Gujarati Deptt.) guided students of M.A.for Research Project.

3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.

- “National Level Seminar” was organized on 4-5 Dec.2012 by National Sahitya Akademi Delhi and Gujarati Department of UTS Mahila Arts College Nadiad on “Sahityik Krutiyoni Film Rupantaran Prakriya.”
- State Level Seminar was organized by Gujarati Department on 05/01/2009 on “Literary Journalism”
- State Level Seminar was organized by Madhya Gujarat Adhyapak Sangh and Gujarati Department on 31/01/2010 on Sahitya Swaroop.
- State Level Seminar was organized by Gujarati Department on 25/08/2011 on ‘Aakhyaan Prastuti’
- State Level Seminar was organized by Gujarati Department on 25/01/2012 on “Kavita ma Chhandolay”

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

Looking to the availability of the talent and the needs of students, the institution has prioritized the following areas for research:

Language and linguistics, literature, journalism, sociology and economy of slum areas, psychology of slum-dwellers,

| Sr.No. | Name of Faculty    |   |   |
|--------|--------------------|---|---|
| 1      | Dr.H.H.Mehta       | Linguistics, Literary Journalism, Criticism | Faculties have obtained Ph.D. degree, handled research projects and guided students in the areas. |
| 2      | Dr.B.N.Parekh      | Katha Sahitya, Linguistics.                 |   |
| 3      | Dr.A.J.Bramhabhatt | Modern Literature                           |   |
| 4      | Dr.B.T.Dodia       | SwadhyayChadvadaaneSamajikParivartan        |   |

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

| Sr.No | Name Of The Expert     | Date       | Details                                 |
|-------|------------------------|------------|---|
| 01    | Dr.J.M.Trivedi         | 06/08/2008 | Professor S.P.University V.V.Nagar      |
| 02    | Shree Naraynbhai Desai | 05/01/2009 | President Gujarat Sahitya Parishad      |
| 03    | Dr.Vinod Gohel         | 27/02/2009 | Renowned Psychiatrist                   |
| 04    | Shree Vinod Gandhi     | 31/01/2010 | Associate Professor Godhra College      |
| 05    | Dr.Hemixaben Rao       | 08/02/2010 | V.C. of North Gujarat University Patan  |
| 06    | Dr.Kapil K Dave        | 08/10/2010 | Professor, I.V. Commerce College Nadiad |
| 06    | Shri Krishna Dave      | 29/12/2011 | Renowned Poet                           |
| 07    | Professor Rutton Mario | 05/03/2012 | Professor of Sociology, Amsterdam Univ. |
| 08    | Dr. Ami Dave           | 17/11/2012 | Leading Gynaecologist                   |

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

- By making adjustment in time table for the Ph.D's research work institution has provided D.L.
- Institution permitted **233** D.L. to **11** Faculty members for Research Paper presentation and Field work. **As per NAAC recommendation in the year 2008 Institution has provided the facility of D.L. for better research exposure.**

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (Lab-to-Land)

- Due to initiatives by the College and faculty's keen mentoring, **383** students participated in Seminars.
- A case study has been conducted for 12<sup>th</sup> standard students of the city, surrounding areas on "Socio-Eco-Psychological Condition of students during 5 years"
- A case Study has been conducted for College students of the city, surrounding areas on "Socio-Eco-Psychological Condition of students during last 2 years."

### **3.2 Resource Mobilization for Research**

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

- During **5** Years **1,18,557/-** Rs. were the expenses for **4** Seminars and **28,850/-** for the **43** guest lectures.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

- College is working on raising funds for this purpose.

3.2.3 What are the financial provisions made available to support student research projects by students?

- None as yet.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking interdisciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

- A case Study has been conducted for 12<sup>th</sup> standard students of the city, surrounding areas on "Socio-Eco-Psychological Condition of students during last 5 years."
- A case Study has been conducted for College students of the city, surrounding areas on "Socio-Eco-Psychological Condition of students during last 2 years."

3.2.5 How does the institution ensure optimal use of various equipments and research facilities of the institution by its staff and students?

- Faculty has utilized resources provided by the institution in sanctioning the Major Research Project, presenting Minor Research Project proposal and helped students in the preparation of Research Projects.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

- No

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

| Name Of Project | Duration Year From To                    | Title of the Project   | Name of the funding Agency | Total grant |            | Total grant received till date |
|-----------------|--|--|----------------------------|-------------|------------|--------------------------------|
|                 |  |  |                            | Sanctioned  | Received   |                                |
| Major Project   | The period of 2 years w.e.f. 01/07/2012. | Theoretical analysis and critical evaluation of uncollected works of GoverdhanramTriphati. | UGC                        | 4,81,600/-  | 2,93,600/- | 2,93,600/-                     |

### 3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- Wi-Fi Connectivity, Broadband facility, Photo copy machine, Fax machine, Scanner, Audio-Visual Imagery, OHP Visualiser, Projector, ICT etc. Library with SOUL Software for PhD. work and more than 2019 Reference Books and Magazines. **As per NAAC recommendation in the year 2008, Institution has greatly increased the ICT facility in the college.**

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Institution has been increasing the ICT facilities as per the instructions of IQAC for Research work.

| Year    | Growth   |
|---------|--|
| 2008-09 | Computer, Electronic Bell System, Computerized Attendance Card Machine Bar Code I-Card, T.V., DVD, Channel, Computer, Intercom.  |
| 2009-10 | DTH Dish 01, Sound System 01, Video Channel connection (Local Channel), Electric Bell System 01, STD/PCO 01.   |
| 2010-11 | Computers 10, Class Room Walky Talky 02, LED Display 02, Mike, 01 set of Amplifier, Speakers for Prayer, Theatre System 01, Dustbins 09, Printer 01, Fax Machine 01, Xerox Machine 01, Chairs 300, Projector, Three-seater Benches 39.   |
| 2011-12 | Imported Podium 01, Combination Board 05, Revolving Notice Stand with Double side 01, Exhibition Display 01, Displayer For Keeping Books 01, Magazine Rack 05, Imported Screen 02, Imported Ceiling Monitor 02, Imported Safety Box 02, Imported Sound System 01, Notice Board with Acolic Shuttle 08, Radiant Power Projector 03, Tablet 01, Digital Note-Pad, Laptop 01, IBM Server with LCD 01, TFT Monitor, Desktop PC /LCD/ESCAN 01, Scanner 01, Samsung LED. |
| 2012-13 | Water cooler 01, Water Purifier 01, Samsung T.V. 05, Refrigerator 01, Sony Handy Cam 01, Digital Camera 01, Class Room Talky 08, Finger Print Attendance System 01, LED Lighting Board with LED Pen and Duster 05, Projector (Epson X-10) 01, Epson Visualiser 01, Audio System, Computer Box 10, College Management Software System 01, LED System For Seminar Hall 01, Lamination Machine 01, CCTV Camera 20, Attendance Software For Students, Canteen.         |

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If ‘yes’, what are the instruments/ facilities created during the last four years?

- No

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- As per an MoU, the 125-years old Dahilaxmi Library provides services to the Institution for the Research Scholars.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

- College has a well equipped Library with subject books, reference books, Magazines. College subscribes **39** magazines and college library has total **2,327** reference books. Apart from that College library has installed “SOUL Software” which is the best Search Engine for Research work.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college? For example, Laboratories, library, instruments, computers, new technology Etc.:

- College has an MOU with Dahilaxmi Library, Wi-Fi Connectivity, Computers with Internet Facility.

### 3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of Patents obtained and filed (process and product): **Not Applicable.**

Original research contributing to product improvement: **Not Applicable.**

Research studies or surveys benefiting the community or improving the services:

- **Survey on Recession:** Economics Department organized a Survey on Recession which helped students in Research analysis and improvement of Semester results.
- **Counseling and case Study** of 12<sup>th</sup> Students for last 5 years for motivating the students for Higher Education for those who do not study after 12<sup>th</sup> class.
- **A case Study** Conducted for College students of the city and surrounding areas on “Socio-Eco-Psychological Condition of students for last 2 years for Higher Education”
- **Scholarship:** Institution provides Scholarship for Girls who are from Reserve Categories and Girls from poor families of open category.

Scholarship from College (for Poor Girls from Open Category)

| Year    | Total Students | Amount   |
|---------|----------------|----------|
| 2008-09 | 24             | 21,030   |
| 2009-10 | 27             | 19,745   |
| 2010-11 | 15             | 20,010   |
| 2011-12 | 17             | 20,560   |
| 2012-13 | 17             | 20,120   |
| Total   | 100            | 1,01,465 |

The Case Study on “Socio-Eco-Psychological Condition of students” has helped the students in continuing their higher education those who were not able to continue their Education because of their weaker financial background.

Research inputs contributing to new initiatives and Social Development.:

- Women’s Empowerment for Higher Education through Counseling.
- Faculty of the Institution visited **45** Villages and met **3,332 (1,019 Urban Students. 2,313 Rural Students)**. Students for Survey and Counseling for Higher Education, out of that **821** Students got Admission, **706** enrolled and 619 Students appeared in the Examination during these **5** years
- Faculty and Students Completed the Socio-economic survey in nine different areas of the city, namely Rajeevnagar, New Rajeevnagar, Dabbavaas, VaghariVaas, Bharat Nagar, New Bharat Nagar etc. After successful Survey Completion of 1000 Jhopad patties, more than 1300 poor families, more than **2,200** women and Children were met. They didn’t have the Sanitation facility. Institution Constructed 10 Toilets, 04 Bathrooms and 03 Urinals on the total Land area of 750 sq.ft. with the help of NASA Foundation and Rotary International Boston. The Total Construction Cost was **17,75,585/-**.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

- No

3.4.3 Give details of publications by the faculty and students:

Publication per faculty: 37/10= **3.7** (These articles were published in so many publications by faculty)

Number of papers published by faculty : State - 35, National - 02

Number of publications listed in International Database (e.g: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

**Monographs:** (1) Lok Sevak Induchacha-by Dr. H.H.Mehta

(2) Sankarlal G. Shastri - by Dr. H.H.Mehta

Chapter in Books: 17

| Sr. No | Name of Faculty  | Chapter Title                                  | Publisher                         | Book and ISBN No.   |
|--------|------------------|--|-----------------------------------|---|
| 1      | Dr.H.H.Mehta     | PUSTAKO ANE HASTPRATONI JALAVANINA PRASHNO     | PRICHAY TRUST, MUMBAI             | PARICHAY BOOK-1195  |
| 2      | Dr.B.N.Parekh    | GUJARATI NATYA SAHITYA MA SHREE KRUSNANU PATRA | DIVINE PUBLICATION                | GUJARATI NATYA SAHITYA MA SHREE KRUSNANU PATRA                  |
| 3      | Dr.B.N.Parekh    | BHILI LOKAKHYAN                                | GURAJRI TRIBAL FOUNDETION, AMBAJI | BHILI SAHITYA: AK ADHYAYAN                                      |
| 4      | Dr.H.H.Mehta     | SAHITYIK SAMYIKO                               | RANNADE PUBLICATION               | SAHITYIK SAMYIKO  |
| 5      | Dr.B.N.Parekh    | AKHANI HINDI RACHANAO                          | AMBAJI TRUST                      | AKHOBHAGAT  |
| 6      | Prof.D.M.Panchal | The Partition Novel                            | Sunrise Publishers, Jaipur (Raj)  | Indian Writings in English. ISBN:978-81-906067-5-2              |
| 7      | Prof.D.M.Panchal | Women in the Vedic Period                      | DarpanPrakashan V.V.Nagar         | Contemporary Women Rights,Politics& Lit. ISBN:978-81-909488-5-2 |
| 8      | Prof.D.M.Panchal | Women in the Novels of ShashiDeshpande         | Mark Publishers Jaipur(Rajasthan) | Indian Women Writings in English. ISBN:978-81-                  |

|    |                     |  |                                   |  |
|----|---------------------|--|-----------------------------------|--|
|    |                     |  |                                   | 89472-82-5   |
| 9  | Prof.D.M.Panchal    | M.D.Malgonkar-An Indo-Anglian Writer.                          | Mark Publishers Jaipur(Rajasthan) | A Critical Handbook of Indian English Lit. ISBN:89472-71-9 |
| 10 | Prof. J.M.Desai     | Concept of the Production,Income& Cost                         | GurgPrakashan                     | Fundamental of Business Economics                          |
| 11 | Prof. J.M.Desai     | Public Income&public Expenditure                               | GurgPrakashan                     | Economics of Government Finance”                           |
| 12 | Prof. J.M.Desai     | Terms of Trade & Balance of Payment                            | GurgPrakashan                     | International Economics                                    |
| 13 | Prof. P.N.Prajapati | Parent-Child Relationship of high & law Achieving Boys & Girls |                                   | Contemporary Research in India – ISSN 2231-2137            |
| 14 | Prof.J.M.Desai      | Water Transport in Gujarat                                     | DarpanPrakashan V.V.Nagar         | ISBN 987-81-909488-2-1                                     |
| 15 | Prof.J.M.Desai      | Women in the Novels of ShashiDeshpande                         | Mark Publishers Jaipur(Rajasthan) | ISBN -978-81-89472-82-5                                    |
| 16 | Prof.J.M.Desai      | Women in the Vedic Period                                      | DarpanPrakashan V.V.Nagar         | ISBN : 978-81-909488-5-2                                   |
| 17 | Prof.J.M.Desai      | Environmental Economics and Relative Relations                 | ArthSankalan                      | ISSN 0976-2086   |

3.4.4 Provide details (if any) of research awards received by the faculty:

| Date       | Faculty Name    | Name of Award                                   | Awarding Body                           |
|------------|-----------------|---|---|
| 17/10/2010 | Prof.R.R.Parmar | M.S.Trivedi Trophy for the Best Research Paper. | Gujarat University Economics Department |

Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally:

- Nil

Incentives given to faculty for receiving state, national and international recognitions for research contributions:

- Nil

### 3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- Given the nature of the institution, we are currently having an institute-industry interface for the areas of faculty and student guidance and counselling, educational tours and guest lectures. There are enough industries and industrialists known to the management so that this work is done quite easily.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- **Not Applicable.**

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- Institution sends faculty members to trainings, seminars, workshops, paper presentation, key note speeches and field work in order to encourage them in consultancy services.

Faculty Development Program Yearwise:

| Year    | No.Programs |
|---------|-------------|
| 2008-09 | 37          |
| 2009-10 | 55          |
| 2010-11 | 67          |
| 2011-12 | 45          |
| 2012-13 | 32          |
| Total   | 236         |

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

- The Institution has Vocational courses of PGDCA, CCC, Beauty Parlour, Data Entry, Glass Painting, Fabric Painting, Multimedia courses. Total **2,54,410/-Rs** revenue has been generated during these **5** years through these courses. Total **322** Students participated in these courses during these **5** years. **As per NAAC recommendation in the year 2008 Institution has introduced various career-focused Add-on Courses.**

The details are given as under:

| Year    | PGDCA    | CCC    | Beauty Parlor | Data Entry | Glass Painting | Fabric Painting | Multimedia | Total    |
|---------|----------|--------|---------------|------------|----------------|-----------------|------------|----------|
| 2008-09 | ----     | 3,000  | 2,500         | 3,000      | ----           | ----            | ----       | 8,500    |
| 2009-10 | ----     | 3,000  | 2,000         | 3,000      | 2,500          | 2,500           | 3,000      | 16,000   |
| 2010-11 | ----     | 16,500 | 2,500         | 7,800      | 3,250          | 2,500           | 3,000      | 35,550   |
| 2011-12 | 91,840   | 6,000  | 2,500         | 3,600      | 2,500          | 2,500           | 5,700      | 1,14,640 |
| 2012-13 | 76,720   | 3,000  | ----          | ----       | ----           | ----            | ....       | 79,720   |
| Total   | 1,68,560 | 31,500 | 9,500         | 17,400     | 8,250          | 7,500           | 11,700     | 2,54,410 |

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

- Not Applicable.

### 3.6 Extension Activities and Institutional Social Responsibility(ISR)

3.6.1 How does the institution promote institution- neighbourhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

- Students visited Bilodara Jail and literate the prisoners with short stories and poetry. Institution organized 4 visits in a year.
- Students of Economics Department provided advice to the widows about Government Schemes and plans at Kamla Village.
- Students of Economics Department provided information and details about the plans of Self Employment Schemes of District at Boriyavi village.

- Psychology Department managed a Collaborative course on Child Care at the Institution. Total **82** students attended the course during last 3 years.
- Students of Psychology Department visit the old age home every year for delivering talks and discussion on “Generation Gap”.
- Students of Gujarat Department visited slum areas for “Women Awareness”.
- Students of Gujarat Department Conducted a “Road Safety Program” with R.T.O. Dist. Kheda.

3.6.2 What is the Institutional mechanism to track students’ involvement in various social movements / activities which promote citizenship roles?

- NSS, NCC, CWDC, Students’ Union, Sports, Alumni Association, Parents Association are the main medium through which students are involved in the social activities and recent social movements. Students also rendering their services to some NGO’s and temples. **As per NAAC recommendation in the year 2008 Institution has started NCC at the Institute.**
- Activities organized during these 5 years:
  - Awareness program organized after Delhi Gang Rape Case.
  - Awareness program organized for making India free from Corruption.
  - Cultural Rally organized.
  - Statues cleaning program organized by the students of NSS Unit.
  - AIDS Awareness Rally organized with J & J Science College Nadiad.
  - Awareness program organized for Road Safety.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- Alumni Association, Parents Association are formed to involve the Stakeholders. Invitations are also sent to the Stakeholders for Annual day, other Cultural meetings. Periodic meetings are also organized to discuss their views and valuable suggestions, these suggestions are implemented discussing in IAQC meeting. Stakeholders and Parents are also appointed in the Alumni Association and Parents Teachers Association for their active involvement.

Alumni Association contributed fund of Rs.**1,33,000/-** and Parents Association Contributed fund of Rs. **3,47,000/-**.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

| Sr. No | Date and Year       | Annual Camp Site | No. of Students | Activities   | Budget   |
|--------|---------------------|------------------|-----------------|--|----------|
| 1      | 3-11-08 To 12-10-08 | Aklacha          | 50              | PrabhatFeri, Cleaning of Village, Yoga, Training for Employment, Cookery Competition, Child Health Competition, Cultural Activities. | 22,000/- |

|    |                            |   |     |   |             |
|----|----------------------------|---|-----|---|-------------|
| 2  | 29-10-09<br>To<br>4-11-09  | Uttarsanda  | 50  | Cleaning Of Village, Intellectual Discussion, Visit to Industrial Unit, Lectures.   | 22,000/-    |
| 3  | 7-11-10 To<br>23-11-10     | Vatharali   | 100 | PrabhatFeri, Yoga, Cleaning of Village, Medical Camp, Cultural Activities.  | 44,000/-    |
| 4  | 16-10-11<br>To<br>22-10-11 | Aral  | 100 | PrabhatFeri, Cleaning of Village, Intellectual Discussion, Lectures, Cultural Activities.                                   | 44,000/-    |
| 5  | 18-11-12<br>To<br>24-11-12 | Hajarabad   | 100 | PrabhatFeri, yoga, Cleaning of Village, training for Employment, medical check-up, Cookery Competition, Cultural Activities | 44000/-     |
| 6  | 26-8-08                    | Veena   | 58  | Cleaning of Village, awarnessprogram, orientation, sloganwriting, antakshari  | 3500/-      |
| 7  | 6-9-09                     | Dabhan  | 67  | Gramsafai, awarnessprogram, orientation, sloganwriting, antakshari, lecture on ideas of Gandhiji                            | 3000/-      |
| 8  | 19-8-10                    | Veena   | 70  | Cleaning of College, awarnessprogram, orientation, sloganwriting, antakshari, lecture on ideas of Gandhiji                  | 3500/-      |
| 9  | 1-10-11                    | Veena   | 75  | Cleaning of Village, awarnessprogram, orientation, sloganwriting, antakshari, lecture on ideas of Gandhiji                  | 4000/-      |
| 10 | 12-8-12                    | Hajarabad   | 60  | Cleaning of Village, awarnessprogram, orientation, loganwriting, antakshari, lecture on ideas of Gandhiji                   | 4000/-      |
| 11 | 24-01-09                   | Kevadiya Colony, Sardar Sarovar, Aajva Nimeta Garden  | 50  | College tour.   | 10,369/-    |
| 12 | 22 -01-10 to<br>25-01-10   | Kutch-Bhuj Museum, Palace, Kalo Dungar, Indo-Pak Border, Bird Sanctuary, Aasmi park, Maandvi Beach. | 155 | College Tour.   | 1,09,014 /- |
| 13 | 07 -01-11 To<br>10-01-11   | Saaputara Hill Station, Whilson Hill, Dharampur Musuem, Science Park, Barumada,                     | 103 | College Tour  | 55,753/-    |

|    |                            |  |     |                             |  |
|----|----------------------------|--|-----|-----------------------------|--|
|    |                            | Teethal,<br>Valasd<br>beach.   |     |                             |  |
| 14 | 08-01-12<br>to<br>11-01-12 | Deu Side<br>Scene,<br>Shashan,<br>DevDiya<br>Safari Park,<br>Somnath,<br>Veerpur.  | 144 | College Tour                | 98,484/-   |
| 15 | 05-02-13<br>To<br>07-02-13 | Gondal<br>Palace,<br>Ghoghvadw<br>ar,<br>Hingolagad<br>h, Gela<br>Somnath,<br>Lothal.  | 92  | College Tour                | 48,450/-   |
| 16 | 24-10-08                   | KanoriyaArt<br>,NID, Indo<br>Land, Kite<br>Museum,<br>Gujarat<br>Samachar<br>Press,<br>GujarartVid<br>hyapeth,<br>Sabarmati,<br>M.F.Hussai<br>nGufa,<br>Gujarat<br>University<br>at<br>Ahmedabad | 43  | Gujarati Deptt. Study Tour. | Expense<br>s<br>Were<br>Levied<br>By<br>the<br>students<br>. |
| 17 | 04-10-08                   | Govardhanr<br>amSmrutiM<br>andir<br>Nadiad   | 30  | Gujarati Deptt. Study Tour. | Expense<br>s were<br>levied<br>by the<br>students            |
| 18 | 30-01-11                   | Gujarat<br>Vidhyapeth,<br>Gujarat<br>SahithyaPar<br>ishad,<br>Gandhi<br>Aashram, at<br>Ahmedabad   | 50  | Gujarati Deptt. Study Tour. | Expense<br>s were<br>levied<br>by the<br>students<br>.       |
| 19 | 25-10-12                   | AadivasiSan<br>shodhan<br>Kendra   | 45  | SociologyDeptt.Study Tour.  | 2,100/-  |

|    |          |  |    |                              |         |
|----|----------|--|----|------------------------------|---------|
|    |          | Gujarat Vidhyapeth, Gandhi Ashram, AndhjanMandal           |    |                              |         |
| 20 | 06-01-11 | Forensic Laboratory Gandhinagar, Mental Hospital Vadodara. | 16 | Pschycology Deptt Study Tour | 5,000/- |

- Impact on the overall development of students: Students enhance the overall quality of spiritual, mental and physical development. Students develop the skills of team work, co-operation and adjust themselves for living in all circumstances.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

- Institution arranges orientation program for NCC, NSS and CWDC every year. Institution encourages students to take part in NCC, NSS and CWDC. Institution provides the necessary facilities to the students. Institution also gives prizes and certificates to the students for the participation in various activities of NCC, NSS and CWDC.
- College organized **10** Camps under NSS and **850** Students of **2** Units participated during last **5** years.

**Details of the NSS Camps:**

| Sr . No | Date                       | Total Days | Place      | Students Participated | Activities   |
|---------|----------------------------|------------|------------|-----------------------|--|
| 1       | 3-11-08<br>To<br>12-10-08  | 10 Days    | Aklacha    | 50                    | PrabhatFeri, Cleaning of Village, Yoga, Training for Employment, Cookery Competition, Child Health Competition, Cultural Activities. |
| 2       | 29-10-09<br>To<br>4-11-09  | 7 Day      | Uttarsanda | 50                    | Cleaning Of Village, Intellectual Discussion, Visit to Industrial Unit, Lectures.  |
| 3       | 7-11-10<br>To<br>23-11-10  | 7 Day      | Vatharali  | 100                   | PrabhatFeri, Yoga, Cleaning of Village, Medical Camp, Cultural Activities.   |
| 4       | 16-10-11<br>To<br>22-10-11 | 7 Day      | Aral       | 100                   | PrabhatFeri, Cleaning of Village, Intellectual Discussion, Lectures, Cultural Activities.  |
| 5       | 18-11-12<br>To             | 7 Day      | Hajarabad  | 100                   | PrabhatFeri, yoga, Cleaning of Village, training for Employment, medical check-  |

|    |          |       |           |    |  |
|----|----------|-------|-----------|----|--|
|    | 24-11-12 |       |           |    | up, Cookery Competition, Cultural Activities   |
| 6  | 26-8-08  | 1 Day | Veena     | 58 | Cleaning of Village, awarnessprogram, orientation, sloganwriting, antakshari                               |
| 7  | 6-9-09   | 1Day  | Dabhan    | 67 | Gramsafai, awarnessprogram, orientation, sloganwriting, antakshari, lecture on ideas of Gandhiji           |
| 8  | 19-8-10  | 1Day  | Veena     | 70 | Cleaning of College, awarnessprogram, orientation, sloganwriting, antakshari, lecture on ideas of Gandhiji |
| 9  | 1-10-11  | 1Day  | Veena     | 75 | Cleaning of Village, awarnessprogram, orientation, sloganwriting, antakshari, lecture on ideas of Gandhiji |
| 10 | 12-8-12  | 1Day  | Hajarabad | 60 | Cleaning of Village, awarnessprogram, orientation, sloganwriting, antakshari, lecture on ideas of Gandhiji |

- 213 NCC cadets attended 10 Camps during last 2 years.

**Details of NCC Camp:**

| Sr.No. | Date  | Detail  |
|--------|---|---|
| 1      | 15/09/11 to 26/09/11                              | BLC camp held at Kanpur 10 cadets took part from college.                     |
| 2      | 12/10/11 to 21/10/11<br>and<br>11/8/12 to 18/8/12 | Total 92 cadets attend CATC camp at Thamana in two years.                     |
| 3      | 2/5/12 to 12/5/12                                 | 8 Cadets took part in tracking camp at Punjab and 5 cadets at Darjiling       |
| 4      | 12/10/12 to 22/10/12                              | 5 cadets took part in R.D.C. at Valmi and 10 cadets at Ahmedabad.             |
| 5      | 15 to 27/11/11                                    | 5 cadets took part in IGC camp at Ahmedabad.                                  |
| 6      | 11/08/12 to 18/08/12                              | 3 cadets selected for TSC where 1 was selected for Delhi.                     |
| 7      | 23/2/13 to 24/2/13                                | NCC 'C' certificate exam held at V.V.Nagar, 20 cadets attend it.              |
| 8      | 3/3/13  | NCC 'B' certificate exam held at V.V.Nagar, 70 cadets attend it in two years. |

- CWDC organized **68** activities and **1,456** Students participated during last **5** years.

Details of the Activities Organized by CWDC:

### 1. Competitions :

| Sr. No. | Date     | Details   | No. of Students | Place           |
|---------|----------|---|-----------------|-----------------|
| 1       | 15-7-08  | Mehndi competition on the Gaurivrat                   | 24              | U.T.S.M. Nadiad |
| 2       | 18-7-08  | Hair Style Competition                                | 10              | ” ”             |
| 3       | 29-9-08  | Poster Making Competition                             | 09              | ” ”             |
| 4       | 3-10-08  | Essay Writing Competition                             | 10              | ” ”             |
| 5       | 14-10-08 | Inter College Poster Making Competition               | 20              | ” ”             |
| 6       | 13-12-08 | Debate Competition                                    | 01              | DevghadhBariya  |
| 7       | 13-12-08 | One Act Play Competition                              | 01              | ” ”             |
| 8       | 24-12-08 | Poetry Competition                                    | 01              | Kheda           |
| 9       | 2-1-09   | Poetry Competition                                    | 01              | Anklav          |
| 10      | 3-1-09   | Debate Competition                                    | 01              | Kheda           |
| 11      | 24-1-09  | Poster Making Competition                             | 01              | Mansa           |
| 12      | 30-7-09  | Mehndi Competition                                    | 20              | U.T.S.M. Nadiad |
| 13      | 30-7-09  | Hair Style Competition                                | 11              | ” ”             |
| 14      | 4-9-09   | Debate Competition                                    | 01              | DevghadhBariya  |
| 15      | 4-9-09   | One act play Competition                              | 01              | ” ”             |
| 16      | 11-9-09  | Rangoli Competition                                   | 07              | J & J Nadiad    |
| 17      | 26-9-09  | Essay Competition                                     | 02              | Borsad          |
| 18      | 19-12-09 | Poetry Competition (Naari Kendra) Writing Competition | 01              | Nasvadi         |
| 19      | 24-12-09 | Poster Making Competition                             | 01              | Mahemdavad      |
| 20      | 24-12-09 | Rangoli Competition                                   | 01              | ” ”             |
| 21      | 25-8-10  | Essay Competition                                     | 02              | Kalol           |
| 22      | 8-10-11  | Essay Competition                                     | 01              | Sadhali         |
| 23      | 18-12-11 | Poster Making Competition                             | 01              | Mansa           |
| 24      | 31-12-11 | Drawing Competition                                   | 16              | U.T.S.M. Nadiad |
| 25      | 31-12-11 | Mehandi Competition                                   | 12              | ” ”             |
| 26      | 31-12-11 | Hair Style Competition                                | 07              | ” ”             |
| 27      | 27-1-12  | Drawing Competition (Second Round)                    | 10              | ” ”             |
| 28      | 1-9-12   | Rangoli Competition                                   | 18              | ” ”             |
| 29      | 1-9-12   | On the Spot Competition                               | 11              | ” ”             |
| 30      | 25-9-12  | Poetry Competition                                    | 03              | Ahmedabad       |

### 2. Camps:

| Sr. No | Date                          | Subject               | No.of Students | Expert Faculty Name                                |
|--------|-------------------------------|-----------------------|----------------|--|
| 1      | 27-8-09<br>28-8-09<br>29-8-09 | Health Camp           | 40             | Dr. Hetal Patel Dr. Kokilaben<br>Dr. JasminAcharya |
| 2      | 28-8-09<br>29-8-09<br>30-8-09 | Clay Modeling Camp    | 150            | Shree ArvindSuthar                                 |
| 3      | 17-11-09<br>to 21-11-09       | Cookery Training Camp | 54             | Shree Kharadi Sir                                  |

|   |                       |   |     |                         |
|---|-----------------------|---|-----|-------------------------|
| 4 | 16-8-10<br>To 22-8-10 | Mehndi& Rangoli Camp                          | 125 | Shree HirenKadam        |
| 5 | 20-8-10               | Health Camp                                   | 125 | Dr. LopaDalal           |
| 6 | 8-9-11                | Rangoli & Drawing Competition<br>(Cartoon)    | 09  | Shree HirenKadam        |
| 7 | 4-9-12<br>To 20-9-12  | Rangoli & On-the-Spot Painting<br>Competition | 35  | Shree HirenKadam        |
| 8 | 20-1-13               | Camp on Self Defense & Basics of<br>Karate    | 500 | Shree NikhilbhaiTrivedi |

### 3. Expert Lectures:

| Sr No | Date     | Subject   | No. of Students | Expert Name          |
|-------|----------|---|-----------------|----------------------|
| 1     | 19-7-08  | Save Girl Child                                     | All Student     | Dr. ShilpiRaval      |
| 2     | 19-11-08 | Foeticide   | ” ”             | Dr. Jankiben Amin    |
| 3     | 26-11-08 | Handicraft Art                                      | ” ”             | Shree S.G.Brahmbhatt |
| 4     | 6-9-11   | Care of Neonates                                    | ” ”             | Dr. Tejal Shah       |
| 5     | 31-8-12  | Care of Neonates in the<br>21 <sup>st</sup> Century | ” ”             | Dr. LopaDalal        |
| 6     | 18-1-13  | Gynaecological<br>Problems                          | ” ”             | Dr. Amiben           |
| 7     | 9-9-09   | Beauty Care   | ” ”             | ZankhanaTrivedi      |
| 8     | 9-9-09   | Personality Development                             | ” ”             | ZankhanaTrivedi      |

### 4. Extension Activities

| Sr No | Date         | Activity  | No. of Students | Place                    |
|-------|--------------|---|-----------------|--------------------------|
| 1     | 15-7-08      | Prayer Organized on the meeting of Non-teaching<br>Employees Association            | 06              | I.V.Patel, Nadiad        |
| 2     | 30-8-08      | Visit to Slum Areas of Nadiad (NaariJagrity)  | 25              | Majurgam, Nadiad         |
| 3     | 2-9-09       | Naari Jagrity Activity at Slum Area   | 15              | Pij Road, Nadiad         |
| 4     | 19-11-<br>11 | Visit to Women Prisoners at District Jail, Nadiad                                   | 15              | Bilodara Jail,<br>Nadiad |
| 5     | 31-12-<br>12 | Rally Organized and Presented Memorandum to<br>Collector for “Delhi Gang Rape Case” | 100             | Nadiad                   |
| 6     | 3-4-13       | Organized act on women’s empowerment  | 50              | Mahila College<br>Nadiad |

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

- Faculty members visited more than **100** Schools of 36 Villages and met **3,332** Students of Class 12<sup>th</sup> for Counselling of Higher Education. A large number of students got inspired for Higher Education through this effort.
- Faculty Members and Students of the Institution completed the “Socio-Eco-Psychological Condition of students” Case Study of U.G. and P.G. this year. Out of **368** Students, **78** working women and Housewives took Admission in the U.G. and P.G. Courses. Institution provided Rs. **40,680/-**. Scholarship for the financially weaker students during last 2 years.

- 3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

**Objectives of the College:**

- To empower women especially of weaker sections, through higher education
- To Endeavour for excellence through improvement of curricula and teacher training.
- To encourage Research activity.
- To work for mental development of students through seminars, training, camps and other extra-curricular activities.
- To inculcate values and ethics among students through focused program.
- To nurture values ethics among the students through their capacities would bloom fully.
- To Train Girl students to understand and tackle social problems faced by women in the society and to make them confident and self reliant.
- To organize value added course and professional training which will increase the employability of students and render them useful to society.
- To work for all round development of women-folk comprising half of the country's human resource and thereby to contribute to the progress of the nation.

**Outcomes in line with Objectives of the College:**

- Faculty members completed the Case Study of "Socio-Eco-Psychological Condition of students" of Class 12<sup>th</sup> and College Students. Students benefitted with Higher Education through this Case Study those who had left their education.
- Faculty is using ICT, Internet, Take-Note for Modern Teaching Method. Faculty has also attended Lectures, Training Program and Delivered Lectures at BISAG and other Colleges to Improve the Teaching methods.
- **One** Major Project has been sanctioned and **3** Minor Projects have been applied, **1** PhD. is completed and **4** PhD.s registered; **165** Participation and **89** Paper Presentation in Seminars by the Faculty Members; **59** papers were written out of which **37** were published.
- **290** Post-Prayer Talks by faculty Members and **1311** Post-Prayer Talks by the Students were delivered, to promote values and ethics among students.
- Institution arranged Judo Training Camps for Self Defense. Institution has also arranged a guidance program for "Legal Rights of Women" by Expert Advocates.
- Students visited Bilodara Jail and literate the prisoners with short stories and poetry. Institution organized **4** visits during **5** year.
- Students of Economics Department provided advice to the widows about Government Schemes and plans at Kamla Village.
- Students of Economics Department provided information and details about the plans of Self Employment Schemes of District at Boriyavi village.
- Psychology Department managed a Collaborative course on Child Care at the Institution. Total **82** students attended the course during last **3** years.
- Students of Psychology Department visit the old age home every year for delivering talks and discussion on "Generation Gap".
- Students of Gujarat Department visited slum areas for "Women Awareness".
- Students of Gujarat Department Conducted a "Road Safety Program" with R.T.O. Dist. Kheda.

### **Objectives of Lifelong Learning and Extension Units (NSS, NCC and CWDC):**

- Women's empowerment.
- Safety and Security for the girls and the female faculty.
- Self defense and continuing Self development training for girls.
- Awareness about legislative initiatives for women.
- Fostering creativity in girls.
- Useful program arranging for society and girls, within the college and along with the Community.
- To inspire students for creative work
- To develop skills in the youth.
- To spread the knowledge and experience with others
- To solve personal problems.
- To develop leadership.
- To develop skills and get self employment through various program.

### **Outcomes of Lifelong Learning and Extension Units (NSS, NCC and CWDC):**

- NSS Organized 5 One Day and 5 Seven Days Camps, Students participated Prabhat Pheri, Cleaning of Village, Yoga, Cookery Competition, Child Health Competition, Cultural Activities and Intellectual Discussion with villagers during the Camps.
  - 92 Cadets of NCC attended Basic Leadership Camp held at Kanpur, 13
  - Cadets attended tracking camp held at Punjab and Darjiling. 92 Cadets Combined Annual Training Camp at Thamana (Anand Distt.).
  - CWDC organized cultural activities like Mehndi Competition, KeshGunthan, Clay Art Competition, Rangoli Competition Cookery Competition at the Institution.
- Institution organizes study tours, training programs, cultural activities, creative programs and competitions, visit to other institutions and industries for the development of their knowledge. It also brings the ground reality of Industries and various Institutions.
- Training and various activities help students in fulfilling the objectives of the Institution.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

Institution reaches the Community with the activities which are beneficial for them.

- District Deputy Collector (Election) organized a Voting Awareness Program with the Institution for the residents of Surrounding slums and Villages.
- Prof. Rutton Mario, the well known Professor of Sociology from Amsterdam delivered a speech on "Globalization + Localization = Glocalization."
- Employment Exchange of Kheda District arranged **16** Recruitment Programs at the Institution for the Unemployed Youths of the District, where **1,882** youths attended and **708** youths got job.
- **55** Students of the Institution rendered services at Pulse Polio Camp and also completed the Case Study of the Children below **5** years of the surrounding slum areas.

- Institution arranges Plantation drive every year for the students to plant tree Saplings at College premises and at their home.
- Institution has shown Documentary film “BetiBacaho” and “Terrorism”.
- Visit to surrounding Slum Areas of the Institution for “NashaBandi”.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

- 1) Institution organized a National Level Seminar with the Co-operation of J & J Science College Nadiad.
- 2) AIDS Awareness Program organized with J & J Science College Nadiad.
- 3) **11** Faculty members of the Institution delivered **171** Lectures at nearby Schools, Colleges and NGO’s.
- 4) Institution has organized **3** Cultural Programs with the collaboration of SPIC MACAY. PanditRupakKulkarni famous Flute Player, SushriShovna Narayan and Sushri Maithili Devi famous Kathak Dancers presented their performances at the Institution and more than **1,900** Students attended the program.
- 5) Institution organized Mehndi Competition, SareeParidhan, KeshGunthan, Rangoli Competition with the Collaboration of JCI Nadiad Wing.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

**Awards Received by the Students:**

- Ku. KhannaBindiyaStood first in the One Act Play at the University Level.
- Ku. KhannaBindiyaStood first in the Reading Competition at the University Level.
- Ku. KhannaBindiya was awarded for the best Leader at the University Level
- Ku. SarojDineshbhai Stood second in the Acting Competition at the University Level.
- Ku. KhannaBindiya Stood second in the Anchoring Competition at the University Level.

**Awards/ Honour Received by the Faculty Members:**

- Dr.H.H.Mehta was awarded by AsmitaAbhivardhakSahityaAbhiyaanSanmaan.
- Dr.H.H.Mehta was honoured for Social Services by Samagra Gujarat Nagar Parishad.
- Dr.B.N.Parikh was honoured for Social Services by Kheda Anand JilaLimbachParishad.
- Prof.R.R.Parmar won the “M.S.Trivedi Trophy” for the Best Research Paper Writing in Gujarat University.
- Prof.D.M.Panchal was honoured as a Resource Person by Arts and Commerce College Kheda.
- Prof.D.M.Panchal was honoured as an Expert by Arts and Commerce College Chanasma.
- Prof.D.M.Panchal was honoured as a Judge byN.S.Shaikh Baal Bhawan Nadiad.
- Prof.D.M.Panchal was honoured as a Special Guest by Arts and Commerce College Chanasma.
- Prof.J.M.Desai was honoured as a Judge byN.S.Shaikh Baal Bhawan Nadiad.

### 3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative

research, staff exchange, sharing facilities and equipment, research scholarships etc.

- Institution has collaboration with Dhailaxmi Library where Faculty members get the reference books for PhD. and Research work.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

- Institution has the MOU's with Dahilaxmi Library, District Employment Office, SPIC-MACAY, Shri SomnathSanskrit University, NASA Foundation Ahmedabad, VikasVartul Bhavnagar, Tribhuvandas Foundation Ahmedabad, Vitcos transport company, Samjulaxmi Hospital.

- Faculty members get the Reference and other books for Ph.D.fromDahilaxmi Library.
- Students get the placement facility from District Employment Office.
- SPIC-MACAY organizes Cultural programs.
- Shri SomnathSanskrit University conducts various vocational courses.
- Institution has constructed toilets in Slum areas of Nadiad with the collaboration of NASA foundation Ahmedabad,
- Tribhuvandas Foundation Ahmedabad conducts courses and exams on Child Care.
- Students get the free Medical checkup Facility at Samjulaxmi Hospital.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/ creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

- Introduction of Value Added Programs, Cottage Industries Training Program for Economically weaker students.
- Library with SOUL Software to Contribute for Research Activities and PhD. work.
- The Interaction with the Employment Exchange contributed in good placement of Jobs for our Students.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

| Sr. No | Experts                  | Date         | Detail   |
|--------|--------------------------|--------------|--|
| 1      | Shree Narayanbhai Desai  | 5/1/2009     | President Gujarati SahityaParishad , Ahmedabad   |
| 2      | Shree Raghuvir Chaudhari | 5/1/2009     | Well known Educationist                          |
| 3      | Shree Deepak Mehta       | 5/1/2009     | Well Known Columnist of Maharashtra              |
| 4      | Shree Mahendra Meghani   | 5/1/2009     | Well Known Gandhivadi                            |
| 5      | Dr. Raman Soni           | 5/1/2009     | Retired Prof.                                    |
| 6      | Prof. Jaydev Shukla      | 5/1/2009     | Retired Prof.                                    |
| 7      | Dr. Chandrakant Topiwala | 25/1/2012    | Ex-Director, Research Institute, Ahmedabad       |
| 9      | Dr. Suman Shah           | 25/1/2012    | Ex-H.O.D. BhashaBhavan, Gujarat Univ. .          |
| 10     | Shree Harshad Trivedi    | 4-5 Dec 2012 | Mahamatra: Gujarat SahityaAkadmi, Gandhinagar    |
| 11     | Dr. Sitanshu Yashchandra | 4-5Dec '12   | Ex V.C. Surashtra Univ. Rajkot                   |
| 12     | Prof. Vinod Adhavaryu    | 25/1/2012    | ExPrincipal                                      |
| 13     | Dr. Rajesh Pandya        | 25/1/2012    | Prof.M.S.Univ. Vadodara                          |
| 14     | Dr. Vinod Joshi          | 25/1/2012    | H.O.D. Bhavanagar Univ.                          |
| 15     | Prof. Vinod Gandhi       | 31/1/2010    | Asso.Prof. Godhara College                       |
| 16     | Dr. Manilal H. Patel     | 31/1/2010    | Ex.H.O.D.S.P.Univ.V.V.Nagar                      |
| 17     | Shree Archan Trivedi     | 25/8/2011    | Well Known T.V.Artist                            |
| 18     | Dr. Gunvant Vyas         | 31/1/2010    | Asso.Prof. Anand Arts College,                   |
| 19     | Shree Kumar Shahani      | 04/12/2010   | Well Known Film Maker                            |
| 20     | Shree Amrit Gangar       | 04/12/2012   | Well Known Film Critic                           |
| 21     | Shree Anjum Rajabali     | 04/12/2012   | Well Known Film Script Writer                    |
| 22     | Prof. Prabodh Parekh     | 04/12/2012   | Well Known Film Critic                           |
| 23     | Shree Paresk Kaamdar     | 05/12/2012   | Well Known Film Director                         |
| 24     | Dr. Shirish Panchal      | 05/12/2012   | Ex. H.O.D.M.S. Univ. Vadodara                    |
| 25     | Sushri Shilpa Ranade     | 05/12/2012   | Well Known Animation Film Director.              |
| 26     | Dr. Jayanti Ravi         | 10/12/2009   | Education Commissioner                           |
| 27     | Shree Abhijeet Vyas      | 05/12/2012   | Film Critic, Jaamnagar                           |
| 28     | Shree Upendra Trivedi    | 05/12/2012   | “PADMSHREE” Awardees Film Actor                  |
| 29     | Shree Rajani KumarPandya | 05/12/2012   | Well Known Columnist                             |
| 30     | Shree Sanjeev Shah       | 05/12/2012   | Well Known Film Director                         |
| 31     | Shree Ashvini Bhatt      | 29/07/2009   | Famous Writer.                                   |
| 32     | Smt. Smriti Irani        | 11/02/2009   | Well Known T.V. Actress                          |
| 33     | Sushri. Ila Pathak       | 13/02/2012   | President of Awaaz Organization Ahmedabad        |
| 34     | Sushri JyotsanaYagnik    | 25/03/2013   | Principal Judge of Ahmedabad Court.              |
| 35     | Prof. Rutton Mario       | 05/03/2012   | Well Known Professor of Sociology From Amsterdam |

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- Curriculum development/enrichment:
- Internship/ On-the-job training
- Summer placement
- Faculty exchange and professional development

- e) Research
- f) Consultancy
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

College is striving to bring these activities to a level where a formal mechanism like an MoU can be evolved.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations:

- Institution has collaboration with Shri Somnath Sanskrut University and Gujarat University for various Vocational courses. During these 5 years Institution has entered into 7 MoUs with different organisations.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include:

- The Infrastructure of the Institution has been used for the elections (Lok Sabha and Vidhan Sabha)
- Training program has been organized by the placement cell of the Institution under MSME (Central Government Training Program) for self Employment. Trainees learnt the manufacturing process of more than 100 items like Ayurvedic medicines, spices, various pickles, detergent, shampoo, soap etc.
- Faculty members visited other institutions for Guest lectures.
- Institution guided the outside candidates for the written exams of Indian Army which was organized at College Campus.

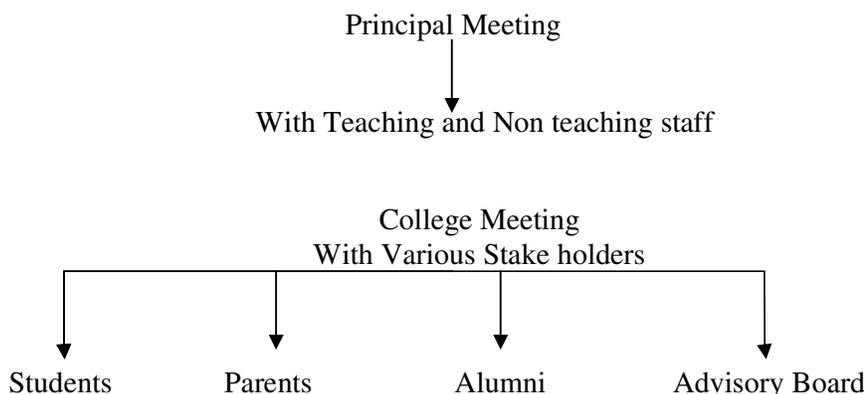
## CRITERION IV:

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- The very First policy of Management is strengthening teaching and learning.
- For this College management provides suggestions and requirements to Mother body (Trust)
- Mother body (Trust) has the priority policy to fulfill the requirements for strengthening teaching and learning.
- College Management organizes:



4.1.2 Detail the facilities available for

- (a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.
- All the classrooms of the college are well equipped and well furnished with centralized audio speaker, natural lighting, ventilation along with Tube lights and fan facility.
  - Centrally Audio-Visual system operated from server room.
  - College has a big computer lab with Multimedia with more than 40 computers.
  - The Institution has established a theatre which is well equipped with audio-visual aids, Overhead Projectors and E-Resources.
  - Institution has 20 Broadband connections.
  - All the classrooms are smart and hi-tech classrooms with LCD and thin client.
  - Technological facilities like O.H.P., Video CDs, Multimedia, Audio-Visual aids, thin client, Projectors etc are used by faculty members for effective teaching.
  - College campus has the Wi-Fi facility with firewall.
  - Total campus is observed by CCTV camera.
  - Every faculty members has individual take note, classroom talky and camera.

- (b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.
- Separate NSS room with computer facility with internet connection.
  - Separate NCC room with all the facilities.
  - Separate sports room with indoor facility like Table tennis, Carom, chess.
  - College has a ground for organizing sports activities.
  - Separate girls room.
  - Separate library with subject, reference books and magazines.
  - Separate reading room with the capacity of more than 60 students.
  - Separate open air theatre for cultural activities.
  - Separate placement and career counseling cell.
  - Separate grievance and redressal cell.
  - Separate CWDC cell.
  - Separate students Union.
  - Separate SCOPE and computer related courses.
  - Separate value added courses.
  - Separate health courses.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The available infrastructure is enough for its present academic programmes. It is fully utilised for the purposes of the College. Fortunately, donors and UGC have been very considerate with the institution, and have come forth with grants over Rs.1.88 crores over the last 5 years, so that all expansion – like hostel, Library extension, Staff room extension, Girls’ common room and extension etc. have been properly added to the infrastructure.

Total amount spent over the last 4 years is over Rs.1.88 crores.

The attached Master Plan shows the existing physical infrastructure.

Future expansion will be mapped out after a detailed study of the XII Plan schemes by the UGC.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- There is a facility of ramp for lame students.
- Institution arranges separate sitting arrangements in examinations for physically disabled students.
- Writers are provided to blind students at the ground floor rooms.
- Library has also given the special facility to such students by permitting their classmates to get books issued and returned on their behalf.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – Accommodation available
- Recreational facilities, gymnasium, yoga center, etc.
- Computer facility including access to internet in hostel
- Facilities for medical emergencies
- Internet and Wi-Fi facility
- Recreational facility-common room with audio-visual equipments
- facility for the staff and Available residential occupancy Constant supply of safe drinking water
- Security
- **Hostel Facility – Accommodation available :**
- College has got the permission of Girls Hostel under the UGC plan 11. For this UGC has given a grant of Rs. **60,00,000/-** and college has contributed an amount of Rs.**20,00,000/-**
- The Hostel has been built for 100 girl students.  
College not only provides admission to the college students but also provides admission to other girls and women with the help of other NGO's and other Government hostels.
- **Recreational facilities, gymnasium, yoga center, etc.**
- Institution runs Yoga classes at the Hostel Building.
- Various festivals and days are celebrated and different competitions are organized for the recreation of students.
- **Facilities for medical emergencies:**
- There is a First-aid box for primary medical care. In case of emergency students are taken to the nearby hospital.
- **Internet and Wi-Fi facility:**
- College as well as Hostel Campus have the facility of Wi-Fi with firewall.
- **Recreational facility-common room with audio-visual equipments:**
- Yes the Hostel has a common room with audio-visual equipments.
- **Security:**
- There are two security guards for the safety of girl students.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- College has an MOU with Samjulaxmi Hospital. College has given health card to all the students who are studying in the college this card is specially provided to the students for their free medical checkup at the hospital.

Total number of students benefitted with the health cards during last 5 years.

| Year    | Total no. of Students in College. (U.G. & P.G.) | Total no. of students got health cards | Total No. of Students got free treatment |
|---------|---|--|--|
| 2008-09 | 335   | 263                                    | 132                                      |
| 2009-10 | 368   | 330                                    | 165                                      |
| 2010-11 | 512   | 210                                    | 195                                      |
| 2011-12 | 635   | 259                                    | 200                                      |
| 2012-13 | 726   | 255                                    | 190                                      |
| Total   | 2,576   | 1,317                                  | 882                                      |

- During last 2 years college has organized **36** OPD's of Lady Gynecologist, for the free checkup of students at the college premises where **1,361 girls** were benefited.
- College is conducting a Child Care Course with the collaboration of an International NGO "Tribhuvandas Foundation" Anand for last 2 years.
- College has organized a free Medical checkup for blood group and eye check up camp for the students with the help of Indu Blood Bank Anand. Students got the Identity card mentioning their blood group, height, weight with their name.
- Total 6 lectures were organized on Health by different Doctors.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- IQAC: There is a separate room for IQAC with computer and Internet facility.
- Grievance Redressal unit: There is Grievance Redressal unit in the college which takes care of the complaints and redresses grievances of the students and staff.
- Women's Cell: College has formed a committee CWDC (College Women Development Committee) for students' development. There is a separate room for CWDC.
- Counseling and Career Guidance: There is a Separate committee for career guidance and counseling of students.
- Placement Unit: College has a placement cell which organizes job placement camps at the college premises.
- Canteen: College has a canteen for students and staff.
- Recreational spaces for staff and students: There is a Theatre Hall with computerized audio-visual sound system and projector facility.
- Safe drinking water facility: RO water purifier has been attached with the water tank. There is a special drinking water arrangement for the staff at staff room.

## 4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

- Library is one of the most essential source of learning and knowledge. It is also one of the essential and important part of the Institution.
- There is a well equipped library in our college. College Library has a collection of Subject books, reference books, Magazines. College subscribes **39** magazines and college library has total **2,327** reference books.
- Apart from that College library has installed "SOUL" software which is the best Search Engine for Research work.
- Yes, there is a library committee. At the beginning of the academic year, the library committee is formed. The library committee is headed by the Principal as Chairman, and other members consisting the librarian as the convener and all HoDs of all the departments and selected students of the college.  
The committee is responsible for:
  - Allocation of funds for the purchase of text books, reference books and to subscribe for journals and periodicals.
  - Providing suggestions and guidelines to design the activities of the library, depending on the needs of the Students and staff members.

- To monitor the preservation of library collection to add the latest books, journals, magazines, subject books, etc. to make the library more effective.
  - Conducting audit of books present in the library and submits a report to the principal.
  - Meetings of the committee are held periodically. The demands, suggestions from the faculty and students are invited. The new books are purchased as per requirements.
- The following services are provided by the library:
- Reading room facility for faculty members.
  - Job/career awareness activity.
  - Current awareness activity.
  - Study material for various competitive examinations.
  - Previous years question papers of university examination.
  - Suggestion box for feedbacks and suggestions.

#### 4.2.2 Provide details of the following:

- Total area of the library: 945+1125=2070 sq. ft.
  - Total seating capacity: more than 100 students.
  - Working hours:
    - On working days: 08.00 a.m. to 02.00 p.m.
    - During vacation: 08.00 a.m. to 11.00 a.m.
- A common reading room for the students is available.
- The library is situated in the college building. Hence, within the available place the library is providing the maximum facilities to the staff and students of the college.

#### 4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

| Year                   | 2008-09 |       | 2009-10 |       | 2010-11 |        | 2011-12 |        | 2012-13 |       | Total  |            |
|------------------------|---------|-------|---------|-------|---------|--------|---------|--------|---------|-------|--------|------------|
| Item                   | Number  | Cost  | Number  | Cost  | Number  | Cost   | Number  | Cost   | Number  | Cost  | Number | Cost       |
| Text-book              | 189     | 15968 | 488     | 38635 | 1038    | 115453 | 706     | 65448  | 140     | 11250 | 2561   | 2,46,754/- |
| Reference books        | 51      | 9555  | 67      | 13901 | 1237    | 156249 | 754     | 156042 | 54      | 6210  | 2163   | 3,41,957/- |
| Journals               | 23      | 6785  | 23      | 6785  | 36      | 9090   | 36      | 9090   | 39      | 7870  | 39     | 39,620/-   |
| Periodicals            |         |       |         |       |         |        |         |        |         |       |        |            |
| e-resources            | -       | -     |         | -     | -       | -      | -       | -      | -       | -     |        |            |
| Any other (AV systems) |         |       |         |       |         |        |         |        |         |       | 394    | 43589      |

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- \* OPAC : Yes
- \* Electronic Resource Management package for e-journals: Presently not available.
- \* Federated searching tools to search articles in multiple databases: Yes
- \* Library Website: Library details are provided on the college Website.
- \* In-house/remote access to e-publications Library automation : No
- \* Total number of computers for public access: 01
- \* Total numbers of printers for public access: Nil
- \* Internet bandwidth/ speed  1mbps
- \* Institutional Repository: College Magazine “PATHEYA” (Prospectus)
- \* Content management system for e-learning: Not Available
- \* Participation in Resource sharing networks/consortia (like Inflibnet): Yes

4.2.5 Provide details on the following items:

- \* Average number of walk-ins: 40
- \* Average number of books issued/returned:40
- \* Ratio of library books to students enrolled: 24:01
- \* Average number of books added during last three years :
- Total number of books added during last three years:  
2010-11: 2275  
2011-12: 1460  
2012-13: 194
- \* Average number of login to opac (OPAC): Nil
- \* Average number of login to e-resources: Nil
- \* Average number of e-resources downloaded/printed: Nil
- \* Number of information literacy trainings organized: Nil
- \* Details of “weeding out” of books and other materials: 70/year

4.2.6 Give details of the specialized services provided by the library

- \* Manuscripts: Not applicable
- \* Reference: Available
- \* Reprography : No
- \* ILL (Inter Library Loan Service) : Yes
- \* Information deployment and notification:No
- \* Download: Yes
- \* Printing : No
- \* Reading list/ Bibliography compilation : No

- \* In-house/remote access to e-resources : No
- \* User Orientation and awareness: Students are given the details about arrainging of books, books processing.
- \* Assistance in searching Databases: No
- \* INFLIBNET/IUC facilities : Yes, Library has SOUL Software version 2.0

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Support provided by the library staff to the students and staff of the college is as follows:

- Materials for competitive exams
- Print media clipping/articles on education and employment
- Guidance given to students for quiz, debate competitions.
- Course syllabus and previous exam question bank. Making books available as per the requirements of teachers and students
- Feedbacks are collected during the staff meetings, students union meetings, Alumni meetings, Parents meetings. Suggestion box is also kept in the library so that the users can put their suggestions in it for improving the facilities and working. The suggestions are discussed during the library committee meeting.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- Library has been constructed on the ground floor so that the physically challenged students may not face problems in visiting library.
- Library staff takes special care when disabled students visit library.
- Library has also given the special facility to such students by permitting their classmates to get books issued returned on their behalf.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

Feedback is collected during the student union meeting, alumni meeting, parents' meeting. Suggestion Box is also kept in the college so that users can put their suggestions for improving the facilities and working. These are discussed during the several meetings as appropriate.

### 4.3 IT Infrastructure

#### 4.3.1 Give details on the computing facility available (hardware and software) at the institution.

College provides the computing facility to staff, faculty members and students. Institution has allotted a separate computer system with internet and LAN facility to each department. The following are the details of computing facilities available in the college:

- **Number of computers with Configuration (provide actual number with exact configuration of each available system):**

#### **Hardware:**

| Item                   | Quantity     | Configuration   |
|------------------------|--------------|---|
| Desktop Computer       | 40 Computers | Intel Mother board 512 MB RAM, CD writer, Operating System: WINDOWS XP                  |
|                        | 08 computers | HCL Orbital Infiniti K 5075, AMD Phenom IIX3, 720 Processor, 2 GB RAM, 320 Gb Hard disk |
|                        | 10 Computers | Intel Pentium (R) 500 GB Hard disk, 2 GB RAM, DVD writer Operating System: WINDOWS XP.  |
|                        | 4 Computers  | Intel Pentium i3 500 GB Hard disk, 2 GB RAM, DVD writer Operating System: WINDOWS XP.   |
| Server                 | 01           | IBM Xeon, 500 MB hard disk, 4 GB RAM  |
| LCD Projector          | 03           | EPSON   |
| Laser Jet Printer      | 02           | 01Canon, 01 HP,   |
| Digital Camera         | 06           | Canon   |
| Camcorder              | 01           | Sony  |
| Multi-function Printer | 01           | HP DESKJET (printer, scanner and copier)  |
| Surround sound system  | 02           | 01 Sony 01 Ahuja  |
| Thumb Machine          | 01           | For attendance of staff and Faculty members.  |

#### **Software:**

| Item               | Version  |
|--------------------|--|
| Ubuntu             | 12.1   |
| LibreOffice suit   | 4.0  |
| Antivirus/firewall | Quick Heal, EScan  |
| Library Manager    | SOUL Software version 2.0                                |
| College Software   | For fee taking, admission, attendance, internal results. |

- **Computer-student ratio: 1:14**
- **Stand alone facility : Yes**
- **LAN facility: Yes**
- **Wi-Fi facility: Yes**
- **Licensed software: Yes**
- **Number of nodes/ computers with Internet facility: 40**
- **Any other :**

- Photo Copier: 01
- Internet Subscription: BSNL Broadband.
- Uninterrupted Power Supply: 10 UPS offline + 3 UPS online + 1 Generator

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

College has more than 60 computers with 20 broadband connections with the speed of 1 Kbps speed each. Wi-Fi facility with firewall is also available at the college premises. All departments are provided separate computers with internet facility. The internet facility to the students is made available only in the computer lab.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- College has a computer lab where students get the basic knowledge about the computer.
- Institution has appointed IT skilled staff members for the upgradation of IT infrastructure.
- Institution runs so many computer related courses like CCC, PGDCA, Multimedia and Data entry.
- Institution is planning for starting BCA and MCA for deploying and upgrading the IT infrastructure.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Upgradation/ Maintenance/ Deployment etc. for Computers and its Accessories

| Sr No | Year    | Amount      |
|-------|---------|-------------|
| 1     | 2008-09 | 24000/-     |
| 2     | 2009-10 | 10200/-     |
| 3     | 2010-11 | 2,21,295/-  |
| 4     | 2011-12 | 7,05,145/-  |
| 5     | 2012-13 | 1,33,720/-  |
|       | Total   | 10,94,360/- |

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- The Institution has established a theatre which is well equipped with audio-visual aids, Overhead Projectors and E-Resources.
- Wi-Fi facility with firewall.
- There are more than 60 Computers in the Institution.
- Institution has 20 Broadband connections.
- All the classrooms are Hi-Tech with LCD and Thin client.
- The institution has a spacious computer lab with internet facility. All departments have computers with internet connection. Live BISAG programs on various subjects and topics are shown to the students.
- Faculty members have Classroom Talky.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- Technological facilities like O.H.P., Video CDs, Multimedia, Audio-Visual aids, thin client, Projectors etc are used by the faculty members for effective teaching.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

- No

#### 4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

Details of budgets during last 4 years :

| Sr.No. | Particulars             | Amount      |
|--------|-------------------------|-------------|
| a      | Building                | 92,88,868/- |
| b      | Furniture               | 3,59,040/-  |
| c      | Equipment               | 32,47,587/- |
| d      | Computer                | 21,53,227/- |
| e      | Vehicles                | Nil         |
| f      | Any other (Maintenance) | 1,70,877/-  |

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

IQAC regularly monitors, and evaluates the activities related to the maintenance and up keeping of the Infrastructure.

- The estimates and costs are submitted to the Head of the institution. The management approves as per the need, requirement and sanction the budget.
- Maintenance of the library is taken care by the library staff. 01 technical staff is appointed for the maintenance of computers.
- Computers Annual maintenance contracts have been given for maintenance of equipment's installed in the college.
- For Generator and Xerox machine technician, are invited for maintenance in every month.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The calibration process of the equipments and instruments takes up as per the requirement. The process of the removal or repairing process takes place after it.

- Institution has given a contract for generator, water purifier, Xerox machine, CCTV camera.
- Staff has appointed for the day to day cleaning of the college building.
- College has made contracts with local service providers for the calibration and repairing of the various equipments which are installed in the college.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The institution has a good infrastructure with all the required facilities and amenities.

- College has 02 separate bore well for continual water supply.
- UPS are attached with computers.
- Generator Facility with annual maintenance contract

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

- There is a canteen in the college campus.
- First-aid kits are available at office, NSS room, Sports room.
- RO water purifier is attached with the water tank.
- 02 LED Display boards.
- Fire extinguisher.
- Suggestion/grievance box for students.
- CCTV cameras on 24/7 at 15 days recording basis.
- Unique attendance software system.
- Pest control facility on 5 year contract.
- 20 separate broadband connection for continual internet connection.
- 2 Antivirus software for avoiding the virus problems.

## CRITERION V:

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes.

- College publishes a Prospectus and Guidebook titled “PAATHEYA” in the beginning of the year.
- Similarly, College publishes its Annual Report at the end of the year.
- “PAATHEYA” contains the following information:
  - History of the College, Vision Mission and Objective.
  - Faculty and staff, Subjects taught, evaluation system, time-table
  - Detailed syllabus
  - Weekly study planner per faculty
  - Academic Calendar
- Annual Report covers the following:
  - Details of Guests and Visitors to the College
  - Felicitation of Donors
  - Rank holders at the University level
  - Prize-winners at the University level
  - Details of the parent Trust [SVSST]
  - News of the College family, College Committees and activities
  - Activities of various Departments
  - Academic features
  - Details of study tours
  - NSS and other noteworthy activities
- Commitment and accountability are provided through these documents by:
  - The Weekly Faculty Planner is followed strictly by the respective faculty members, and they note it in their daily diary.
  - Exams, annual day, tours, observance of various days, holidays are held as per the Academic Calendar.
  - The documents help clarify the roles of respective departments and committees in the activities

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

a) Government scholarships during last 5 years.

| Year    | SC  |         | ST |        | OBC |        | Mino. |       | Handi |       | Total   |
|---------|-----|---------|----|--------|-----|--------|-------|-------|-------|-------|---------|
| 2008-09 | 62  | 142930  | 10 | 20330  | 62  | 5020   | 06    | 4600  | 01    | 2500  | 175380  |
| 2009-10 | 49  | 126045  | 6  | 11130  | 687 | 52550  | 03    | 4200  | 02    | 5000  | 198925  |
| 2010-11 | 91  | 271160  | 12 | 36120  | 89  | 69350  | 08    | 3710  | 01    | 2500  | 382480  |
| 2011-12 | 99  | 528665  | 14 | 48992  | 89  | 54740  | 12    | 4600  | 01    | 2500  | 639497  |
| 2012-13 | 132 | 689890  | 15 | 60260  | 148 | 213050 | 07    | 30000 | 07    | 12500 | 1005700 |
| Total   | 433 | 1758690 | 57 | 176832 | 455 | 394710 | 36    | 47110 | 12    | 25000 | 2402342 |

b) College Scholarships during last 5 years.

| Year    | Number of Student | Total Amount |
|---------|-------------------|--------------|
| 2008-09 | 24                | 21030/-      |
| 2009-10 | 27                | 19745/-      |
| 2010-11 | 15                | 20010/-      |
| 2011-12 | 17                | 20560/-      |
| 2012-13 | 17                | 20120/-      |
|         | 100               | 101465/-     |

c) Education tours during last 5 years [free of charge to students]

i. General Educational Tours for all students

| Sr. No. | Date                     | Place   | Days          | Total No. of |         | Total Expenditure |
|---------|--------------------------|---|---------------|--------------|---------|-------------------|
|         |                          |   |               | Faculty      | Student |                   |
| 1       | 24-1-09                  | Kevdiya Colony, Sardar Sarovar, Aajva Nimeta Garden, Vadodara   | 1 D.          | 6            | 50      | 10367             |
| 2       | 22-1-10<br>To<br>25-1-10 | Kutchh-bhuj museum, Aaina Mahal, Kalo Dungar, India-Pakistan Border, Bird Sanctuary, Ashmi Park, Mandvi beach | 2 D.<br>3 Nt. | 8            | 155     | 109014            |
| 3       | 7-1-11<br>To<br>10-1-11  | Saputara hill station, Wilson hill, Dharampur museum, Science Park, Barumad, Thithal, Valsad beach            | 2 D<br>3 Nt   | 7            | 103     | 55753             |
| 4       | 8-1-12<br>To<br>11-1-12  | Diu, Saasan Gir, Devdiya safari park, Somnath, Virpur   | 2 D<br>3 Nt   | 11           | 144     | 98484             |
| 5       | 5-2-13<br>To<br>7-2-13   | Gondal palace, Ghoghavadar, Hingolghadh, Ghela Somnath, Lothal  | 2 D<br>2 Nt   | 10           | 92      | 48450             |

ii. Department-wise Educational Tours

| Sr.No. | Department | No. of Tours | No. of. Students |
|--------|------------|--------------|------------------|
| 1      | Gujarati   | 4            | 135              |
| 2      | Economics  | 8            | 140              |
| 3      | Sociology  | 4            | 105              |
| 4      | Psychology | 5            | 74               |
| 5      | English    | 1            | 50               |

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

46.77% students [total 993 students out of 2123] were given scholarships totaling Rs.41,61,032 by state and central government.

- 433 students of SC category
- 57 of ST
- 455 from OBC
- 36 belonging to minority, and
- 12 differently-abled students.

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections, students with physical disabilities, overseas students; to participate in various competitions (National and International); Medical assistance to students: health centre, health insurance etc.; Organizing coaching classes for competitive exams; Skill development (spoken English, computer literacy, etc..) Support for “slow learners”; Exposures of students to other institution of higher learning/ corporate/business house etc.; Publication of student magazines

- (1) Students belonging to SC/ST/OBC/EWS are given financial aid by way of scholarships, details of which are given in 5.1.2.
- (2) Over and above the aid given to differently-abled students described in 5.1.2, they are given free bus/train passes. Classes for them are arranged on the ground floor, and a special ramp is constructed for them in the campus.
- (3) We have no overseas students, so no assistance needed to be provided to this category.
- (4) Our students by and large come from the backward classes. We therefore make special efforts to encourage the students to take part in various competitions to help them integrate with every stratum of the society. We help them by:
  - i. Providing information about various competitions
  - ii. Counseling them to come forward and participate
  - iii. Provide coaching wherever possible
  - iv. Invite guests who could serve as models or benchmarks – e.g. by conducting SPIC-MACAY events
  - v. Give them aid for travelling and provide leave of absence
  - vi. Felicitate winners and participants in these competitions appropriately – by giving additional prizes, by announcing their achievements, by writing about them in the Annual Report etc.
  - vii. Students desirous of going abroad are given free information and counseling. They are also counseled if they wish to enroll classes run at Vidyanagar, Anand, Ahmedabad, Vadodara, Nadiad etc. for this purpose. They are also counseled and encouraged for appearing for exams like IELTS/TOEFL.
- (5) Medical assistance: (Health check-up): All the students of the college are given the benefit of a free health check-up by qualified doctors. There is a first-aid box in the college. In an emergency, assistance is available from the Health Mission by way of the 108 service. Free clinic and OPD service is conducted by Dr. Ami Dave every Thursday from 2011 onwards. Details of the facilities availed by the students are as under:

| Year    | Total no. of students given health cards | Total No. of Students who got free treatment |
|---------|--|--|
| 2008-09 | 263                                      | 132  |
| 2009-10 | 330                                      | 165  |
| 2010-11 | 210                                      | 195  |
| 2011-12 | 259                                      | 200  |
| 2012-13 | 255                                      | 190  |
| Total   | 1,317                                    | 882  |

- During last 2 years college has organized **36** OPD's by Lady Gynecologists, for the free checkup of students at the college premises where **1,361 girls** were benefited.
  - College is conducting a Child Care Course with the collaboration of an International NGO "Tribhuvandas Foundation" Anand for last 2 years.
  - College has organized a free Medical checkup for blood group and eye checkup camp for the students with the help of Indu Blood Bank, Anand. Students got the Identity card mentioning their blood group, height, weight with their name.
  - Total 6 lectures were organized on Health by different Doctors.
- (6) Apart from these, various preparation classes are held in the college. Many are conducted by our own faculty. College had organized a Counseling Seminar in 2010 with Nidarsh Academy of Vadodara. Faculty and Staff are also organizing training for GAT as well as the VikasVartul tests, and provide information about GPSC/UPSC/□ET/SLET also. College had organized the following programmes over the five-year period:
- a. Campus interview
  - b. Training programme by ICICI
  - c. SCOPE
  - d. IT Education
  - e. Training Programme by MSME (Micro Small Medium enterprises 30 students were trained by Gujarat Govt.)
  - f. Training programme for Army 2011-12
  - g. Seminar for courses graduate and job placement (Courses for T.Y. students after Graduation)
  - h. Personality development workshop (2010-11)
  - i. Expert lectures
  - j. Competitive test
  - k. Educational tour
  - l. Lectures of career corner
  - m. Survey of placement
- (7) College has been organizing courses for skill development:
- (a) Soft skill
  - (b) Spoken English classes
  - (c) Career Oriented Courses:
    - Mehndi
    - Rangoli
    - Beauty Parlor
    - Computer related courses like Multimedia, CCC, PGDCA, Tally.
- (8) Skill-development programmes: English Department operates the Examination Centre for SCOPE certification given by Cambridge University. A Digital English Language Lab [DELL] is also established in the college. The details are given in the Table below:

SCOPE (2009-10 to 2012-13)

| Students Registered | Appeared | Passed |
|---------------------|----------|--------|
| 525                 | 453      | 336    |

Summary (2009-10 to 2012-13)

SCOPE CENTER No. : 06.075

Type of Center : O.A.S. (Only Assessment Scheme)

Started in : 2009-10

Zonal Partner : SAA, Concept EduservPvt.Ltd. Ahmedabad (GUJ.)

Contact No. : 079-40030058

Students Registered : 525

DELL (2008-09 to 2009-10)

| Total batches | Enrolled | Certified |
|---------------|----------|-----------|
| 04            | 80       | 70        |

Summary (2008-09 to 2009-10)

BAOU- CENTER No. : 01080402

DELL CENTER No. : 07.064

Established : January 2008

First Batch : August 2008

Lab Upgraded : 1) July 2009

2) August 2010

Status Report of DELL Inspection: 1) 02/08/2010

2) 28/09/2011

- (8) College provides intensive training for computer-related courses like PGDCA, CCC, Tally, Multimedia, Personality Development etc. and provides for examination of these courses.

| Year    | PGDCA    |          | CCC      |        | Data Entry |        | Multimedia |        | Total    |
|---------|----------|----------|----------|--------|------------|--------|------------|--------|----------|
|         | Students | Income   | Students | Income | Students   | Income | Students   | Income |          |
| 2008-09 | --       | ----     | 10       | 3,000  | 10         | 3,000  | --         | ----   | 6,000    |
| 2009-10 | ---      | ----     | 10       | 3,000  | 10         | 3,000  | 10         | 3,000  | 9,000    |
| 2010-11 | ---      | ----     | 55       | 16,500 | 26         | 7,800  | 10         | 3,000  | 27,300   |
| 2011-12 | 7        | 91,840   | 20       | 6,000  | 12         | 3,600  | 19         | 5,700  | 1,07,140 |
| 2012-13 | 12       | 76,720   | 10       | 3,000  | --         | ----   | ----       | ....   | 79,720   |
| Total   | 19       | 1,68,560 | 105      | 31,500 | 58         | 17,400 | 39         | 11,700 | 2,29,160 |

n. 19 students have taken admission to the PGDCA course.

o. 105 students have appeared for the CCC exam.

p. 58 students have appeared for Data Entry course.

q. 39 students have taken admission to the Multimedia course and taken the exam.

- (9) The weaker students are provided extra coaching in the Slow Learner programme. Each teacher draws up a list of slow and medium-learners. All teachers take special extra classes for these students.
- Extra coaching was given to all students of the college in the subjects of Psychology, Economics and Spoken English by the following teachers:
  - Psychology: Prof. Deepa Sevak
  - Economics: Prof Sharifa J. Shaikh
  - Spoken English: Prof. Swapnil Kumar
  - College spent the following amounts towards honorarium for these Remedial Classes as follows:

| Sr.No. | Name of the Faculty | Remuneration |
|--------|---------------------|--------------|
| 1      | Parmar Daniel S     | 23205/-      |
| 2      | Vhora Shirin S      | 31560/-      |
| 3      | Sevak Deepa D       | 19500/-      |
| 4      | Sheikh Sharifa      | 17500/-      |
| Total  |                     | 91765/-      |

#### **UGC 11<sup>th</sup> Plan Remedial Coaching Summary**

2010-11 and 2011-12

Subject taught : English, Sanskrit, Economics, Psychology.

Faculty engaged : 4

Students benefited : 670

Grant from UGC : 3,50,000/-

Expenditure : 4,00,000/-

Balance contributed by College: 50,000/-

- (10) Students are given all possible exposure through STUDENT EXCHANGE PROGRAMME, and College is working to make it available more widely.
- (11) Publication of magazine by students: Since 2007, our students publish a wallpaper every month, under the guidance of Prof. Jagrutiben Desai.

- 5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The skill-building programmes provide all the necessary skills to students to start their own business in particular spheres. College is working with interested agencies to work out programmes to promote entrepreneurial skills.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

Further to the activities mentioned above, the College has initiated several activities not mandated by government/UGC/ university, and their details are given in the Table below:

C.W.D.C.

| Sr. No | Date                          | Subject                                    | No. of students | Place          | Expert Name Faculty                                    | Page No. |
|--------|-------------------------------|--|-----------------|----------------|--|----------|
| 1      | 27-8-09<br>28-8-09<br>29-8-09 | Health Camp                                | 40              | Mahila College | Dr. Hetal Patel<br>Dr. Kokilaben<br>Dr. Jasmin Acharya | 5,6      |
| 2      | 28-8-09<br>29-8-09<br>30-8-09 | Clay Modeling Camp                         | 150             | ” ”            | Shree Arvind Suthar                                    | 7,8      |
| 3      | 17-11-09<br>to<br>21-11-09    | Cookery Training Camp                      | 54              | ” ”            | Shree Kharadi  | 18       |
| 4      | 16-8-10<br>To<br>22-8-10      | Mehndi & Rangoli Camp                      | 125             | ” ”            | Shree Hiren Kadam                                      | 44 to 50 |
| 5      | 20-8-10                       | Health Camp                                | 125             | ” ”            | Dr. Lopa Dalal   | 51       |
| 6      | 8-9-11                        | Rangoli & Drawing Competition (Cartoon)    | 09              | ” ”            | Shree Hiren Kadam                                      | Photo    |
| 7      | 4-9-12<br>To<br>20-9-12       | Rangoli & On-the-Spot Painting Competition | 35              | ” ”            | Shree Hiren Kadam                                      | Photo    |
| 8      | 20-1-13                       | Camp on Self-Defense & Basics of Karate    | 500             | ” ”            | Shree Nikhilbhai Trivedi                               | 10       |

NCC Activity 2011-12

| Sr. No. | Date                     | Place   | Name of Camp | Name of students  |
|---------|--------------------------|---------|--------------|---|
| 1       | 11/8/11<br>To<br>20/8/11 | Thamana | CATC         | 45 students took part in it, where they took part in parade, PT, and culture programme etc. |
| 2       | 15/9/11<br>To<br>26/9/11 | Kanpur  | BLC          | 10 students participated and they learnt leadership skills and much more                    |
| 3       | 12/10/11<br>To           | Thamana | CATC         | 5 students were selected for RDC; they are<br>1. Patel Neha                                 |

|   |                            |            |                  |   |
|---|----------------------------|------------|------------------|---|
|   | 21/10/11                   |            |                  | <ol style="list-style-type: none"> <li>2. Goghel Bhagyalaxmi</li> <li>3. Chaturvedi Sujata</li> <li>4. Malek Nilofer</li> <li>5. Malek Nazmin</li> </ol>  |
| 4 | 28/10/11<br>To<br>07/11/11 | Talod      | RDC<br>Selection | <ol style="list-style-type: none"> <li>1. Patel Neha</li> <li>2. Goghel Bhagyalaxmi</li> <li>3. Chaturvedi Sujata</li> <li>4. Malek Nilofer</li> <li>5. Malek Nazmin</li> </ol> <p>Where student performed very well and gave their best.</p> |
| 5 | 9/11/11<br>To<br>18/11/11  | Darjeeling | Tracking         | <ol style="list-style-type: none"> <li>1. Patel Vruttika</li> <li>2. Bhil Usha</li> <li>3. Rohit Priyanka</li> <li>4. Thakor Anjana</li> <li>5. Vaghela Kalpita</li> </ol> <p>Where student performed very well and gave their best.</p>      |
| 6 | 9/11/11<br>To<br>18/11/11  | Palana     | RDC<br>Selection | <ol style="list-style-type: none"> <li>1. Patel Neha</li> <li>2. Goghel Bhagyalaxmi</li> <li>3. Chaturvedi Sujata</li> <li>4. Malek Nilofer</li> <li>5. Malek Nazmin</li> </ol> <p>Where student performed very well and gave their best.</p> |
| 7 | 18/11/11<br>To<br>27/11/11 | Ahmadabad  | IGC              | <ol style="list-style-type: none"> <li>1. Patel Neha</li> <li>2. Goghel Bhagyalaxmi</li> <li>3. Chaturvedi Sujata</li> <li>4. Malek Nilofer</li> <li>5. Malek Nazmin</li> </ol> <p>Where student performed very well and gave their best.</p> |

#### NCC Activity 2012-'13

| Sr.No. | Date                    | Detail   |
|--------|-------------------------|--|
| 1      | 2/5/12 to<br>12/5/12    | 8 Cadets took part in tracking camp at Punjab.   |
| 2      | 11/8/12 to<br>18/8/12   | C.A.T.C. camp held at Thamana where 22 cadets took part where 3 selected for T.L.C. And 1 represent college at Delhi |
| 3      | 12/10/12 to<br>22/10/12 | 5 cadets took part in R.D.C. at Valmi  |
| 4      | 22/12/12 to<br>2/1/13   | C.A.T.C. camp held at Thamana where 20 cadets took part  |

|    |                       |   |
|----|-----------------------|---|
| 5  | 23/2/13 to<br>24/2/13 | NCC 'C' certificate exam held at V.V.Nagar, 20 cadets attended it.  |
| 6  | 3/3/13                | NCC 'B' certificate exam held at V.V. Nagar, 19 cadets attended it.   |
| 7  | 18/8/13               | Give honorary service in P.G.D.C.A. opening   |
| 8  | 29/10/12              | NCC/NSS contributed in opening of "Sulabh Shauchalaya"  |
| 9  | 25/3/13               | Give honorary service in prize distribution of college.   |
| 10 | 2012-13               | 45 girls enrolled this year.  |
| 11 | 2012-13               | Every Wednesday at 10 am parade is held in college campus. Total percentage of parades held is 80% of the possible. |

The college encourages and guides students to participate actively in sports, games, quizzes, debates, cultural activity etc. Details of this activity are given in the Table below:

Students also took part in NSS camps:

| Sr. No. | Date    | Place     | Participants | Activities  | Expenditure |
|---------|---------|-----------|--------------|---|-------------|
| 1       | 26-8-08 | Veena     | 58           | Cleaning of Village, awareness program, orientation, slogan writing, antakshari                               | 3500/-      |
| 2       | 6-9-09  | Dabhan    | 67           | Gramsafai, awareness program, orientation, slogan writing, antakshari, lecture on ideas of Gandhiji           | 3000/-      |
| 3       | 19-8-10 | Veena     | 70           | Cleaning of College, awareness program, orientation, slogan writing, antakshari, lecture on ideas of Gandhiji | 3500/-      |
| 4       | 1-10-11 | Veena     | 75           | Cleaning of Village, awareness program, orientation, slogan writing, antakshari, lecture on ideas of Gandhiji | 4000/-      |
| 5       | 12-8-12 | Hajarabad | 60           | Cleaning of Village, awareness program, orientation, slogan writing, antakshari, lecture on ideas of Gandhiji | 4000/-      |

Sport Activities  
Sports participation in Five Year

| Year         | Badminton | Judo | Volley ball | Cross Country | Table Tennis | Kho-Kho | Athletics | Kabbadi | Khel Mahakumbh |           | Sports Day of College | Total      |
|--------------|-----------|------|-------------|---------------|--------------|---------|-----------|---------|----------------|-----------|-----------------------|------------|
|              |           |      |             |               |              |         |           |         | Judo           | Wrestling |                       |            |
| 2008-2009    | 03        | 00   | 10          | 00            | 00           | 00      | 04        | 00      | 00             | 00        | 150                   | 167        |
| 2009-2010    | 00        | 00   | 09          | 04            | 04           | 11      | 09        | 00      | 00             | 00        | 110                   | 147        |
| 2010-2011    | 00        | 06   | 00          | 04            | 03           | 00      | 00        | 12      | 07             | 00        | 112                   | 144        |
| 2011-2012    | 00        | 10   | 00          | 06            | 00           | 00      | 00        | 00      | 12             | 00        | 100                   | 128        |
| 2012-2013    | 00        | 00   | 00          | 00            | 00           | 15      | 00        | 00      | 11             | 09        | 97                    | 132        |
| <b>Total</b> | 03        | 16   | 19          | 14            | 07           | 26      | 13        | 12      | 30             | 09        | 576                   | <b>718</b> |

\*Additional academic support, flexibility in examinations?

This is always looked after by college, and depends on the situational requirements. All remedial coaching is given as needed by faculty. College provides fullest possible flexibility in examinations as necessary, but not everything is in its hands.

\* Special dietary requirements, sports uniform and materials?

All students participating in sports are given uniforms and other materials. The NCC Cadets are provided with uniforms, kit, snacks and stipend also. Girls taking part in judo are given the required dress.

\*Any other

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Every year, a series of special talks is held for the students for their career counseling. Apart from this, college has made the following efforts:

- 65 of our students have appeared for the GK Test conducted by Vikas Vartul Trust of Bhavnagar.
- Career Bulletins are subscribed by the college and are available in the College Library.
- Career-related notices are displayed on the college notice board, and updated every week.
- Special books are made available on careers in the Library.
- College subscribes to the following career-related magazines:

- Arth Sankalan
- Arthik Vikas
- Employment News
- Buddhi Prakash
- Career Challenge
- Competitive Success Review
- India Today
- G.K.T. {English}
- Karkirdi Margdarshan
- Latest Fact In General Knowledge
- Liberty Career News
- Nokri Margadarshan
- Personality Development
- Rojgar Samachar
- Safari
- University News
- Vignan Darshan
- Yojna
- Job Function
- Employee State
- Career 360
- Pratiyogita Darpan
- Knowledge Question
- English for use

Expert Lecture Series:

| Department | Lectures |
|------------|----------|
| Economics  | 4        |
| Sociology  | 4        |
| Gujarati   | 22       |
| Psychology | 5        |
| English    | 8        |
|            | 43       |

Lectures on Career Guidance:

| Year    | Lectures |
|---------|----------|
| 2008-09 | 17       |
| 2009-10 | 33       |
| 2010-11 | 24       |
| 2011-12 | 24       |
|         | 98       |

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

- (a) Ours is the only college in Gujarat which has undertaken a unique project; and it can be considered a Best Practice for our college.

In this Project, our College staff undertakes a personal contact mission to contact each and every girl passing in the 12<sup>th</sup> Standard Exam in nearly 100 villages in about 30 km neighbourhood. They focus specially on girls unable or unwilling to going for admission to higher education for any reason, or those who cannot take admission for some reason, and persuade and counsel them to enroll in the college programme.

The results of this project are very encouraging, and can be seen from the following Table:

| No | Year    | Survey Form Taken |         |       | Survey Form Returned |         |       | Received Admission Form | Admission taken | Enrolled | Appear ed in Exam |
|----|---------|-------------------|---------|-------|----------------------|---------|-------|-------------------------|-----------------|----------|-------------------|
|    |         | City              | Village | Total | City                 | Village | Total |                         |                 |          |                   |
| 1  | 2009-10 | 424               | 84      | 508   | 296                  | 0       | 296   | 260                     | 211             | 164      | 147               |
| 2  | 2010-11 | 249               | 659     | 908   | 213                  | 435     | 648   | 275                     | 212             | 180      | 159               |
| 3  | 2011-12 | 263               | 850     | 1113  | 201                  | 606     | 807   | 274                     | 212             | 206      | 179               |
| 4  | 2012-13 | 233               | 810     | 1043  | 111                  | 639     | 750   | 245                     | 186             | 156      | 134               |
| 5  | 2013-14 | 233               | 728     | 961   | 198                  | 633     | 831   | 00                      | 151             | 151      | 00                |
|    |         | 1402              | 3131    | 4533  | 1019                 | 2313    | 3332  | 1054                    | 972             | 857      | 619               |

- (b) A Personal Counseling Cell has been working in the college for the last two years. This Cell takes up the study of girls at UG and PG level in psychology, economics and sociology. The outcome of the study is examined in detail, and helps College tailor the counseling to the need of the specific student. The tabulation of this survey is provided in the Table below:

|             |              | Sem-1 | Sem-3 | Sem-5 | Total |
|-------------|--------------|-------|-------|-------|-------|
| Family Type | Individual   | 106   | 100   | 84    | 290   |
|             | Joint        | 268   | 29    | 184   | 481   |
|             | <b>Total</b> | 374   | 129   | 268   | 771   |
| Home Type   | Rented       | 47    | 20    | 10    | 77    |
|             | Owned        | 327   | 281   | 222   | 830   |
|             | <b>Total</b> | 374   | 301   | 232   | 907   |
|             |              |       |       |       |       |

|                                |                       |     |     |     |     |
|--------------------------------|-----------------------|-----|-----|-----|-----|
|                                | Kachcha               | 78  | 49  | 53  | 180 |
|                                | Pucca                 | 296 | 252 | 179 | 727 |
|                                | <b>Total</b>          | 374 | 301 | 232 | 907 |
|                                |                       |     |     |     |     |
|                                | Tin shed roof         | 43  | 17  | 13  | 73  |
|                                | Slab roof             | 266 | 240 | 175 | 681 |
|                                | Tiles roofing         | 65  | 44  | 44  | 153 |
|                                | <b>Total</b>          | 374 | 301 | 232 | 907 |
| Marital Status                 | Married               | 69  | 37  | 47  | 153 |
|                                | Unmarried             | 303 | 262 | 184 | 749 |
|                                | <b>Total</b>          | 372 | 299 | 231 | 902 |
| Job Status<br>(working or not) | Yes                   | 14  | 16  | 19  | 49  |
|                                | No                    | 358 | 283 | 212 | 853 |
|                                | <b>Total</b>          | 372 | 299 | 231 | 902 |
| Commuting to college           | City                  | 108 | 130 | 112 | 350 |
|                                | Village               | 206 | 171 | 120 | 497 |
|                                | <b>Total</b>          | 314 | 301 | 232 | 847 |
|                                |                       |     |     |     |     |
| Total Vehicles                 | 1                     | 284 | 212 | 151 | 647 |
| [in family]                    | 2                     | 14  | 18  | 16  | 48  |
|                                | 3                     | 04  | 08  | 04  | 16  |
|                                | None                  | 72  | 63  | 61  | 196 |
|                                | <b>Total</b>          | 374 | 301 | 232 | 907 |
| Income                         | Rs. 1 To 10000        | 74  | 47  | 42  | 163 |
|                                | Rs. 10001 To 100000   | 206 | 182 | 137 | 525 |
|                                | 100001 To 1000000     | 87  | 64  | 42  | 193 |
|                                | <b>Total</b>          | 367 | 293 | 221 | 881 |
| Occupation                     | Farmer & Farmer Labor | 118 | 132 | 97  | 347 |
|                                | Service               | 141 | 86  | 60  | 287 |

|  |                      |     |     |     |     |
|--|----------------------|-----|-----|-----|-----|
|  | Business             | 27  | 20  | 20  | 67  |
|  | Other                | 46  | 33  | 21  | 101 |
|  | Unemployed & Retired | 25  | 18  | 10  | 53  |
|  | <b>Total</b>         | 357 | 289 | 208 | 855 |

(c) Girls who fall in the non-creamy layer and have non-privileged status or fall into the SC/ST/OBC category were counseled and guided to obtain the available government scholarships.

Poor Girl's Summary

| Year    | Number of Students | Total Donation |
|---------|--------------------|----------------|
| 2008-09 | 24                 | 21030/-        |
| 2009-10 | 27                 | 19745/-        |
| 2010-11 | 15                 | 20010/-        |
| 2011-12 | 17                 | 20560/-        |
| 2012-13 | 17                 | 20120/-        |
| Total   | 100                | 101465/-       |

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

College has got its own infrastructure and mechanism for career guidance and job placements and training. Prof. Jagrutiben Desai has been looking after this activity.

Mr. Vishal Rami, Coordinator of the Computer Centre conducts classes in Personality Development.

College has accepted responsibility for placements for other colleges as well, for which we have made on a MOU with district employment office. As an outcome, we could hold 16 Employment Camp, in which as many as 1882 students took part, and as many as 606 students could find employment.

Details of the agencies and organizations taking part in these Camps are as follows:

**Five Year Overview of Placement and Career Counseling Cell 2008-09 to 2012-13**

- 9 : Member of UDISHA Club in every year. (UDISHA Club was established in 2010-11)
- 16 : Campus Interview with collaboration of State Government Employment Department

- 804 : Placement of Students during 5 years  
 6 : Training  
 2 : Seminar for Courses after graduation and job placement  
 253 : Student's participate in two Seminars  
 1 : Personality development Work Shop  
 3 : Expert Lectures  
 2 : Competitive Test  
 1 : Educational Tour  
 88 : Lectures of Career Corner  
 253 : Survey of placement

| Dept.<br>Year | Gujarati | Sociology | Economics | District Students | Total Employment |
|---------------|----------|-----------|-----------|-------------------|------------------|
| 08-09         | 05       | 03        | 03        | --                | 11               |
| 09-10         | 05       | --        | --        | --                | 05               |
| 10-11         | 08       | 07        | 12        | --                | 46               |
| 11-12         | 08       | 08        | 04        | 378               | 398              |
| 12-13         | 05       | 08        | 01        | 330               | 344              |
| Total         | 31       | 26        | 20        | 708               | 804              |

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

A Grievances Redressal Cell has been instituted in the college, in charge of Prof. Jagrutiben Desai.

There is a Grievances and Opinions Box where the students can put a note of their grievances and opinions, anonymously also. We look into even anonymous complaints seriously, and investigate them if we feel necessary. This is one "Best Practice" of our college.

We have also put up a separate box for grievances which are bordering on crime, with the help of the City Police, and the details of this are as follows:

- Kheda District Police Women's Helpline phone nos. are prominently displayed on it.
- Two women police constables have been deputed on Stand-to duty near the Main Gate of the College by the Women's Police Station to prevent any undesirable incidents taking place.

Details of the Grievances and their Redressal are given in the Table below:

| Sr.no. | Year      | Date of opening the Box              | Total No. Of Grievances | Grievances resolved |
|--------|-----------|--------------------------------------|-------------------------|---------------------|
| 1      | 2008-2009 | 16/7/2008<br>31/1/2008               | 21                      | 21                  |
| 2      | 2009-2010 | 16/1/2009<br>24/8/2009<br>12/10/2009 | 48                      | 24                  |
| 3      | 2010-2011 | 30/8/2010<br>14/01/2010              | 22                      | 14                  |
| 4      | 2011-2012 | 16/9/2012                            | 12                      | 12                  |
| 5      | 2012-2013 | 25/8/2013                            | 00                      | 00                  |

Our approach is to resolve as many grievances as possible on the spot orally.

Apart from this, two faculty members of our college along with two students namely Patel Parul D. (M.A), and Khanna Bindiya D.(B.A.Sem-4) had participated in the “Public-Police SurakshaSetu” organized by Gujarat Police and presented the issues faced by the girls of the college, which has led to the deputation of two Women Constables as described above.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The Grievance Redressal Cell is a comprehensive institutional response, and encompassing anonymity, it is designated to handle sexual harassment cases as well. However, as ours is an all-girls’ college, such a situation has not arisen in the college in its history.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

This area is also handled by the Grievance Redressal Cell as a comprehensive institutional response. However, as ours is only a day college and that too an all-girls’ college, such a situation has not arisen in the college in its history.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Many initiatives have been taken by the college for the welfare of the students, some of which are as follows:

- In case a girl wishes to do a job along with studies due to indigence, she is given leave the college after 3 classes.
- In case a girl is unwell or feeling weakness for any function or ceremony, she is given supplement like milk, biscuits etc. to help her attend.
- Girls have been helped to open bank accounts.
- College has negotiated with the Municipality and the City Bus Contractor to start a bus

- service to the college gate during college timings.
- College has constructed a regular canteen and girls' room.
- Water is provided by the RO system.
- A 'First Aid Box' has been provided, looked after by two senior faculty members.
- A free OPD clinic is operated every Thursday by Dr. Ami Dave, a leading gynaecologist.
- Scholarship is provided from the Poor Girls' Fund.
- College has entered into a MoU with the leading City Library so that the girls are provided with books for extra study and reference.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

We have a fully functional Alumni Association. Prof. Panchal is in charge of the Association. The association is very active, and details of its activities are as under:

In meetings of the Executive Committee of the Association, the topics of expanding the network of alumni are discussed, and action is taken on the suggestions. Most of the members take up the responsibility. In the Meets, discussions have been held on computer classes, female foeticide prevention, spoken English classes etc. Alumni have offered to teach Yoga free of charge to students.

The range of the activities of the Association is very wide and deep:

- 1175** Letters were sent to Ex-Students.
- 6** Meetings were held in which students remained present in large numbers and participated with great enthusiasm.
- 8** Major and **5** Minor suggestions were made by Students. Major suggestions of the Students were accepted by the Institution. These valuable suggestions helped a great deal in the development of the College. Some major suggestions were:
  1. Computer classes for Ex-Students.
  2. Arrange a Lecture on Female Foeticide
  3. Invitation to Ex-Students to General Programs of College.
  4. Give benefits of courses run by college to Ex-Students.
  5. Expressed desire to be helpful in the Development of College.
  6. Scope Exam for Ex-Students.
  7. Renovations of Wash-rooms.
- The College contacted **342** Ex-Students who were not in touch with college since long, and received Development Fund of over Rs.1,33,000/- from Ex-Students. Thus the Ex-Students Contributed remarkably in the development of the College.
- The Institution spent the amount of the Donation for the welfare of the students.
- 46** students staying at Hindu Orphanage and Brahma Kumaris' Hostels studied at this college.
- Past students motivate younger members to join this college. The number of students thus motivate was **69**. It Indicates the Credibility and popularity of the College:
  - 8** were a Mother-Daughter duo, and
  - 61** were Sisters.
- 79** married girls were convinced to study further, through efforts of the faculty by the STUDENT OUTREACH PROGRAMME. They joined this College and were given extra coaching as well as additional facilities and guidance,
- 42** Students who studied at this College are enjoying high posts and good status in Society.

## 5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Table of Student Progress

| No. | Student Progress | Gujarati | Sociology | Economics |
|-----|------------------|----------|-----------|-----------|
|     |                  | B.A.     | B.A.      | B.A.      |
| 1   | U.G. To P.G      | 53.54%   | 47%       | 37.72%    |
| 2   | P.G. To M.Phil.  | N.A.     | N.A.      | N.A.      |
| 3   | P.G. To Ph.D.    | N.A.     | N.A.      | N.A.      |
|     | Total            | 53.54%   | 47%       | 37.72%    |

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

| Year    | Subject & Percentage |           |           |            |         |
|---------|----------------------|-----------|-----------|------------|---------|
|         | Gujarati             | Sociology | Economics | Psychology | English |
| 2008-09 | 97.03%               | 91.62%    | 89.77%    | 96.52%     | 82.03%  |
| 2009-10 | 98.99%               | 86.71%    | 93.85%    | 100%       | 82.90%  |
| 2010-11 | 96.93%               | 80.81%    | 87.45%    | 100%       | 91.02%  |
| 2011-12 | 97.24%               | 99.73%    | 98.11%    | 100%       | 89.62%  |
| 2012-13 | 97.22%               | 97.98%    | 98.16%    | 100%       | 80.28%  |

### Comparison with Other Colleges:

| No. | Year                   | 2008-09 |                |       | 2009-10 |                |       | 2010-11 |                |       | 2011-12 |                |       | 2008-09 to 2011-12 |                |       |
|-----|------------------------|---------|----------------|-------|---------|----------------|-------|---------|----------------|-------|---------|----------------|-------|--------------------|----------------|-------|
|     |                        | Other   | Mahila College | Diff. | Other              | Mahila College | Diff. |
| 1   | Mahila Arts College    |         | 84.87%         |       |         | 87.65          |       |         | 85.87%         |       |         | 89.37%         |       |                    | 86.9%          | 86.9% |
| 2   | Bhavan's college Dakor | 67.00%  |                | 17.87 | 75.00%  |                | 2.92  | 54.66%  |                | 31.21 | 71.00%  |                | 18.37 | 66.91              | 86.9           | 19.99 |
| 3   | Kheda college          | 73.66%  |                | 11.21 | 73.66%  |                | 4.26  | 79.33   |                | 6.54  | 88.33   |                | 1.04  | 78.74              | 56.9           | 8.15  |

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

College has instituted a Placement and Career Guidance Cell, with Prof. Jagrutiben Desai as the Coordinator. The details of the activities of this Cell as well as the outcome are described in Section 5.1.9 along with statistics.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

- Staff of the college visit the girl and her family at their home, and explain to them the benefits of education and gainful employment emanating from a college education. This has helped in many cases to persuade parents to continue the education, drawing back from the drop-out.
- Special classes are arranged for girls who fail in exams or exhibit a weakness in studies, and are counseled to increase their interest in studies, which also helps cut down the drop-out rate.
- We also take great interest in girls who go in for a late admission, and take special pick-up classes for them.

### 5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

College has a dedicated Sports Room. Students are encouraged and guided to take part in a range of NCC, sports, games, cultural and other extracurricular activities. Details of their participation are given in the table below:

| Year         | Badminton | Judo | Volleyball | Cross Country | Table Tennis | Kho-Kho | Athletics | Kabbadi | Khel Mahakumbh |           | Sports Day of College | Total      |
|--------------|-----------|------|------------|---------------|--------------|---------|-----------|---------|----------------|-----------|-----------------------|------------|
|              |           |      |            |               |              |         |           |         | Judo           | Wrestling |                       |            |
| 2008-2009    | 03        | 00   | 10         | 00            | 00           | 00      | 04        | 00      | 00             | 00        | 150                   | 167        |
| 2009-2010    | 00        | 00   | 09         | 04            | 04           | 11      | 09        | 00      | 00             | 00        | 110                   | 147        |
| 2010-2011    | 00        | 06   | 00         | 04            | 03           | 00      | 00        | 12      | 07             | 00        | 112                   | 144        |
| 2011-2012    | 00        | 10   | 00         | 06            | 00           | 00      | 00        | 00      | 12             | 00        | 100                   | 128        |
| 2012-2013    | 00        | 00   | 00         | 00            | 00           | 15      | 00        | 00      | 11             | 09        | 97                    | 132        |
| <b>Total</b> | 03        | 16   | 19         | 14            | 07           | 26      | 13        | 12      | 30             | 09        | 569                   | <b>718</b> |

| Level      | Participants | Winners | Runners- up | Third place |
|------------|--------------|---------|-------------|-------------|
| District   | 37           | 17      | 09          | 00          |
| State      | 10           | 01      | 00          | 00          |
| Inter Zone | 95           | 15      | 11          | 00          |
| Sport Day  | 569          | 15      | 15          | 15          |
| Total      | 711          | 48      | 35          | 15          |

Girls are guided by Prof. Shrutiben Barot.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

The details of participation and achievements are given in the Table below:

| Sr. No | Year    | Date             | Place    | Host College                                      | Total Events Participated | No. of Participants |
|--------|---------|------------------|----------|---|---------------------------|---------------------|
| 01     | 2008-09 | 23-24/09/2008    | Nadiad   | I.V.Patel College                                 | 14                        | 25                  |
| 02     | 2009-10 | 16-17/09/2009    | Viramgam | Desai C.M.Arts & Comm.College                     | 09                        | 14                  |
| 03     | 2010-11 | 20-21-22/09/2010 | Vaso     | Smt.S.B.Patel Arts & Shri R.N. Ameen Comm.College | 12                        | 24                  |
| 04     | 2011-12 | 15-16/09/2011    | Bhadaran | Arts-Science & R.A.Patel Commerce College.        | 11                        | 15                  |
| 05     | 2012-13 | 27/09/2012       | Nadiad   | J & J Science College                             | 09                        | 21                  |

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- One major organised initiative is to seek feedback from alumni and their parents during the annual Alumni Meet.
- Every year we conduct a systematic survey of students' responses about various initiatives and college life. This data is properly analysed and discussed in faculty and management meetings. Appropriate action plan is devised and implemented for

betterment of college life.

- Suggestions are elicited from alumni and parents at every visit of theirs to the college or meetings outside the campus.
- The process is finally discussed in the IQAC as well.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- College has started a monthly Wall Magazine, with contribution by students and occasionally by faculty as well.
- College actively encourages students in publishing wall magazines. They are guided by the Coordinator, Prof. A.J. Brahmhatt, and also by other faculty members at every opportunity. Students are coached in taking up the entire responsibility of the magazine publication. It includes information on co-curricular and extra-curricular activities, and achievements of students and college.
- College publishes its Annual Report every year, which includes contributions from students as appropriate to the Report.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

College has a functioning Students' Council, with membership on the Council by merit. Class Representatives are chosen with a proportion of 1 Representative for every 50 students. Thereafter, a General Meeting of the Council is held, and office-bearers are selected. Normally the Secretary is chosen from the final year students. The Vice-President is appointed from the lady teachers, and the Principal is the President of the Council. Apart from choosing members on merit, one student who has been outstanding in the *Saptadhara* activities is also chosen as member. One student is nominated on each departmental study council as well.

- The Council holds several meetings over the course of the year. They decide on holding various events in the college, like music competitions, training camps, Annual Day, youth festival, Marine Camps, as well as choosing representation in events outside the campus.
- Each student contributes Rs. 60/- for the Council activities every year.
- Details of various activities undertaken under Students' Council are as follows :

| Sr. No . | Year    | Date of the Student Union Formation  | Celebration of Days  | Singing Comp.  | Training Camp  | Navratri Garba  | Other Programs  | Teachers' Day  |
|----------|---------|--------------------------------------|--|--|--|---|---|--|
| 01       | 2008-09 | 10/07/2008<br>G.S. Ku.Bhavna Chauhan | Paanipuri Day, Youth Day, Saree day, Black & White Day, Environment Day, Anti-Terrorist Day, GeetaJayanti. | 02/08/2008 20 Students Participated<br>03 Winners:<br>1. Ku.GajjarBhumi<br>2.Ku.Bhati Alka<br>3. Bramhbhatt Gemini |  | 07/10/2008<br>Whole College Students Participated in the Garba. | 15/10/2008<br>One act Play "Tatvantar" at Darpan Academy .<br>G.K.Test at N.s.Patel Arts College Anand.<br>1) Ku.DayalPallavi<br>2) Ku.ManiyaSameera<br>3) Ku.SarodeMinal | 05/09/'08<br>33 Students Participated in the activity. |
| 02       | 2009-10 | 24/07/2009<br>G.S. Ku.ManiaSameera   | Saree Day, Jeans Day, Cap Day  | 26/08/2009<br>17 Students Participated & Selected  | Training of music and Singing was provided to 10 Students. | 26/09/2009<br>Whole College Students Participated in the        | 11/09/09<br>1)SareeParidhan,<br>2)KeshGunthan,<br>3)Rangoli   | 05/09/'09<br>26 Students Participat                    |

|    |         |  |  |   |  |  |   |   |
|----|---------|--|--|---|--|--|---|---|
|    |         |  |  | Students were given training.   | Winners of the Competition<br>1) .GajjarBhumi<br>2)Soni Dimple<br>3)Ku.KapadiaSuhagi                         | Garba. Winners of the best Dress and Action Competition<br>1) RanaUsha<br>2)RajNimisha<br>3)PrajapatiKinjal<br>4)Ku.ParmarVeharika   | 25 Students participated in the above 3 competition   | ed in the activity.                                   |
| 03 | 2010-11 | 29/07/2010<br>G.S.Ku.Vasaiya<br>Trupti | -----  | 08/10/2010<br>Singing Competition.  | 03 Day Mehndi training Camp was organized on 10/08/2010, 17-18/08/2010. Light Vocal training camp organized. | 12/10/2010<br>Whole College Students Participated in the Garba.  | 28/09/2010<br>Mr.S.S.Barot presented a Demo Program of Handicrafts.   | 05/09/10<br>20 Students Participated in the activity. |
| 04 | 2011-12 | 24/08/2011<br>G.S. Rathore<br>Sheetal  | ---  | 07/12/2011<br>32 Students Participated & 18 selected for training.<br>Winners of Singing Competition:<br>1.Ku.Tarannu m Cipiya<br>2.Ku.Wala Urvashi<br>3.Ku.Kapadia Bansari<br>4.Ku.Dabhi Meena<br>5.Ku.Dave Bhavna | Training of music and Singing was provided to 18 Students.   | 01/10/2011<br>Whole College Students Participated in the Garba.<br>Winners Of Best Dress & Action:<br>1.Ku.Barot Bhumi<br>2.Ku.parmar Shalini<br>3.Ku.Goswami Jignasha<br>4.Ku.Rana Usha<br>5.Ku.Rabari Heena<br>6.Ku.Sharma Anita<br>7.Ku.Patel Shruti<br>8.Ku.Vaghela Priyanka<br>9.Ku.Baariya Anjana<br>10.Ku.Parmar Jagruti<br>11.Ku.Parmar Roma | 15 Days Aadar Card Camp for College Students  | 05/09/11<br>15 Students Participated in the activity. |
| 05 | 2012-13 | 07/08/2012<br>G.S.HadatAlpita          | Pink Day, Saree, Chocolate Day, Rose Day, Paanipuri Day. | 04/09/2012<br>06 Students Selected for training after facing 2 round.   | 29/01/2013<br>Darpan Academy trained Students for Self Defense.  | 06/09/2012<br>08 Students were selected for Garba by Ku.Hirali Shah.<br>29/10/2012<br>Whole College Students Participated in the Garba.<br>Winners Of Best Dress & Action:<br>1.Ku.Barot Bhumi<br>2.Ku.Vaghela Supriya<br>3.Ku.Makwana Trilata   | 09/10/2012<br>SushriShovnaNarayana n'S<br>Kathak Dance Organized by SPIC MAKEY At the College.<br>31/12/2012<br>Rally Organized for Delhi Gang Rape Case. | 05/09/13<br>13 Students Participated in the activity. |

Comparative statement of Student Union finances for the last Five years

| No. |             | 2008-09 | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
|-----|-------------|---------|---------|---------|---------|---------|
| 1   | Income      | 74143   | 149603  | 126100  | 17749   | 94787   |
| 2   | Expenditure | 100502  | 169353  | 166904  | 177989  | 79636   |

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The details are as follows:

Name of the Students from various Committee 2008 -2009 To 2012-2013 -1

| <u>Ser. No.</u> | <u>Name</u>             | <u>Year</u> | <u>Name of Committee</u> |
|-----------------|-------------------------|-------------|--------------------------|
| 1               | Miss. Bhavna L. Chauhan | 2008-09     | Student Union            |
| 2               | Miss. Desai Nilam G.    | 2008-09     | First Aid                |
| 3               | Miss. Maniya Samira     | 2009-2010   | Student Union            |
| 4               | VasiyaTrupti [G.S.]     | 2010-2011   | Student Union            |
| 5               | DalvadiHemali R.        | 2010-2011   | N.S.S.                   |
| 6               | ParmarParul D.          | 2010-2011   | Sports                   |
| 7               | RathodSheetal           | 2011-2012   | Student Union            |
| 8               | VaghalaPriyanka         | 2011-2012   | N.S.S.                   |
| 9               | SrimaliBhumika          | 2011-2012   | Sports                   |
| 10              | GajjarSonal G.          | 2012-2013   | Student Union            |
| 11              | AlpitaHadat[G.S.]       | 2012-2013   | Student Union            |
| 12              | Patel Jhankhana M.      | 2012-2013   | N.S.S.                   |
| 13              | Acharya Anjali B.       | 2012-2013   | Sports                   |

**Student Union Committee, 2008- 2009**

| Ser. No | Name                    | Designation       |
|---------|-------------------------|-------------------|
| 1       | Proff. Hasit Mehta      | President         |
| 2       | Proff. Bhavnaben Mehta  | Vice President    |
| 3       | Miss. Bhavna L. Chauhan | General Secretary |
| 4       | Miss. Balol L. Paravin  | F.Y.B.A.          |
| 5       | Miss. SonalNkita        | F.Y.B.A.          |
| 6       | Miss. Maniya Samira     | S.Y.B.A.          |
| 7       | Miss. SarodeMinal B.    | S.Y.B.A.          |
| 8       | Miss. Desai Nilam G.    | S.Y.B.A.          |
| 9       | Miss. SoralVarshita     | T.Y.B.A.          |
| 10      | Miss. VhoraKhusbu S.    | T.Y.B.A.          |

|    |                       |           |
|----|-----------------------|-----------|
| 11 | Miss. Patel Dipti B.  | T. Y.B.A. |
| 12 | Miss. Patel Pankti B. | T. Y.B.A. |

**Student Union Committee, 2009- 2010**

| Ser. No | Name                   | Designation       |
|---------|------------------------|-------------------|
| 1       | Proff. Hasit Mehta     | President         |
| 2       | Proff. Bhavnaben Mehta | Vice President    |
| 3       | Miss. Maniya Samira    | General Secratery |
| 4       | Miss. SarodeMinal B.   | T. Y.B.A.         |
| 5       | ParmarHemixa           | F. Y.B.A.         |
| 6       | PrajapatiBinal         | F. Y.B.A.         |
| 7       | Patel Avani            | F. Y.B.A.         |
| 8       | Patel Bhumika J.       | S. Y.B.A.         |
| 9       | VasiyaTrupti           | S. Y.B.A.         |
| 10      | KshatriyaMegha         | S. Y.B.A.         |
| 11      | ChauhanSumitra         | T. Y.B.A.         |
| 12      | Vaghvani Roma          | T. Y.B.A.         |

**Student Union Committee[2010-11]**

| Sr.No. | Name                  | Designation        |
|--------|-----------------------|--------------------|
| 1      | Dr. Hasit Mehta       | Principal          |
| 2      | Prof. Bhavanben Mehta | Coordinator        |
| 3      | VasaiyaTrupti         | G.S., T. Y.B.A.    |
| 4      | RathodShital          | S. Y.B.A.          |
| 5      | ParmarParul           | (Sports) S. Y.B.A. |
| 6      | PrajapatiJalpa        | S. Y.B.A           |
| 7      | PrajapatiKinjal       | M.A.-1             |
| 8      | BalolParvin           | T. Y.B.A.          |
| 9      | DalavadiHemali        | (N.S.S).T. Y.B.A.  |
| 10     | KhristiRinal          |                    |
| 11     | VohraHeena            | F. Y.B.A.          |

**Student Union Committee[2011-12]**

| <b>Sr.No.</b> | <b>Name</b>           | <b>Designation</b> |
|---------------|-----------------------|--------------------|
| 1             | Dr. Hasit Mehta       | Principal          |
| 2             | Prof. Bhavanben Mehta | Coordinator        |
| 3             | RathodShital          | G.S., T.Y.B.A.     |
| 4             | HadatAlpita           | S.Y.B.A.           |
| 5             | ShrimaliBhumika       | (Sports) S.Y.B.A.  |
| 6             | VaishnavJyoti         | S.Y.B.A            |
| 7             | PrajapatiJagruti      | B.A. Sem-1         |
| 8             | Acharya Anjali        | B.A.Sem-1          |
| 9             | VaghelaPriyanka       | (N.S.S).S.Y.B.A.   |
| 10            | GogariRashmika        | B.A.Sem-1          |
| 11            | SodhaRekha            | B.A.Sem-1          |

**Student Union Committee[2012-13]**

| <b>Sr.No.</b> | <b>Name</b>           | <b>Designation</b> |
|---------------|-----------------------|--------------------|
| 1             | Dr. Hasit Mehta       | Principal          |
| 2             | Prof. Bhavanben Mehta | Coordinator        |
| 3             | HadatAlpita           | G.S., T.Y.B.A.     |
| 4             | VadatalvalaSeema      | T.Y.B.A.           |
| 5             | Acharya Anjali        | (Sports) B.A.Sem-3 |
| 6             | Chauhan Jaya          | B.A.Sem-3          |
| 7             | BhoiPushpa            | B.A.Sem-3          |
| 8             | Patel Zinal           | B.A.Sem-1          |
| 9             | Patel Zankhana        | (N.S.S).T.Y.B.A.   |
| 10            | SolankiAnjana         | B.A.Sem-1          |
| 11            | GajjarSonal           | M.A.Sem-1          |
| 12            | ParmarPriti           | M.A.Sem-1          |

**Library Committee : 2009-10**

| SR.NO | Student Name                | Year/Sem |
|-------|-----------------------------|----------|
| 1     | ParmarManishabenValljibhai  | S.Y B.A  |
| 2     | VoraArmabenImtiaz           | S.Y B.A  |
| 3     | Patel NikitabenMehandrabhai | S.Y B.A  |
| 4     | Bhatt SejalbenBhadreshkumar | T.Y B.A  |
| 5     | VashiyaTruptibenMadhushin   | T.Y B.A  |

**Library Committee : 2010-11**

| SR.NO | Student Name                     | Year/Sem |
|-------|----------------------------------|----------|
| 1     | ShanadakarShrutiben N            | T.Y B.A  |
| 2     | JadhavUshabenHasmukhbhai         | F.Y B.A  |
| 3     | Patel ParulbenMaganbhai          | F.Y B.A  |
| 4     | SagraHetalbenGordhanbhai         | F.Y B.A  |
| 5     | ParmarRomabenMadhusudan          | S.Y B.A  |
| 6     | PrajapatiManishabenBhupendrabhai | T.Y B.A  |

**Library Committee : 2011-12**

| SR.NO | Student Name                     | Year/Sem |
|-------|----------------------------------|----------|
| 1     | Parekh AmishabenGanshyambhai     | S.Y. B.A |
| 2     | PrajapatiManishabenBhupendrabhai | M.A P.I  |
| 3     | RohitDixitaParshotambhai         | F.Y. B.A |
| 4     | Sharma Shilpa A                  | S.Y B.A  |
| 5     | ParmarDhartiGirdharbhai          | S.Y B.A  |
| 6     | VyasArpitaMaganbhai              | S.Y B.A  |
| 7     | Shah Pinal Niranjambhai          | T.Y B.A  |
| 8     | ZalaSangitabenKanubhai           | F.Y B.A  |

**Library Committee 2012-13**

| NO | Student Name     | year/ sem  |
|----|------------------|------------|
| 1  | Zala Pinal .D    | B.A.SEM:-6 |
| 2  | Vohara Nitaben P | B.A.SEM:-6 |

|   |                   |            |
|---|-------------------|------------|
| 3 | ValaUravashi M    | B.A.SEM:-6 |
| 4 | Zala Pinakini M   | B.A.SEM:-6 |
| 5 | RohitJagrutiA     | B.A.SEM:-6 |
| 6 | MalekAasminabanuB | B.A.SEM:-2 |
| 7 | PathanNagmaN      | B.A.SEM:-2 |

#### **Library Committee 2013-14**

| NO | Studant Name                  | Year/ sem |
|----|-------------------------------|-----------|
| 1  | SolankiUrmilabenHas mukhabhai | F.Y.B.A   |
| 2  | ZalaHemashibhaUmedsinh        | F.Y.B.A   |
| 3  | MaheriyaTruptiKanubhai        | F.Y.B.A   |
| 4  | GathaviHetalbenJagdishabahi   | F.Y.B.A   |
| 5  | BhoiManishabenRameshabhai     | S.Y.B.A   |
| 6  | VagelaHetalbenAmrutlal        | S.Y.B.A   |
| 7  | ParmarKiranbenKantilal        | S.Y.B.A   |
| 8  | ChauhanNitibenAmarsinh        | F.Y.B.A   |

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

As described in Section 5.1.14, there is a fully-functional Alumni Association, looked after by Prof. Panchal.

Over and above the networking through the Association, in a structured manner, all faculty and management take every opportunity to network with alumni or their parents whenever they come to college, or cross each other outside the college, and exchange news. This type of personal association is very helpful in propagating the structured networking also.

All former faculty of the College is invited to every college function, and we normally hold a special informal meeting with them after the event to exchange notes and learn.

## CRITERION VI:

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 Institutional Vision and Leadership

##### 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

###### ➤ Vision

To develop the nation cherishing the memory of Sardar Vallabhbhai Patel and his ideas of dignity of labor and spirit of service and co-operation and to strengthen the society in its commitment to national unity, freedom, fear, pursuit of knowledge and "Karmayoga".

###### ➤ Mission

To strive for an enlightened creative and diligent society by promoting personal efficiency and initiative to work for all around national development, especially by empowering women and other weaker sections of society, mainly through higher education.

###### ➤ Objectives

- To empower women especially of weaker sections, though higher education.
- To Endeavour for excellence through improvement of curricular and teacher training.
- To encourage research activity
- To work for mental development of students through seminars, training camps and other extra-curricular activities.
- To inculcate values and ethics among students through focused programs.
- To organize value added courses and professional training which will increase the employability of students and render them useful to society.
- To train girls students to understand and tackle social problems faced by women in society and to make them confident and self-reliant.
- To work for all around development of women folk comprising half of the country's human resources, and thereby to contribute to the progress of the nation.
- As our vision is to develop Sardar Patel's dream to strengthen society, we reach out to rural areas and seek out students who are not able to study further. By showing them a way out of their difficulties, we help them to join the college. We undertake a systematic survey to this end, and the results of the survey are tabulated below:

| No | Year    | Survey Form Taken |         |       | Survey Form Returned |         |       | Received Admission Form | Admission taken | Enrolled | Appeared in Exam |
|----|---------|-------------------|---------|-------|----------------------|---------|-------|-------------------------|-----------------|----------|------------------|
|    |         | City              | Village | Total | City                 | Village | Total |                         |                 |          |                  |
| 1  | 2009-10 | 424               | 84      | 508   | 296                  | 0       | 296   | 260                     | 211             | 164      | 147              |
| 2  | 2010-11 | 249               | 659     | 908   | 213                  | 435     | 648   | 275                     | 212             | 180      | 159              |
| 3  | 2011-12 | 263               | 850     | 1113  | 201                  | 606     | 807   | 274                     | 212             | 206      | 179              |
| 4  | 2012-13 | 233               | 810     | 1043  | 111                  | 639     | 750   | 245                     | 186             | 156      | 134              |
| 5  | 2013-14 | 233               | 728     | 961   | 198                  | 633     | 831   | 00                      | 151             | 151      | 00               |
|    |         | 1402              | 3131    | 4533  | 1019                 | 2313    | 3332  | 1054                    | 972             | 857      | 619              |

- As our vision is to develop national unity and freedom from fear, we have students from every community, and they take part in every activity and we celebrate every festival. The diversity of our student body can be gauged from the Table below:

| Year    | SC  | ST | OBC | Mino. | General | Total |
|---------|-----|----|-----|-------|---------|-------|
| 2008-09 | 65  | 09 | 80  | 3     | 178     | 335   |
| 2009-10 | 90  | 14 | 73  | 22    | 169     | 368   |
| 2010-11 | 100 | 17 | 143 | 33    | 143     | 436   |
| 2011-12 | 111 | 16 | 198 | 44    | 120     | 489   |
| 2012-13 | 98  | 24 | 229 | 39    | 105     | 495   |

- As our mission is to encourage women to study further, we are operating the only all-Girls' Arts College in Kheda district. The results of our efforts can be seen in the Table below:

| Year    | Total Graduates |
|---------|-----------------|
| 2008-09 | 85              |
| 2009-10 | 81              |
| 2010-11 | 103             |
| 2011-12 | 112             |
| 2012-13 | 133             |

- From 1966 till today total **3087** girls obtained Graduate Degree.
- As our mission is to empower women, we give the girls extra coaching classes for English and Computer. A large number of students took advantage of this. From 2009 to 2013, 525 students registered where 453 students are appeared in exam and 336 students passed exam.

As part of our endeavour, we have made the following improvements in our working:

✓ **Exam Reforms**

- I. Now we discuss answer books with weak students.
- II. Seminar on how to face exams.
- III. Identify brilliant students and give special attention to them.
- IV. Improved college examination structure system to make it more effective.
- V. Increased the number of tests.
- VI. Give periodical examination in all subjects.
- VII. Held a seminar on how to take examination.
- VIII. Identify weaker students and give special attention to them.
- IX. Identify brilliant students and give special attention to them.
- X. Besides formal examination, compulsory assignments and seminars were prescribed. For each such test, 5 internal marks would be there.

✓ **Infrastructure improvement**

- I. Constructed bridge between two wings.
- II. Extensive renovation and extension of the college library
- III. Seminar hall with modern sound system

- IV. Campus compound wall
- V. Improved the playground in the compound, added facilities and laid out new garden and renovated the old garden.
- VI. New playground for sports
- VII. New separate building for the canteen
- VIII. Separate cabins for faculty
- IX. Renovated the girls' sports room
- X. Replaced the old electrical fitting in classroom and provided for more fixtures
- XI. Renovation of college theater
- XII. Extension and expansion of computer laboratory
- XIII. New garden area provided in the college compound.
- XIV. Constructed additional ladies' toilets.

✓ **Faculty development**

- I. Encourage and incentivise faculty for registering for Ph.D. and other research projects.
- II. Loans to candidates for M.Phil. and Ph.D.
- III. Encouragement and incentive to faculty for publications.
- IV. Faculty level seminars.
- V. Training staff in computer and teaching techniques with the help of computer.
- VI. To encourage faculty to undertake major and minor research work projects as desired by UGC
- VII. Exhort faculty to work for getting their work to be published
- VIII. Impressed college faculty to participate and read research papers at seminars and conferences
- IX. Trained faculty to teach with the help of apparatus

✓ **Placement Cell**

- I. Intensified efforts of the cell through seminars, campus interviews, interviews clinic etc.
- II. Organised career counseling central seminar- exhibition.

✓ **University recognized professional courses.**

- I. Beauty, culture and health care.
- II. Mobile repairing
- III. Fabric painting
- IV. Latex painting
- V. Hospital helper and nursing home.
- VI. Remedial courses
- VII. Basic computer
- VIII. D.T.P.
- IX. Accounting program

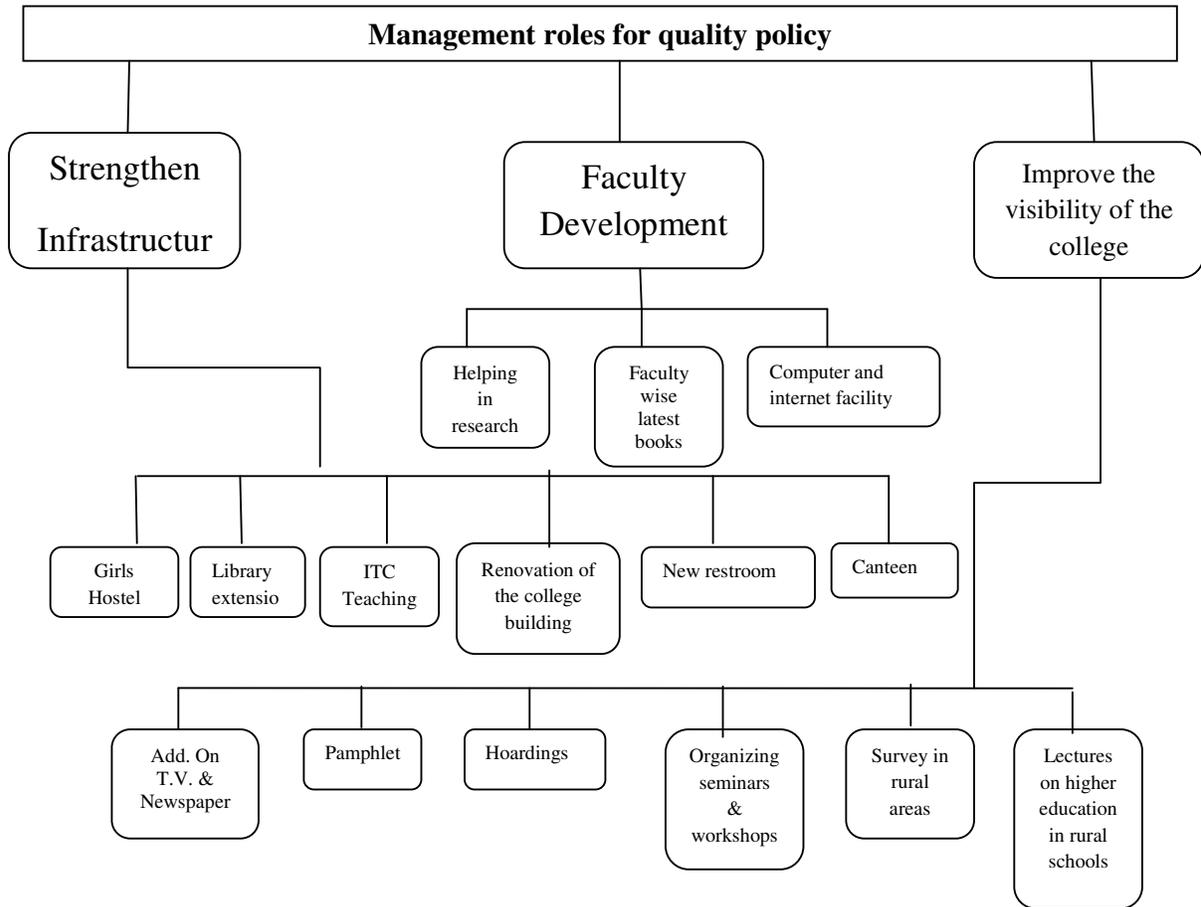
✓ **Reforms in teaching**

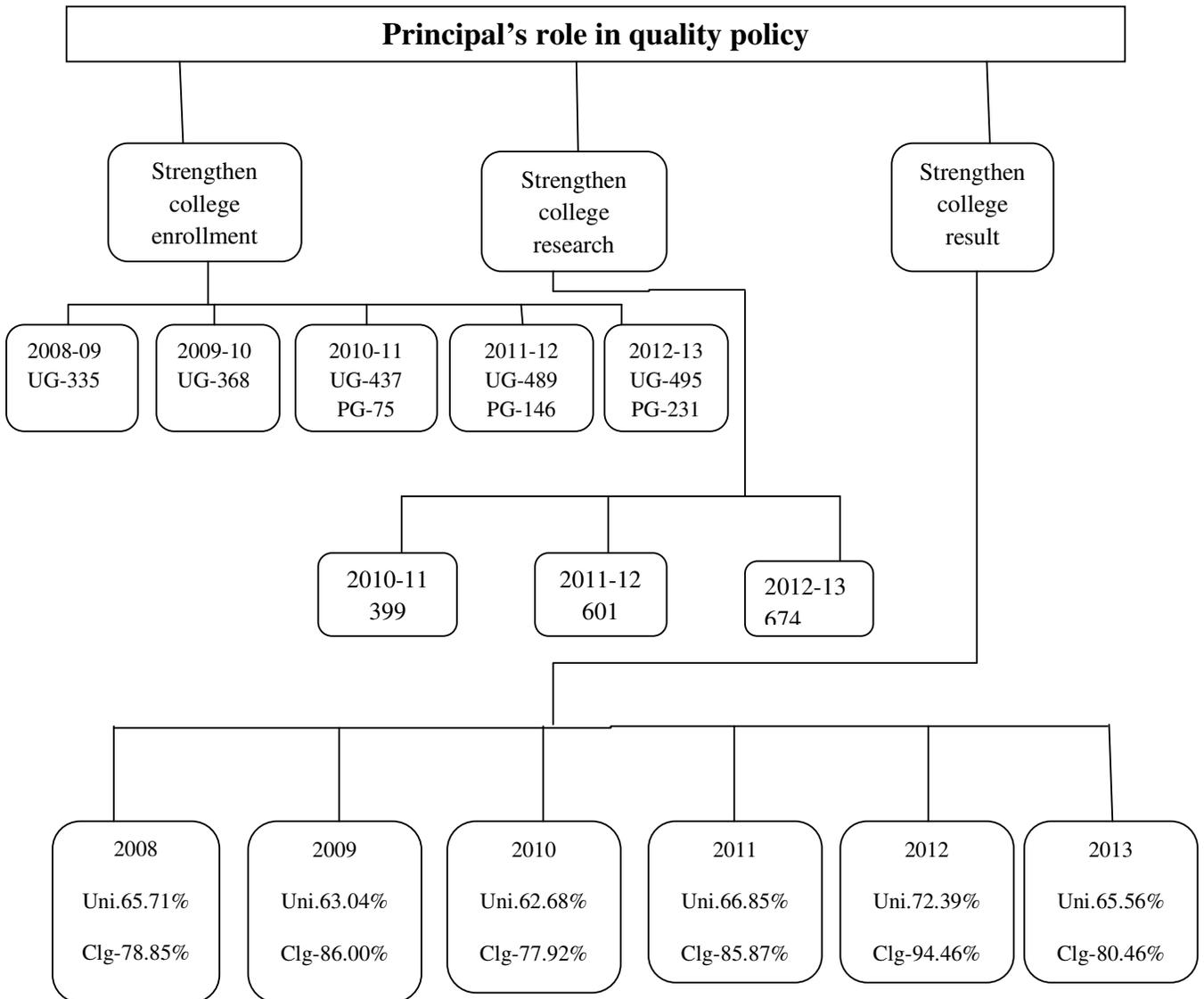
- I. Obtained sanction of University for teaching more subjects in the college
- II. Obtained sanction for more teaching staff
- III. Obtained University sanction for sem-3 & 4 in PG course in 3 subjects and started instruction.
- IV. University sanctioned for PG examination center which is in force for one year to

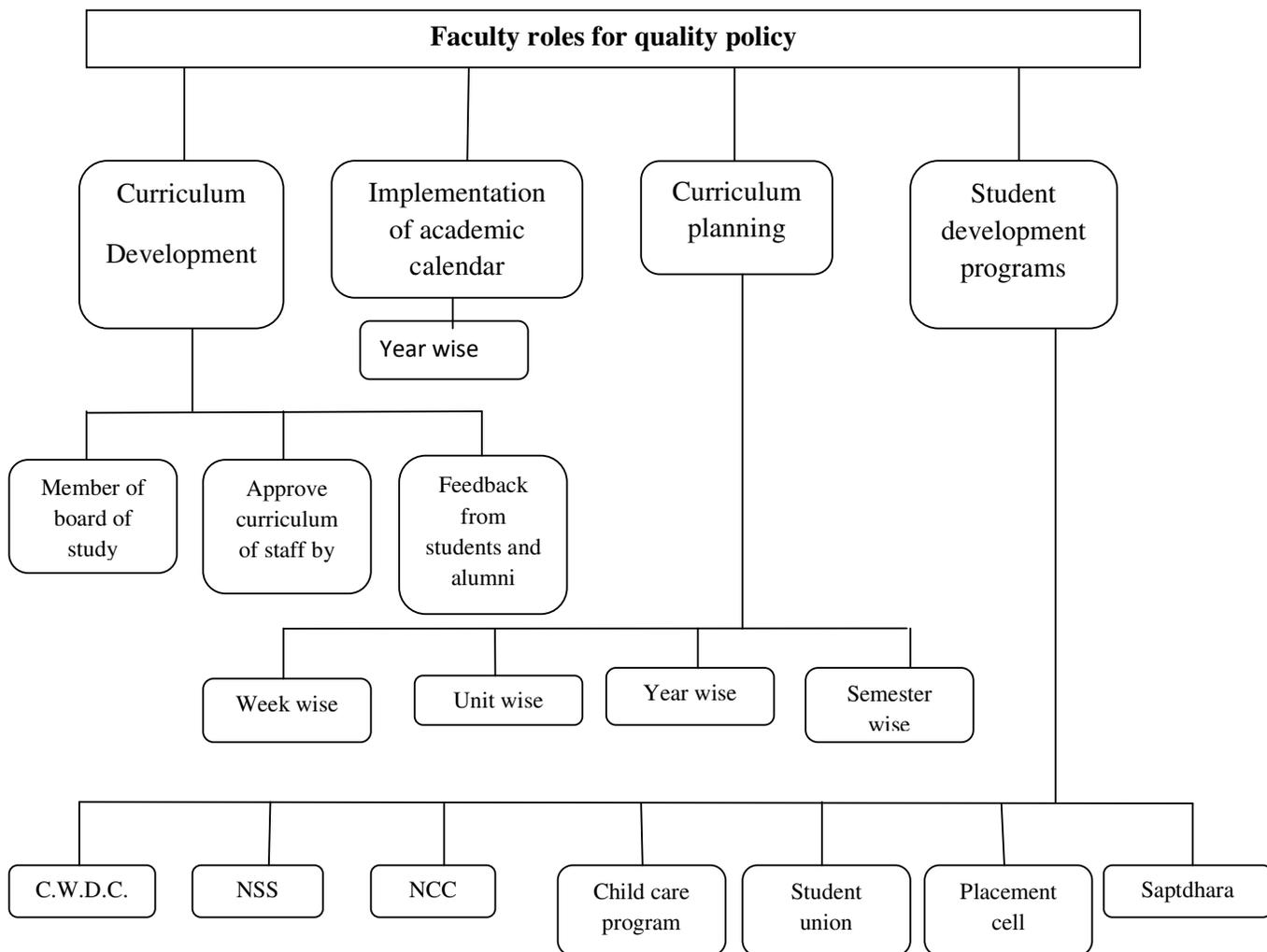
- be got renewed.
- V. Over and above UG and PG programs, other programs provided for additional coaching classes handicrafts like mehdi, fabric painting and computer.
  - VI. Training imparted to all 1<sup>st</sup> and 2<sup>nd</sup> semester students for SCOPE examination in English language prescribed by the state government.
  - VII. Started PGDCA course.
  - VIII. Extended the time of educational activity in the college.
- ✓ **Addition in ICT facilities**
- I. Computer system to be installed in each classroom.
  - II. LCD projector in seminar hall and the theater.
  - III. 60” LED T.V. screen provided in each classroom.
  - IV. Facilities for audio visual instructions provided in each classroom
  - V. A server room started in the college
  - VI. Every faculty member given a classroom talky device to make classroom teaching more lively.
  - VII. To equip college lobby with multimedia notice board like LFD, LED and electronic banner board.
- ✓ **Other areas**
- I. National level seminar
  - II. University PG center
  - III. Study tour related to every subject of study
  - IV. Student exchange program in every subject
  - V. State level seminar on NSS and sports
  - VI. Culture program and competition of University level
  - VII. Extension of computer training to students.
  - VIII. Arranged for local city bus for girls during college timings

**6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

Management of the institute and principal play very important roles in planning of various strategies, policies and plans.







### 6.1.3 What is the involvement of the leadership in ensuring :

- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change
- The management and the principal ensure the active participation of all the staff members in implementation of the policy statement and action plans. The principal has formed different committees to this end.
- In the last five years, 15 parents' meetings, 6 alumni meetings and 5 Welcome programmes were organized by the College.
- The IQAC monitors the work, its process reviews for better education and facilities.

| Sr. | Year    | Report sent to NAAC on | Meeting date                           |
|-----|---------|------------------------|--|
| 1   | 2008-09 | 2/7/09                 | a) 31/3/09<br>b) 06/4/09<br>c) 15/6/09 |
| 2   | 2009-10 | 21/8/10                | a) 28/8/09<br>b) 30/4/10<br>c) 30/6/10 |
| 3   | 2010-11 | 4/8/11                 | a) 11/3/11<br>b) 09/6/11               |
| 4   | 2011-12 | 11/10/12               | a) 22/12/11<br>b) 15/01/12             |
| 5   | 2012-13 | 7/2/13                 | Online report of 62 questions.         |

- Principal organizes parents meeting to inform the parents about the performance of students and college and also get valuable suggestions and feedbacks from parents.
- Students are encouraged by the principal and the management to take educational visit and field work.
- Periodic meeting of students' council conducted by the principal and staff members to ensure the improvement by getting feedback and suggestion.
- Experts from various fields are invited to contribute to the overall development of the institute.
- Institution follows and implements the suggestions and instruction of IQAC and peer team. Institution has champion organizational change like start of NCC and second unit of NSS, permission of exam center etc.

#### **6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time**

- The IQAC and other committees monitor and get feedback analysis and get review with the management.
- For continuous improvement and effective implementation remedial classes by respective teachers and extra classes for slow learners.
- Classroom test, parents meeting, alumni meeting are held under knowledge of principal and management.
- Suggestions of alumni, parents, stakeholders and guests are invited for effective implementation.
- Every year, the following calendars are made at the start of the year:
  - Faculty-wise curriculum planner
  - Academic calendar
  - Faculty-wise co-curricular and extra-curricular activities planner
- These are monitored for implementation.
- Faculty-wise daily work diary is maintained and monitored.
- Staff meetings are also held regularly.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

Academic leadership provided to the faculty by the top management is:

- All teachers are given full freedom to give students effective teaching by the methods which students can follow easily
- Management and principal have frequent meeting with staff to know their suggestions and problems regarding teaching process.
- Management also encourages co-curricular and extra-curricular activities.
- The Chairman of the Trust, Mr. K.P. Yagnik (Retd.IAS) is a former vice-chancellor of the leading university and former Education Secretary of the state, so all education-related matters are guided effectively.
- One of the Trustees Mr. Vinod Adhavryu is a former Principal of a renowned College of the district.
- One other Trustee Dr. M.H. Patel is HoD of Gujarati Department at S. P. University, Vallabh Vidyanagar.
- Mr.H.B. Dave, our Trustee, is the former HoD of Computer Department in Dharamsinh Desai University, and a former Principal of L.D. Engineering College, Ahmedabad. He has been a faculty member at IIT Kharagpur and also at Japan.

**6.1.6 How does the college groom leadership at various levels?**

College grooms leadership at various levels.

- The principal manages the institute under the guidance of the management.
- Staff and students are encouraged by felicitations for special achievements on Annual Day function of the institute.
- The leadership of the institute has been in the dynamic and result oriented hands of Dr.H.H. Mehta since August 2007.He has been able to provide academic and administrative guidance for personal leadership development.
- Institute has formed various committees which are supervised by different staff members. This delegation of work has gone a long way in promoting leadership in the staff, both teaching and non-teaching.
- College has a small faculty, therefore all members are fully involved in all the activities of the college under the direct instruction and supervision of the Principal.

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

- Adequate authority is delegated to heads of departments, coordinator of the various academic programs, Department heads, PG In-charge and conveners of various committees. The Principal conducts regular meetings with the staff and assigns responsibility in consultation with them as per their capabilities and aptitude. The meeting of Principal and heads of departments focuses on how to improve the academic, co-curricular and extracurricular performance of the students. The work is delegated to the senior staff to plan the timetable and committees.
- Names of different Committees:
  1. Admission
  2. Exam
  3. Student Union
  4. English Language Lab

5. Academic Calendar
6. N.S.S.
7. Proxy
8. Time Table
9. Working/Married Student
10. Post Prayer Talk
11. Vali Mandal
12. C.W.D.C.
13. Student Grievance
14. Staff Grievance
15. Anti-ragging
16. Anti-harassment
17. Purva Vidyarthi Mandal [Alumni Association]
18. Library
19. U.G.C.
20. Tour
21. Placement Cell
22. Feedback
23. Bhittapatra [Wallpaper]
24. Disciplinary
25. Poor Girls' Fund
26. Sports, N.C.C., First Aid
27. I.Q.A.C.

**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

- Yes, our management takes active part in various activities of the college and they encourage and motivate the work of the staff member and also give guidance for development.
  1. New infrastructure and sports equipment purchased.
  2. Curricular, co-curricular, and extracurricular activities are improved and supported.
  3. Canteen and sports facility are also improved and developed for students.
  4. Teaching with the help of ICT equipment such as electronic slate, LCD and projector is by now firmly established.
  5. Principal motivates the heads of departments and members of the teaching faculty through regular meetings and discussion to give their best for the growth and development of the institute.

**6.2 Strategy Development and Deployment**

**6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

Yes, the college has a formally started quality policy, which is given below:

- The scholarship for minority and backward class students.
- CWDC works for social affairs of students and helping them.
- Innovative method of teaching and learning by multimedia.
- Program of self employment especially for girls like cooking, hair style, Mehdi, craft etc.

- IQAC established on 31<sup>st</sup> march 2009. Yearly meetings are held where member are discuss and suggest for improvement of college and students.
- The suggestion of NAAC peer team on which we have implemented and reviewed are given below
  1. We have multimedia facility for classroom teaching and research
  2. NCC unit has been started.
  3. Women's hostel constructed.
  4. Examination center started
  5. Remedial programs are organized
- By special efforts
  1. Multi-faculty courses are now offered, like PGDCA, Jyotish, Yoga, Vastushastra, Temple management, etc.
  2. Purchased 30 more computers and 4 new LED projectors.
  3. Whole campus is now covered by wired and Wi-Fi network with firewall
  4. All classrooms are hi-tech and teaching without chalk and board.
  5. College from its own resources supports add-on courses like mehandi, Rangoli, Craft, etc.
  6. Detail of seminar participation:

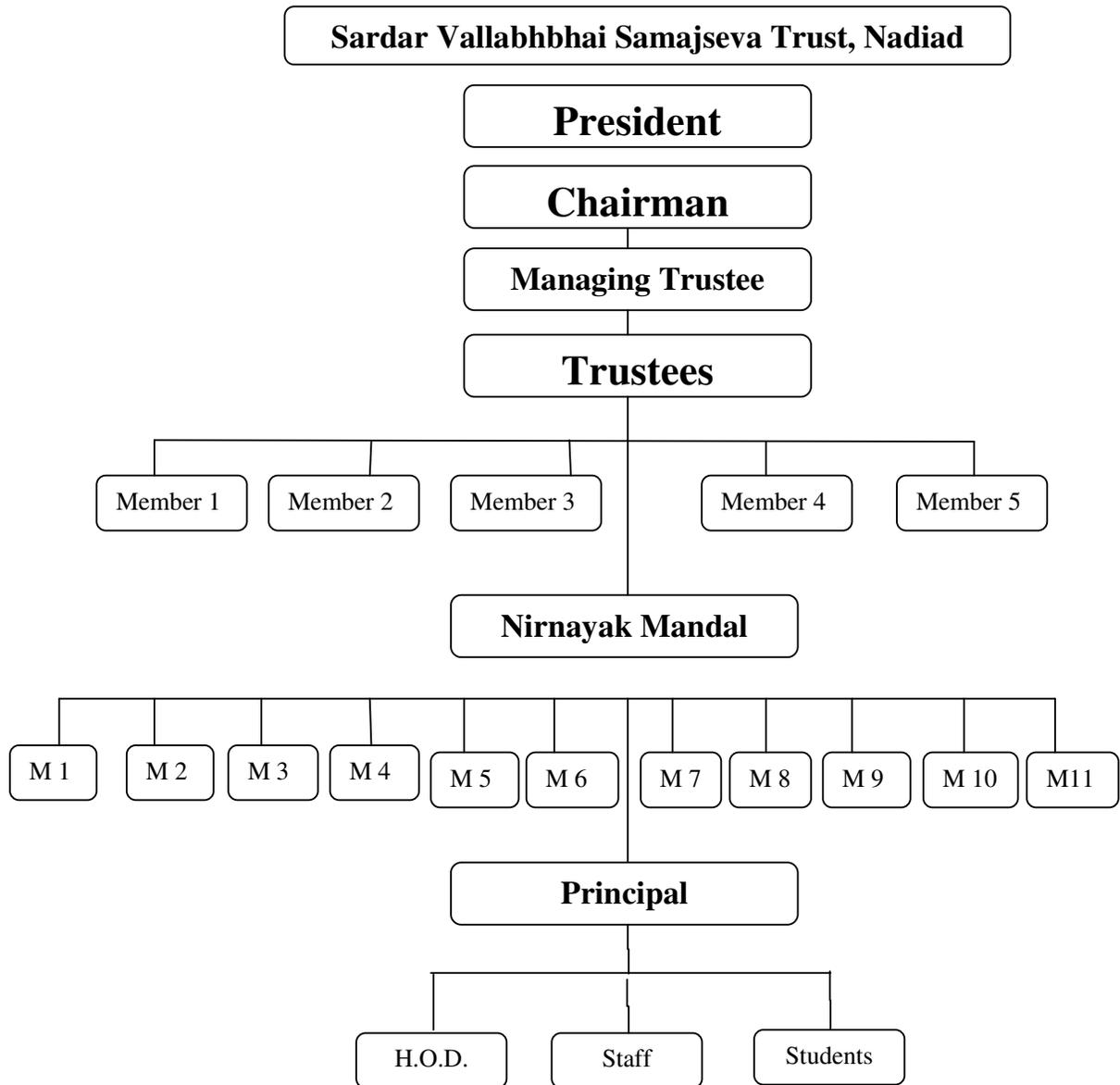
| Faculty    | Seminar       |                  | Papers  |           |
|------------|---------------|------------------|---------|-----------|
|            | Participation | Papers Presented | Written | Published |
| Psychology | 12            | 9                | 12      | 03        |
| Economics  | 34            | 17               | 18      | 14        |
| Sociology  | 42            | 15               | 00      | 00        |
| English    | 12            | 10               | 06      | 04        |
| Gujarati   | 65            | 38               | 21      | 16        |

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

Yes. Our Perspective Plan includes the following:

1. Increase in facilities, like full operation of hostel
2. Improvement in teaching-learning, particularly by way of:
  - a. Increased use of ICT, and
  - b. Improved focus on students, e.g. by holding Remedial Classes
3. Focus on making the students globally competitive
4. Enrichment of placement-oriented courses
5. Establishing mechanism to boost entrepreneurial skills and provide outlet for the same
6. Expanding the value-addition courses already provided.

6.2.3 Describe the internal organizational structure and decision making processes.



We have different college committees consisting of principal and staff members which actively take part in fulfill the requirement , development and for future planes.

The work is also delegated to various committees, as described at 6.1.7.

#### **6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction

##### **Teaching & Learning:**

In the beginning of the year academic calendar is prepared and every staff member has to work as per this. Every staff member prepares his/her own teaching plan (unit wise plan). These plans are submitted in the beginning of the academic semester. Here we also give BISAG lectures, experts of the subjects are also invited to deliver lectures. Assignments are given to students, classroom discussions, multimedia teaching, project work are also introduced in college. We also organize educational tour of different department. We also have extra English class for weaker students in English.

##### **Research & Development:**

In our college minor and major research projects are undertaken offered by UGC. Principal also encourages the staff members to present papers in seminars, workshops, and conferences in different levels. We also organize such programs with the support of UGC and Gujarat University, Principal and other staff member have Ph.D. guide ship. Articles and books are written by our learned staff members. One major research is going on and three minor once are proposed.

##### **Community engagement:**

In our college NSS second unit is introduced and it works very actively. Every year we have 10 days camp in a village where volunteers undertake activities like village cleanliness, wall chart about smoking and drinking how injurious to health, self-employment training, and health checkup, different competition for entertainment of villagers and shown them the value of sports spirit, child health care, decoration of area and cultural programs etc. NSS unit also do such work to encourage specially girls for self confidence and live, independently. We also did survey in slum area for helping them. We also assisted in constructing toilets for neighbouring slum-dwellers with the help of NASA for Rs. 20 lacs.

##### **Human resource management:**

Here we have only girls as students. Most of them belong to rural area. So we try to give them chance to recognize their skill and improve it. Gujarat Government also celebrates 50 years of establishment of Gujarat state and due to that we celebrated “Saptdhara” which is mentioned at 6.2.3. Where our students have taken part actively. Cultural program, sports activities etc. were organized.

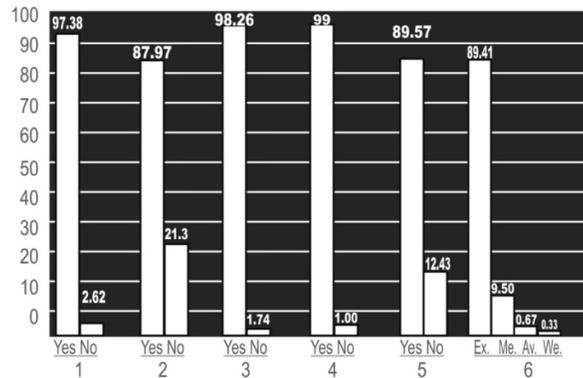
##### **Industry interaction:**

Visits to industries and other institution are organized to help students in gaining practical knowledge and field experience. A case study on recession was organized by the economics department of the institute for teaching purposes.

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

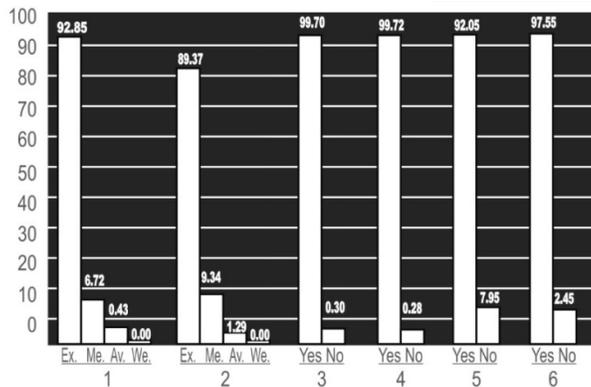
After every program we take feedback of student about 6 types on the last day of annual exam. Which is reported to principal by particular in charge faculty, principal informs, discusses and takes advice from top management and IQAC committee.

**College System**



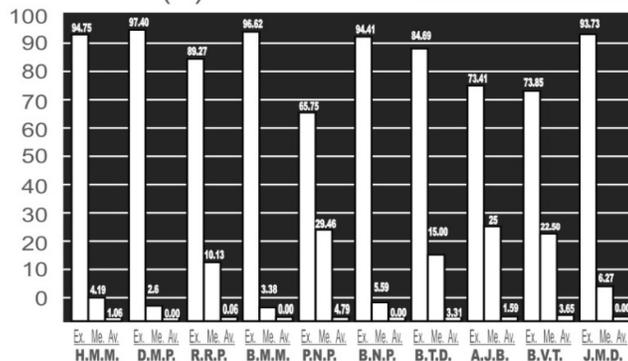
- (1) Are you given guidance and information at the time of admission?
- (2) Do you have freedom to change the subject?
- (3) Are you given the information about syllabus and evaluation system?
- (4) Are you given the information about Question papers of college and university examination?
- (5) Are you giving subject education along with life based education?
- (6) How do you find the syllabus?

**TEACHING METHOD**



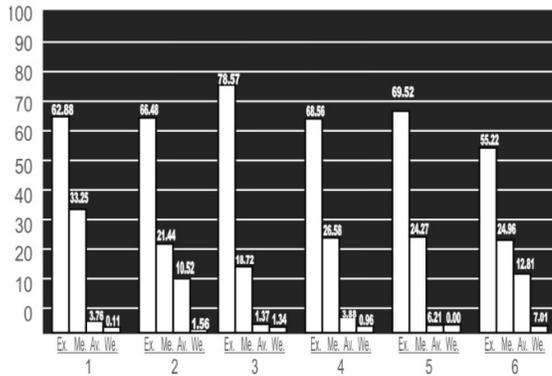
- (1) How is the subject knowledge of your teachers?
- (2) How is the teaching method of your teachers?
- (3) Are you provided subject related education by the teacher?
- (4) Do your teachers provide your exam related education?
- (5) Do the teachers use any other teaching equipment except black board?
- (6) Do your teachers help you in solving your problems and guide you for life-based education?

**COLLEGE TEACHER**



- (1)Hasit H. Mehta
- (2)Dashrathbhai M. Pachal
- (3)Ranchhodbhai R. Parmar
- (4)Bhav naben M. Mehta
- (5)Pramodbhai N. Prajapati
- (6)Bhavikaben N. Parekh
- (7)Bhagatsinh T. Dodia
- (8)Ashwinbhai J. Brahmabhata
- (9)Bhartiben V. Trivedi
- (10)Jagruti M. Desai

### College Activity

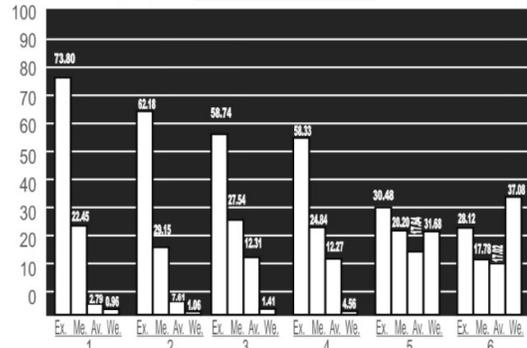


(Plz. '✓' on Right Answer)

| No. | Facility | No. | Facility            |
|-----|----------|-----|---------------------|
| 1   | Sports   | 7   | Response            |
| 2   | Cultural | 8   | Sapthdhara Activity |
| 3   | Other    |     |                     |
| 4   | N.S.S.   |     |                     |
| 5   | C.W.D.C. |     |                     |

Ex. = Excellent, Me.= Medium, Av.= Average, We.= Well

### College Facility

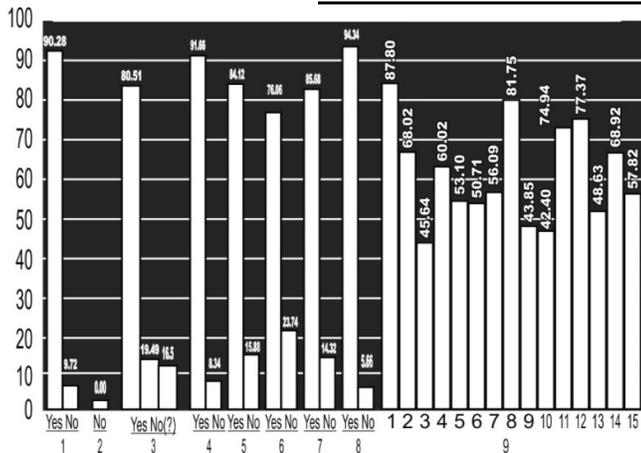


(Plz. '✓' on Right Answer)

| No. | Facility   | No. | Facility            |
|-----|------------|-----|---------------------|
| 1   | Library    | 4   | Computer & Internet |
| 2   | Adm.Office | 5   | Conteen             |
| 3   | First Aid  | 6   | S.T.D./P.C.O.       |

Ex. = Excellent, Me.= Medium, Av.= Average, We.= Well

### COLLEGE CO-CURRICULAR ACTIVITY



- (1) Do you like the post-prayer talk activity?
- (2) How many times have you delivered a talk in post prayer talk?
- (3) Do you like the guest lectures?
- (4) Do you like the modern method of attendance?
- (5) Whether the strict implementation of time management is correct?
- (6) Should the process of taking leave, which college is implementing be continued?
- (7) Is the Prohibition of using mobile proper?
- (8) Do you think that research projects should be done by college students?

#### 6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management is in close contact with activities in the college by remaining present in many of the events and meetings and frequently discussing the progress in various fields. Whole staff takes interest and participates in co-curricular and extracurricular activities.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

All matters are discussed it in IQAC meeting and related implementation is done. In next meeting, we check implementation status.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

Yes, the Affiliating University has a provision for according Autonomous College status. It is our long-term vision to be Autonomous, it is not yet at the planning stage. We require more resources for this.

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

We have a satisfactory mechanism for grievances, the institute student redresser cell which work for students grievance.

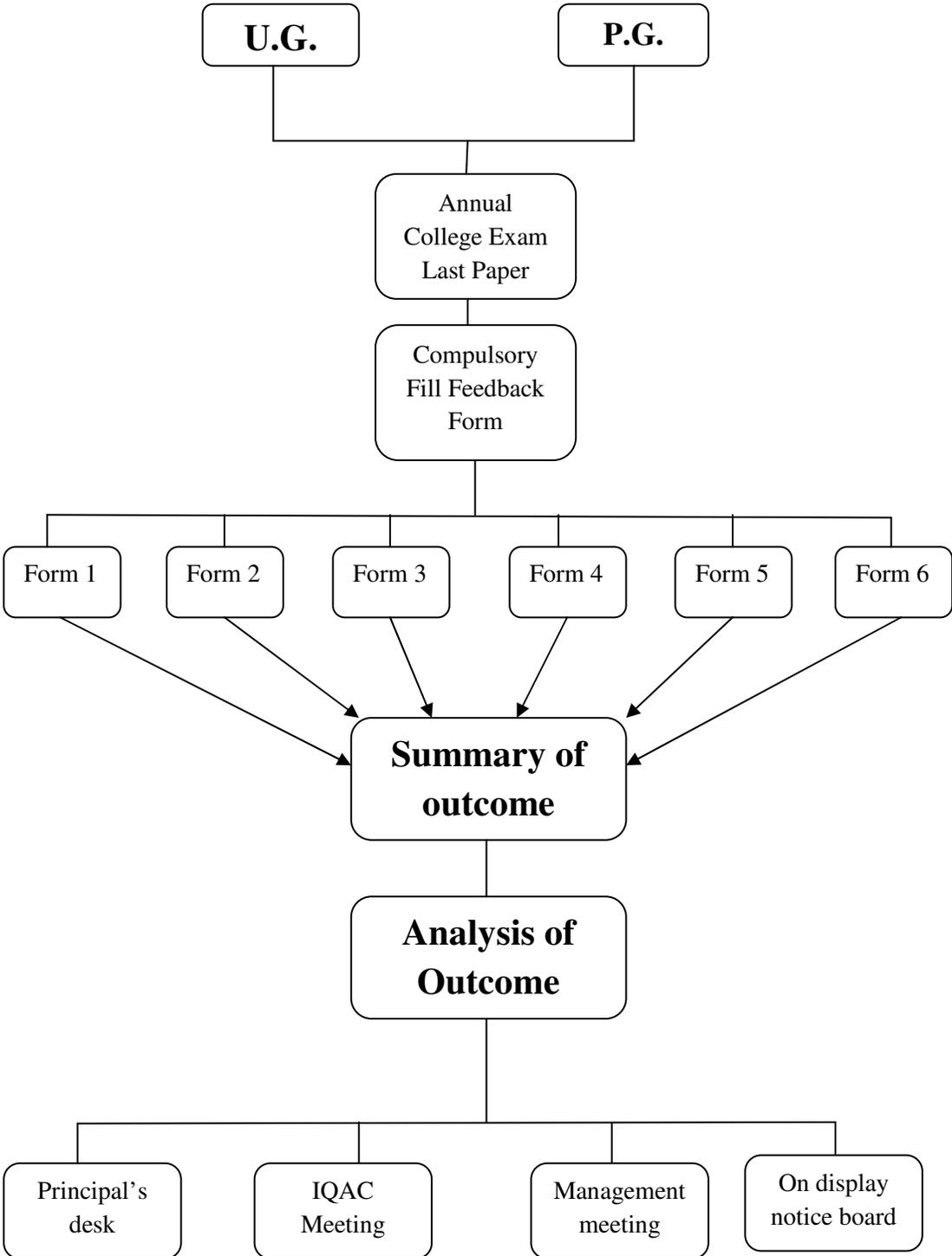
- Invite grievances in a manner which will inspire confidence
- Open the grievance box and read the problems in the committee
- Committee discusses it and decides on how to solve it
- Get feedback of solutions
- Also solve personal problems like sexual harassment as our college is only for girls.
- We have two more system of grievance and both are unique:
  1. *Manobhaav* - in which we invite grievance without name.
  2. In special cases, complaint box as per the directives of the District Police is to be used, which can only be opened by the District Police.

The head of the institution gives meticulous personal attention to these procedures making them entirely successful.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

No.

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If ‘yes’, what was the outcome and response of the institution to such an effort?**



### 6.3 Faculty Empowerment Strategies

#### 6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

- ✓ Institute always encourage the faculty and academic staff for professional development.
- The institute organizes seminar and workshop.
- Encourage for minor and major research projects
- Staff members regularly deputed to Orientation and refreshment program for teaching and non-teaching staff.
- Paper presentation in workshop and seminars on different levels.
- Program/seminar also for non-teaching staff.
- Help in Ph.D. work of staff.
- Adequate computer training for carrying out their duties.

#### 6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- The most important factor for this is motivation. This is done by raising the topic in routine meetings, and at every instance available. Information is also provided to faculty about seminars, workshops and orientation courses being held outside, and also encourage faculty to attend and present papers. Every possible help is provided to this end.

#### 6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The institute has devised a self-appraisal form system which is filled by every teaching staff member. These forms are then submitted to the principal and principal encourages and rewards according performance.

#### 6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- The management and principal discuss about the performance of the individual staff and come to a considered opinion on their performance.
- This opinion is then shared with the faculty, and their responses sought.
- Finally corrective measures are taken if necessary by the College, and by the faculty as necessary.

#### 6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

- A. Uniforms are provided to class IV employees
- B. The non-teaching and administrative staff can avail a loan from the management up to Rs 30,000/- at any emergencies
- C. Travel reimbursement facility is provide in form of State Govt. rules.

- D. Free medical facility at well-known city hospital is available to all the lady staff members under our MOU regulation
- E. Fee relaxation for the children of the teaching as well as non-teaching staff members, if they study in our institution
- F. Maternity and paternity leave is also provided to the faculty members
- G. In case of accidental death there is a group insurance of Rs: 1,00,000/- is available for all the staff members
- H. If a faculty member dies on duty the college provide Rs 5,00,000/- financial help to his/her family in terms of state govt. rules.

**6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

- Our scope for attracting eminent faculty is severely constricted, as ours is predominantly an undergraduate, affiliated, grant-in-aid college.
- The staff is to be recruited strictly as per the Government rules and regulations we do not have the autonomy to recruit staff directly.

**6.4 Financial Management and Resource Mobilization**

**6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

- In the beginning of financial year there is a provision of estimate made by institute.
- Every month we have a review meeting for estimated expenditure.
- This mechanism has worked so well so far that its modification is not warranted presently.

**6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

- After every financial year, external audit takes place by External Auditor of the institute.
- Every year in December end internal audit takes place by the Internal Auditor of the institute.
- Every year Principal and Accountant make comparative statements of budget and actual expenditure.
- Government, through the Higher Education Commissioner, also conducts their own audit. Last such audit was conducted on 21&22 December 2009.
- There were no major audit objections, with financial implication, as can be seen from the Report.
- Audited accounts of the Trust are submitted in trust meeting regularly.
- Hence there is no question of compliance.

**6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

Ours is a Grant in Aid College; so:

- Gujarat government gives a fixed and limited grant for salary, light bill, building rent, book purchasing and some minor other expenditure.
- College has UGC 12B and 2F recognition; so the institute also receives grant from UGC for different plans.
- Still, there is a big deficit which is made up by the Managing Trust of the college.
- Audit report of the last year of the college is available herewith.

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

By our efforts, we have been able to secure additional funding from the following sources:

- Student Union Donation
- Career-Oriented Programmes funding
- Parents' Union
- Alumni Association
- Poor Girls' Programmes funding
- Post-graduate programme funding
- Mother body funding.

**The total funding raised in the last 5 years was Rs. 24,62,778/-.**

**6.5 Internal Quality Assurance System (IQAS)**

**6.5.1 Internal Quality Assurance Cell (IQAC)**

**a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

- Yes, we have instituted the IQAC. It has been formed as per the prescribed format and has held regular meetings.
- The institutional policy stems from a desire to show to students what "quality" means, and provide this by a demonstration by way of functioning of the college.
- The policy is not just limited to defining quality, but about ensuring that it is actually delivered in all its ramifications.
- For this, IQAC has become very useful, since it is the embodiment or institutionalisation of quality and quality assurance.
- This has happened because the members have taken the IQAC in spirit as well as in letter.
- Combined with the major changes that the Teaching-Learning Process underwent with the introduction of ICT, this has led to people realising the importance of IQAC.

**b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

In last four years, 10 IQAC meetings are held in which many decisions are taken and later implemented. All were approved by the management.

**c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

- Yes, we have three external members, and they play important role in quality and progress of the college.

**d. How do students and alumni contribute to the effective functioning of the IQAC?**

- The students and alumni contributes effectively in the functioning of IQAC in term of suggestions put forwarded by them with regular to placement and co-curricular activity.

**e. How does the IQAC communicate and engage staff from different constituents of the institution?**

- IQAC conducts meetings with the staff periodically with various agenda and undertakes elaborate discussions. The IQAC communicates its plans and policies of quality assurance and engage the staff in different activities.

**f. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

In last four years, 10 IQAC meetings are held in which many decisions are taken and later implemented. All were approved by the management.

**g. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

- Yes, we have three external members, and they play important role in quality and progress of the college.

**h. How do students and alumni contribute to the effective functioning of the IQAC?**

- The students and alumni contributes effectively in the functioning of IQAC in term of suggestions put forwarded by them with regular to placement and co-curricular activity.

**i. How does the IQAC communicate and engage staff from different constituents of the institution?**

- IQAC conducts meetings with the staff periodically with various agendas and undertakes elaborate discussions. The IQAC communicates its plans and policies of quality assurance and engage the staff in different activities.

**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

Yes. The institution adopts an integrated framework for quality assurance of the academic and administrative activities. Several measures have been taken by the institution for strengthening its activities by integrating quality concepts. IQAC has been formed as per the guidelines of NAAC which acts as nodal agency in quality related activities. It would take care of the measure to be implemented to sustain and enhance quality in all activities of the institution. A schedule of academic and administrative activities is prepared every

year and the IQAC monitors the operation of the schedule and see that all activities are carried out as planned. The guidelines issued by the affiliating university and the department of collegiate education in carrying out the academic and administrative activities respectively are considered while preparing and the operating schedule.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If ‘yes’, give details enumerating its impact.**

- Yes. The institution always makes sure that the decisions based on the findings of the IQAC are fully adhered to. the academics as well as the administrative working is further smoothened by conducting time to time training sessions for the teaching and the non-teaching staff.
- Teachers are advised to monitor the work flow of the competitive colleges and there by improve their interpersonal skills. Invited talks on the relevant and quality of academic programs are arranged in the beginning of the every academic year.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘yes’, how are the outcomes used to improve the institutional activities?**

- Academic provisions for the college are laid down by the University, and we have no resources to evaluate them. It requires far more experience and expertise than we can muster. Hence their Audit is beyond our scope.
- Academic Audit is an exercise we are planning to take up in the near future. However, even here, our scope is very limited as we have no control on the syllabus and examinations.
- Examinations held by the University are a workable substitute for Academic Audit for institutions like ours. In this area, we have outperformed other institutions by a wide margin as can be seen below:

## Result Comparison

### Gujarat University and U.T.S. Mahila Arts College

*[all figures in %]*

| Year | F.Y.  | S.Y.  | T.Y.  | Total  | Average Uni. | College | Diff.  |
|------|-------|-------|-------|--------|--------------|---------|--------|
| 2008 | 65.81 | 80.61 | 90.14 | 236.56 | 65.71        | 78.85   | +13.14 |
| 2009 | 87.06 | 89.13 | 81.81 | 258.00 | 63.04        | 86      | +22.96 |
| 2010 | 60.14 | 85.98 | 87.65 | 233.77 | 62.68        | 77.92   | +15.24 |
| 2011 | 78.85 | 83.62 | 95.15 | 257.62 | 66.85        | 85.87   | +19.02 |
| 2012 | 92.82 | 94.90 | 95.65 | 283.40 | 72.39        | 94.46   | +22.07 |
| 2013 | 66.88 | 82.19 | 92.30 | 241.37 | 65.56        | 80.46   | +14.90 |

- The scope of the Academic Audit, when held, is likely to be limited to the audit of faculty preparedness, classroom experience and lessons from student and faculty feedback.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

- As a post accreditation quality sustenance activity most of the observations made by the NAAC peer team are implemented. Steps are taken to implement other suggestions for Quality sustenance and enhancement. The observations made by the local inquiry committee.
- Formation of committees involving teaching staff, administrative staff and students for efficient functioning of all aspects of the college administration make sure that quality requirements are fulfilled successfully.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

- The most important mechanisms are three-fold:
  - Rapid compilation of the effort and results
  - Analysis of these at departmental, college and individual level combined with discussions immediately after such compilations
  - Student feedback and analysis/discussions.
- Such a mechanism has the following processes to back it up:
  - The college has devised unique mechanism to plan and organize the teaching learning and evaluation schedules, each and every faculty member prepares month wise and unit wise subject planner for the whole year and all students given the copy of subject plan in the beginning of the academic year.
  - Faculty members use power point presentation and OHP to facilitate students to learn better with modern technology, by providing more material on board than they can draw with chalk – pictures, tables, audio-video etc.
  - The faculty members arrange group discussions, seminars, tests, workshops and assignments.
  - The institute has adopted feedback system. The institution takes feedback on teaching learning process at the end of each and every term/semester.
  - The heads of the departments review the result of students to measure the effectiveness of teaching- learning.
  - Principal evaluates the result of each and every faculty member in terms of result of students on the subjects taught by him/her.
- The students also give their opinion about the teaching of each and every faculty at the end of the year.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

- The quality assurance policies and mechanism of the college are communicated to the parents, alumni and these are also communicated to first Semester students in the orientation phase.
- Feedback from Alumni Association, Parents' Association and other stakeholders are taken into consideration for further planning and development.
- College has a fully-functional website.
- Institution communicates its Quality Assurance policies, mechanism outcomes and other events by Quality assurance report, college annual report, prospectus, campus news and leading newspapers.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

- The mode of functioning of the institution is based on the principles of cordiality, rapport, mutual respect and understanding to create global standards in education without compromising loss in human and spiritual values. The college has a visionary management dedicated and able leader as the principal. Through regular training of the students and staff the leadership skills of staff and students are groomed. Staff and students are sensitized to utilize their skills to benefit the community and assist in maintenance of peace and harmony in our nation. Dedication and loyalty of faculty members are appreciated both by the management and principal. The potentialities of management with the support of young talented and committed team of our staff will surely take the college soon to a deemed university status.

# **CRITERIA VII:**

## **INNOVATIONS AND BEST PRACTICES**

### **7.1 Environment Consciousness**

#### **7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

The College is situated in a very open and green land parcel of 23 acres. Being an Arts College, it does not have any hazardous processes on campus. It also does not generate any pollution. It also has no addition to carbon footprint of the locality. As a result, there is no need for a Green Audit from the pollution or carbon point of view.

Next is the point about use of green or renewable sources of energy. The energy needs of the college are also very marginal, as this is a morning college, with full daylight, in very open surroundings, so the lighting needs are minimal. Air-conditioning is also minimal and very need-based. So the need for renewable sources of energy is not a great priority. Due to these reasons, and there being far greater priorities to be achieved with the scant manpower, College has put Green Audit on a lower priority. However, it is the objective of the management to seek advice from some very good institutions in this sector in the neighbourhood.

#### **7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

- \* Energy conservation
  - \* Use of renewable energy
  - \* Water harvesting
  - \* Check dam construction
  - \* Efforts for Carbon neutrality
  - \* Plantation
  - \* Hazardous waste management
  - \* e-waste management
- 
- As discussed above, in 7.1.1, Energy Conservation is more a habit of non-wastage, as the basic consumption itself is very little. This reduces the pressure to use alternate sources of energy.
  - The Campus is mostly an open ground, which is very absorbent, and there is no need for any special efforts for water harvesting. The Campus also has a very good pond, in which rainwater runs off, and the pond slowly recharges the land, along with adding to campus beauty. Since there is no waterway passing through the Campus, check dam is not relevant here.
  - Carbon neutrality is in fact, much in favour of the college, as there are so many trees on the Campus, which offset any carbon impact generated by the College.
  - Plantation is an issue the College is planning to address in the near future, for which we are seeking the advice of experts in the vicinity.

- There is no hazardous waste or e-waste generated on the campus, so its management is not an issue.
- **The College has taken up one more initiative which is at once ENVIRONMENT-FRIENDLY as well as a COMMUNITY-REJUVENATOR.** There are six slums bordering the college compound, with more than 450 households [i.e. about 5,000 inhabitants]. They have been using the open grounds of the college for defecation, and also using the railway track on one side of the college compound for this purpose. College management identified one renowned NGO and with their help, persuaded Rotary International of Boston [USA] to donate a large amount of money to build community pay-and-use toilets for which:
  - The College assigned the land [2000sq.ft.]
  - The NGO, National Sanitation And Environment Improvement [NASA] Foundation of Ahmedabad, built and now operates these toilets
  - Rotary International provided a great deal of financial support.
  - Totally 10 toilets and 14 bathrooms have been built, with a constructed area of 1369sq.ft., along with a dedicated bore well.
  - The funding has been as follows:

|                                    | Rs.              |
|------------------------------------|------------------|
| Rotary International, Boston [USA] | 14,00,000        |
| College                            | 40,000           |
| NASA Foundation                    | 83,000           |
| <b>TOTAL FUNDING</b>               | <b>15,23,000</b> |

- This has had the following benefits:
  - The compound has been cleaned of the defecation
  - Entry of undesirable persons has been prevented:
    - Partly by Construction of the toilets, and
    - Partly due to the building of a boundary wall – which is quite safe as the slum dwellers have less reason to break down as happened earlier.
  - This has led to:
    - Increased security of the campus – most important for an all-Girls’ College, and
    - Made the access and use of the campus easier for the students by removal of odoriferous nuisance.
  - Thus, this initiative has brought about the following important benefits:
    - Improvement of the environment – in ecological and sociological aspects, and
    - Contributed to nation building by making a small but hugely relevant gesture to the neighbouring slums.

## 7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The College is in a very peculiar situation, where it has taken up a mission to address the higher-education needs of the hitherto deprived sections of society. In spite of this, it has managed to go in for a number of innovations, most of them not even thought of in some of the most well-known colleges. And since the management and faculty are very mindful of the mission, it has been able to put these innovations to the effective use of these students, and bring good results too.

Innovations devised by the College are not merely towards practices but about attitude of students and faculty as well.

The innovations can be categorised into SEVEN major categories:

- 1) **STUDENT SURVEY:** The first major innovation is a survey of our students. No other Arts college may be doing this. Our Counselling Cell, with the help of the faculty members, has been conducting a socio-eco-psychological survey of our students, and this has helped us in the following aspects:
  - a. Identify the students who are in clear need of financial assistance in some form. We feel happy that we have been able to provide financial aid to 100 students of over Rs. 1 lakh, due to the generosity of 18 donors. The details of this assistance are as follows:

| Year         | Total no. of Donors | Number of Students | Total Amount    |
|--------------|---------------------|--------------------|-----------------|
| 2008-09      | 06                  | 24                 | 21030/-         |
| 2009-10      | (College)           | 27                 | 19745/-         |
| 2010-11      | 03                  | 15                 | 20010/-         |
| 2011-12      | 05                  | 17                 | 20560/-         |
| 2012-13      | 04                  | 17                 | 20120/-         |
| <b>TOTAL</b> | <b>18</b>           | <b>100</b>         | <b>101465/-</b> |

- b. This has also helped boost the attendance of parents in the Parents'-Teachers' Meetings. Now, 80% of the parents attend these meetings as against 20% earlier. Their interest in their daughters' college led in turn to higher attendance, with an impact on results also.
- c. These Meetings led to higher visibility of the College.
- d. It also led to donations from the students' parents, howsoever small.

- 2) **ICT INTEGRATION:** Our next innovation was to tailor the use of ICT and ICT equipment to the ability or adaptability of the faculty and students as they stood at the point of introduction. It is easy to buy computers, projectors and whiteboards and tie up with some service providers. Here, we have devised our own system, with the use of computers, LED displays in the classrooms and personal input devices like the “TakeNote” drawing pads, or electronic slates. These have turned the regular classroom into a “smart” class. With the combination of regular computers at the desk of the teacher combined with the slates, and a powerful college-wide wired and Wi-Fi network with the TV in every classroom, the teachers are able to move complete work from the very first class all the way to the examination on the ICT platform. As a result, even with the depressed and backward classes as the major input, and with increasing number of such students, the results have been improving.
- 3) **RESEARCH:** The College has also taken up the challenge of research. Prior to the first accreditation, there was no research work in the college worth the name. However, in the last five years, research has taken roots and the results are there to see: 1 Major Research Project under way, 2 Minor Projects under approval, 1 PhD completed, 1 PhD registration, 1 JRF on the rolls, 2 faculty members recognized as PhD guides, 91 Faculty research papers presented at seminars and conferences, 58 papers written and 33 out of these presented. Faculty members are also given duty leave as required.
- 4) **ASSET CREATION:** by herculean efforts, the College and trust management have been able to create assets worth more than Rs.1.85 crores in the college in the last 5 years [an average of Rs. 37 lacs a year]. The details are in the Table below:

|   | <b>Rs.</b>         |
|---|--------------------|
| Infrastructure                                  | 1,50,41,847        |
| ICT and other equipment                         | 32,47,587          |
| Furniture                                       | 3,87,540           |
| Equipment Maintenance                           | 1,70,877           |
| <b>TOTAL ASSET CREATION IN THE LAST 5 YEARS</b> | <b>1,88,47,851</b> |

Out of this amount, nearly Rs. 107.59 lakh was the funding by UGC, and the balance over Rs. 80 lakh were raised by College and Trust management. Together, they have inspired so much confidence in the funding agencies that they have come forth with funding repeatedly. By proper application of this fund, College has been able to create the assets and used them in such a manner that they have produced continuously improved results in line with the basic vision of the college – nation-building through higher education, particularly of the socially-deprived girls.

- 5) **LAUNCHING OF NEW PROGRAMMES:** Taking heed from the recommendations of the Peer Review Team at the time of the Accreditation, College has made great initiatives to introduce additional learning avenues for the students.
- a. Over the past five years, College has started PG Centre of Gujarat University for 3 subjects [Gujarati, Economics and Sociology]. This enables our students to continue their studies at the PG level in familiar surroundings, or may be the only surroundings the family may allow.
  - b. We have also made it mandatory for students to learn computers as a part of the regular schedule.
  - c. They have also been enthused by the College starting a PGDCA course offered by Shri SomnathSanskrit University.
  - d. The same university is also offering Certificate and Diploma courses in Yoga, Jyotish, Vastushastra and Temple Management.
- 6) **CO -CURRICULAR ACTIVITIES:** Then there are initiatives of the College in the area of Co-curricular activities.
- a. College has also started classes under SCOPE, a state government initiative for teaching of English, wherein it is helped by the Language Lab.
  - b. We have also started classes in Child Care with collaboration of Tribhovandas Foundation, an internationally-renowned NGO.
  - c. Remedial Classes are one more innovation, supported by great enthusiasm by faculty, for which also UGC has been helpful by providing grants.
  - d. It has also been awarded the DOEACC exam centre.
- 7) **EXTRA-CURRICULAR ACTIVITIES:** College has also taken some great initiative in the extra-curricular areas. Two major innovations are:
- a. Establishing a SPIC-MACAY Centre at the college, and holding of events under it. This enables the students to bring out their talent and provide them linkage with really high-quality teachers, trainers and coaching opportunities.
  - b. Health Club: Under the aegis of the Smajulaxmi Charitable Maternity Hospital, there is a Health Club in the College, which has been functioning for the last 5 years. This looks after health and medical check-ups at regular intervals for students and staff, and keeps interest in health and hygiene alive.

### 7.3 Best Practices

- 7.3.1 Elaborate on any two best practices **in the given format at page no. 98**, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Mindful of its vision and mission, College management and staff [teaching and non-teaching] have been striving continuously to look at ways and means to improve the working of the college, in every smallest sphere, with special emphasis on the teaching-learning process. This has led to several improvements, most of which are not followed by other college that we know of, and some of which may be categorised as ‘BEST PRACTICES’. The list of such BEST PRACTICES is as follows, and two of them are thereafter described in detail as per prescribed format.

## 4. Format for Presentation of Best Practice

### 1. Title of the Practice

#### **FACULTY OUTREACH TO POTENTIAL STUDENTS**

### 2. Goal

*Describe the aim of the practice followed by the institution. Mention the underlying principles or concepts in about 100 words.*

The goals of this practice are:

- To reach out to the potential students still in the 12<sup>th</sup> standard, particularly the socially deprived, and counsel and convince them and their families of the importance of higher education for girls and its benefits
- To learn more about the social conditions of the potential students, which can be called the “catchment area” for the college
- To be acquainted with these students before they enter the college, creating a bond which would only be strengthened over the college life, improving:
  - The Teaching-Learning effort, thereby improving the results
  - Reducing the drop-out ratio due to improved student-teacher relations

### 3. The Context

*Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.*

The context for this practice is set by the condition the College faces. In spite of the increased emphasis on GER, the numbers are not forthcoming as they might, particularly for an all-Girls’ Arts-only college in a socially challenged area. So, for us, the contextual factors are:

- Reluctance of the girls and their family from this social stratum to go for higher education. We challenge their assumptions and beliefs, and convince them of the desirability and suitability of higher education of girls.
- There is a long-term context as well. Liberal Arts education is facing a weakening

of “demand” by students looking to the job market. If this point is completely neglected, then over a long time, say 15-20 years, the college will face an existential crisis. It is incumbent upon the college management and faculty to show their continued relevance in the changing world to the “catchment area”, thereby ensuring the numbers which alone could mean survival. Of course, this will require several modifications [like job-oriented value-additions, modernisations etc.] which we are addressing, but the existential challenge to the core cannot be ignored or wished away.

#### **4. The Practice**

*Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.*

- ✓ Faculty members seek out the potential girl students by a survey of schools in the neighbourhood, and by working with the Principals of the schools, they address students and seek to learn their interests, inclinations and situations.
- ✓ They then collect their home addresses and phone contact details, and contact them personally over phone and visit their homes. There, they meet the entire family and seek out their concerns about higher education. Even the non-teaching staff participates with enthusiasm.
- ✓ Then they counsel the families and girls about the essentiality of higher education in the modern world for girls, and its multifarious benefits over an entire life.
- ✓ By doing this, they normally manage to convince the parents and girls to enrol for higher education, whether in our college or somewhere else.
- ✓ This activity also creates an emotional and cognitive bond between the college staff and the students. Students feel familiar at least with the staff the moment they enter the college. This is absolutely unprecedented.
- ✓ This leads to a significant lowering of stress, the killer of learning. It also enriches the college life, and encourages the student to participate in enriching the life for others.
- ✓ So, the practice leads an improvement in the lives of several girl students from the socially distressed stratum, thereby contributing to nation-building.
- ✓ This practice has been going on for the last 5 years, and is being more and more refined and enriched every year.

#### **5. Evidence of Success**

*Provide evidence of success such as performance against targets and benchmarks and review results. What do these results indicate? Describe in about 200 words.*

The “Target” here is the full enrolment in the college, in every department.

There are two quantitative parameters of success:

1. Increase in the enrolment, and
2. Increase in the success ratio.

Increase in strength is, as can be seen below, is 41 % over the comparable period of the previous 5 years!

| PRIOR TO ACCREDITATION |               | LAST 5 YEARS |               |
|------------------------|---------------|--------------|---------------|
| Year                   | Avg. strength | Year         | Avg. strength |
| 2003-'04               | 401           | 2008-'09     | 321           |
| 2004-'05               | 351           | 2009-'10     | 344           |
| 2005-'06               | 314           | 2010-'11     | 399           |
| 2006-'07               | 317           | 2011-'12     | 601           |
| 2007-'08               | 281           | 2012-'13     | 674           |
| <b>TOTAL</b>           | <b>1,664</b>  | <b>TOTAL</b> | <b>2,339</b>  |

Increase in the success ratio can be gauged from the following table:

| PRIOR TO ACCREDITATION |              |                |            | LAST 5 YEARS |              |                |            |
|------------------------|--------------|----------------|------------|--------------|--------------|----------------|------------|
| Year                   | Univ. Result | College Result | Difference | Year         | Univ. Result | College Result | Difference |
| 2003-'04               | 52.62        | 57.50          | 4.88       | 2008-'09     | 63.04        | 86.00          | 22.96      |
| 2004-'05               | 58.75        | 66.33          | 7.88       | 2009-'10     | 62.68        | 77.92          | 15.24      |
| 2005-'06               | 71.94        | 79.64          | 7.71       | 2010-'11     | 66.85        | 85.87          | 19.02      |
| 2006-'07               | 71.84        | 86.55          | 14.71      | 2011-'12     | 72.39        | 94.46          | 22.07      |
| 2007-'08               | 65.71        | 78.85          | 13.14      | 2012-'13     | 65.56        | 80.46          | 14.90      |

In both cases, when we compare the figures for the last 5 years as compared to the earlier period, the following points emerge:

As shown by the student strength, the success is evident by the fact that we have had continuously increasing enrolment, and have reached near full capacity on the first or second day of opening of admissions.

In relation to the success aspect, success is evidenced by success at University level, beating the University average by a wide margin normally.

## 6. Problems Encountered and Resources Required

*Please identify the problems encountered and resources (Financial, Human and other) required to implement the practice in about 150 words.*

The biggest problem faced was by the reluctance of the Faculty members and others to take up this task as their own. By and large, they saw the reason, but were unsure of their own ability to bring any results.

Their fears and concerns were addressed by College management in the following manner:

- ✓ By showing them the requirement of the effort: when they realised that their effort can make a difference to the lives of students not possible in other ways, they felt like taking up the task even as an experiment. This way, they internalised the importance of the task, and admitted that it was not something they could not even attempt. It was within their “effort zone.”

- ✓ Volunteering for the effort, they then had the problem that they did not know the techniques of “marketing” or “selling”. Management explained to them the concerns that students may carry, and worked with the faculty to draw out the answers to these problems from the experience and social sensibilities of the faculty themselves. They were also given the information required by the students.
- ✓ Thus, they were “ready for the battle,” both emotionally and intellectually.
- ✓ Then, the administrative staff was roped in to work out the schedules, and help out with the transportation. They were also ready with the work minutiae, which often bog down the students and create dysfunction. Their involvement created a “bug-free” enrolment campaign.
- ✓ The experiences of the effort were monitored every day, and efforts were added to or redesigned as appropriate.
- ✓ Requirement of financial resources was very less, more needed were the vision, desire and enthusiasm.

This has led to the success of the Campaign.

## 7. Notes (Optional)

*Any other information that may be relevant and important to the reader for adopting/ implementing the Best Practice in their institution (about 150 words).*

This practice has led to two major outcomes as described above: higher enrolment, and higher success ratio.

But there are three more outcomes, not normally visible:

1. The high enrolment and pass statistics are our contribution to nation building, as each enrolment in our college is a unique enrolment. It is the result of teachers’ and staff’s sacrifice of their vacations for the betterment of the conditions of disadvantaged girls and their families. It is not merely a statistic.
2. The Faculty realised that education expects much more from them than classroom teaching, and the realisation that they can actually deliver on society’s expectations from them. This led to their encouragement and empowerment.
3. Joint working of the teaching and non-teaching staff in the entire campaign led to a camaraderie and *esprit-de-corps* not seen before in the college. This has led to a much more harmonious working of the college, improving everyone’s work experience – the teachers, staff, management and of course the students, being responsible in many ways for the major goals of this practice.
4. It is also the factor behind the ability of the college to absorb and deploy the funding of over Rs.1.85 crores in a college which earlier was unable to use any money.

## 8. Contact Details

|                             |                         |                             |
|-----------------------------|-------------------------|-----------------------------|
| Name of the Principal:      | Dr. Hasit H. Mehta      |                             |
| Name of the Institution:    | UTS Mahila Arts College |                             |
| City:                       | Nadiad                  |                             |
| Pin Code:                   | 387001                  |                             |
| Accredited Status:          |                         |                             |
| Work Phone: 2566555         |                         | Fax: 2566555                |
| Website: www.mahilaarts.org |                         | E-mail: info@mahilaarts.org |

## 4. Format for Presentation of Best Practice

### 1. Title of the Practice

#### FACULTY AND STUDENT DEVELOPMENT MODELS

### 2. Goal

*Describe the aim of the practice followed by the institution. Mention the underlying principles or concepts in about 100 words.*

The goals of this practice are:

#### **To improve the teaching-learning process with the following objectives:**

- o Contribution to nation-building by higher education to socially-challenged girl students
- o To prepare students for global competition
- o To promote and strengthen the value systems of the students, and to provide them with relevance for the same
- o To promote the use of technology in the whole process, particularly the teaching-learning process

### 3. The Context

*Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.*

The context for this practice is set by the condition any College faces. All colleges have small administrative issues which are normally brushed under the carpet, but our College has decided to do something about it. It is always a long-drawn process, but College has decided to go in for it for the long haul.

The process has also involved raising the motivational and skill level of the faculty and the non-teaching staff.

The situation of the College 5 years back was that there was no research work going on, and the whole atmosphere of the college was laid-back, with scant regard for dynamics of the future.

Due to the participation in the NAAC process, College management realised the necessity of rapid and great change in the mind-setand working of the College staff, and evolved the necessary best practices by actively involving the staff at every stage.

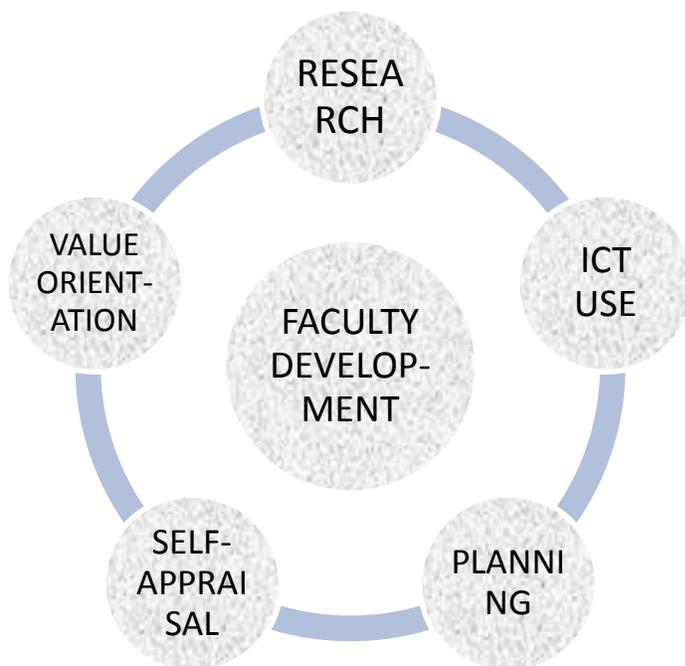
#### 4. The Practice

*Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.*

There are two major models:

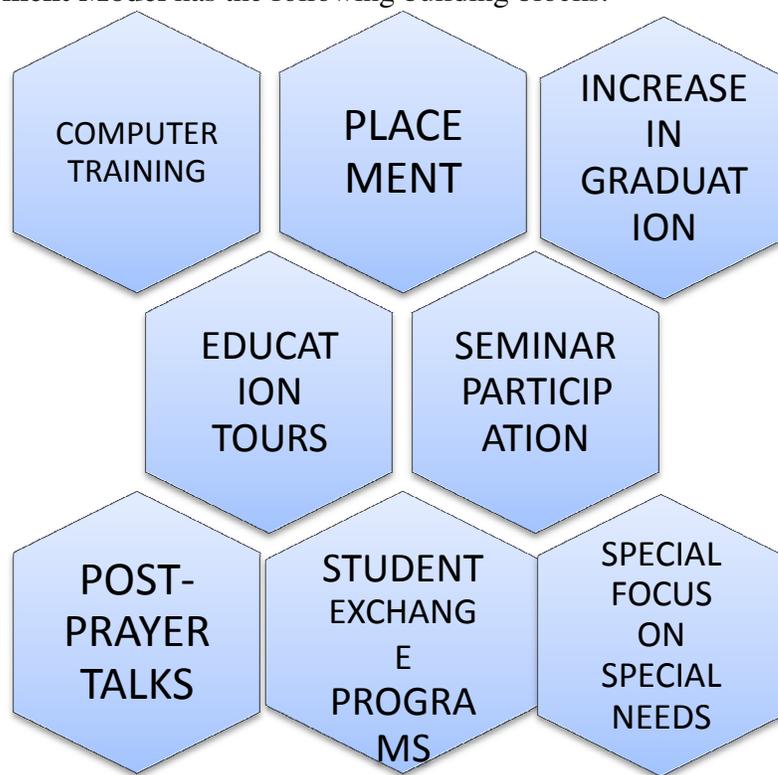
1. Faculty Development Model, and
2. Student Development Model.

The **Faculty Development Model** comprises of the following modules:



- Increase in Research work and output.
- All faculty members were given a computer at their desks, so that they could do all their work on computer, as far as possible.
- All faculty members were encouraged to have three planners ready at the beginning of the year:
  - The Curriculum Planner [Unit-wise]
  - The Co-curriculum Planner.
  - Academic Planner
- Faculty members also fill out a Self-Appraisal Form at the year-end based on these Planners.
- Faculty members learnt to show great interest in research, and actually come out with demonstrable output.
- Faculty members have learnt to prepare the question papers totally on the computers, so that the soft copy is sent directly from the examiner's computer to the copying machine. This way, we can say that we now have a "paper-less exam system."
- All these activities have helped transmit a "life of values" to the students.

The **Student Development Model** has the following building blocks:



- Each student is made to undergo computer training as part of the daily schedule. This provides a globally-relevant skill to students, making them globally competitive. Combined with English training [by way of SCOPE and Cambridge examinations].
- Placement Assistance: as described in Section 5.1.9 earlier, the College has a fully functional Placement Cell. This has led to **job offers to as many as 804 students**. This figure is all the more striking when it is viewed in the context of socially-challenged students.
- The number of students enrolling and passing out has been significantly increasing over time.
- Students were taken on study tour. Totally 349 students took part in 19 tours. This helped them integrate themselves with the main streams of the society.

- Due to the encouragement given by the College, as many as 382 students took part in 42 Seminars and presented papers.
- Integration of the ICT system and network has prompted us to have another initiative: after the morning prayers, one student every day gives a “Post-prayer Talk” of five minutes, on varied topics. Totally, 1265 such talks were given over this 5-year period. This works out to 253 talks in a year!
- College undertook 10 student exchange programmes.
- A socio-psycho-economic survey of the students assists the college in tailoring help for the students, by way of financial aid or counselling [as discussed in Section 5.1.4].

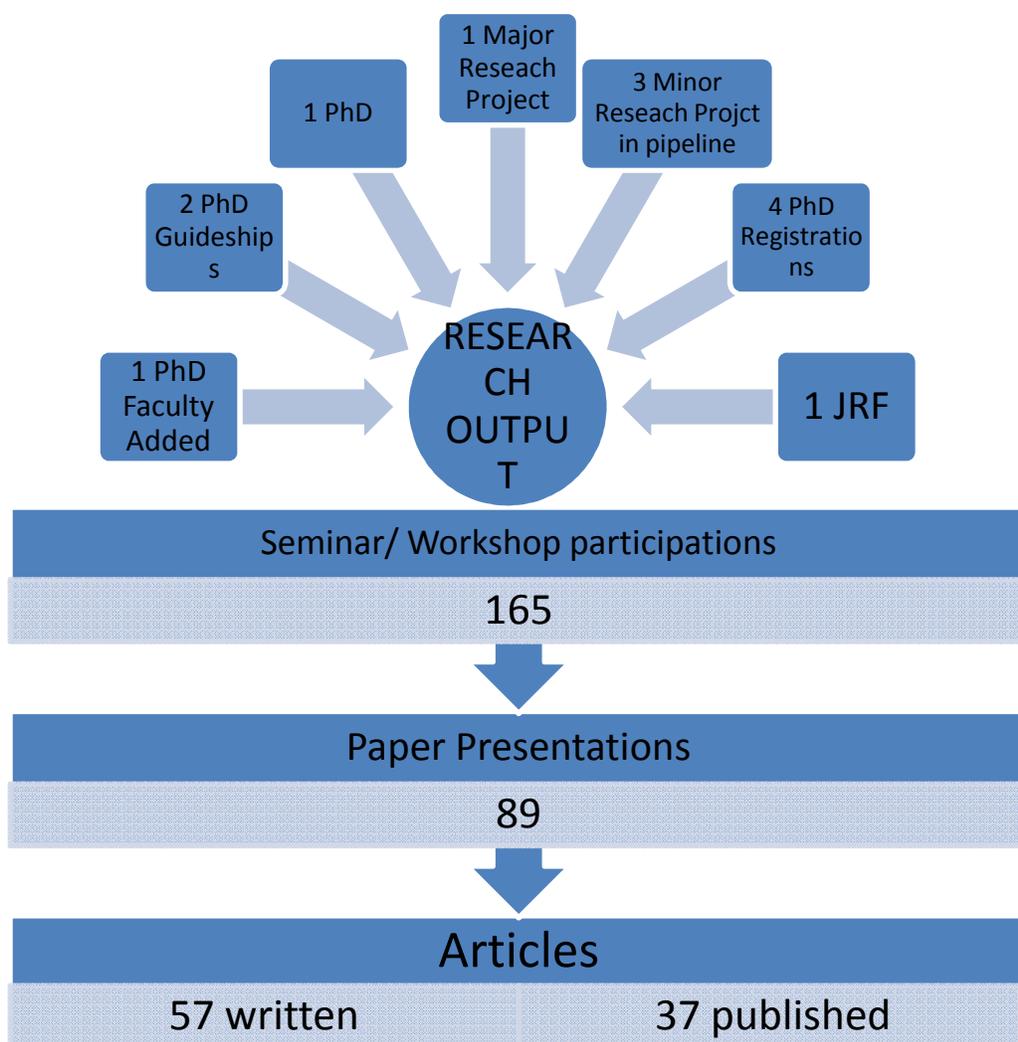
## Evidence of Success

*Provide evidence of success such as performance against targets and benchmarks and review results. What do these results indicate? Describe in about 200 words.*

Success can be gauged by the increased motivation of the faculty in using the system, and their skill in doing so. These lead to their enriching the classroom experience, leading to higher learning as well as higher motivation for learning in the students. This last is what leads to improved results, and this has been amply demonstrated in the College, in spite of the socially-challenging background of the students.

Evidence of the success of these is:

1. **Research output of the LAST 5 YEARS:** this can be seen in the following diagram:



2. Increase in success ratio – this has already been discussed earlier.
3. Increase in skills that students carry – computer training, occupational skills and some life values through the courses on Yoga etc.

## **6. Problems Encountered and Resources Required**

*Please identify the problems encountered and resources (Financial, Human and other) required to implement the practice in about 150 words.*

Here also, the biggest problem faced was by the reluctance of the Faculty members and others to change their set ways of working. They also felt that computers were beyond them.

We allayed their fears, and motivated them in the following steps:

- We first assessed their skill level, and arranged for proper training in the basic mechanics of operating a computer on their own, and gave them the much-needed confidence.
- Then we surveyed the market to find a best ICT package for our college, in line with our situation. By doing this, we were able to devise a network based on the following as the major building blocks:
  - o Desktop systems for each teacher for normal work
  - o LED TVs in each and every class
  - o Electronic slates [“TakeNote”®], on which to prepare lessons etc. as also to write and display on LED TV in the class, instead of chalk-and-board
  - o Full networking, wired and wireless, for the entire campus to ensure full connectivity of not just computers but content – we can now show the same video or different videos in each and every class simultaneously.

This has led to the success of our efforts.

## **7. Notes (Optional)**

*Any other information that may be relevant and important to the reader for adopting/ implementing the Best Practice in their institution (about 150 words).*

All institutions strive to improve their working in every way possible. We believe we have chosen a different path because we focussed on the conditions at the start of the initiatives: what is the skill level and attitude of the participants. All the subsequent routes have been chosen on the basis of this prior assessment only, which is the principal reason behind their success – that the route chosen was based on the college realities: lack of motivation in students, their challenging backgrounds, faculty despair, etc. When viewed in this perspective, the results of these initiatives are all the more striking.

## **8. Contact Details**

|   |  |
|---|--|
| Name of the Principal:  | Dr. Hasit H. Mehta   |
| Name of the Institution:  | UTS Mahila Arts College  |
| City:   | Nadiad   |
| Pin Code:   | 387001   |
| Accredited Status:  |  |
| Work Phone: 2566555   | Fax: 2566555   |
| Website: <a href="http://www.mahilaarts.org">www.mahilaarts.org</a> | E-mail: <a href="mailto:info@mahilaarts.org">info@mahilaarts.org</a> |

## EVALUATIVE REPORT OF THE DEPARTMENTS

1. Name of the department : **GUJARATI**
2. Year of Establishment: **U.G.-1966 P.G. – 2010**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **U.G. AND P.G**
4. Names of Interdisciplinary courses and the departments/units involved : **COMP. ENG, F.C, S.S**
5. Annual/ semester/choice based credit system (programme wise); **SEMESTER SYSTEM, CBCS, T.Y. ANNUAL**
6. Participation of the department in the courses offered by other departments: **N.A.**
7. Courses in collaboration with other universities, industries, foreign institutions etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of teaching posts

|                      | Sanctioned     | Filled   |
|----------------------|----------------|----------|
| Professors           | -----          | -----    |
| Associate Professors | <b>2 + 1/2</b> | <b>2</b> |
| Asst. Professors     | -----          | -----    |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

| Name               | Qualification | Designation      | Specialization                       | No. of Years Of Experience | No. of Ph.D. Students guided for the last 4 years |
|--------------------|---------------|------------------|--------------------------------------|----------------------------|---|
| DR. H.H.MEHTA      | M.A.PH.D      | PRINCIPAL        | LINGUISTICS,LIT.JAR NALISM,CRITICISM | 22                         | 06 STUDENT REGISTERED                             |
| DR. B.N.PAREKH     | M.A.B.ED.PH.D | ASSOCIATE PROFF. | KATHA SAHITYA, LINGUISTICS           | 19                         | -----   |
| DR. A.J.BRAHMBHATT | M.A.PH.D      | PART TIME.PROFF  | MODERN LITERATURE                    | 20                         | -----   |

11. List of visiting faculty: **02** ( **Shri Mahendra Dabhi , Shri Pinankin Joshi**)
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **NIL**

13. Student -Teacher Ratio (programme wise):67:5

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:  
NIL

15. Qualifications of teaching faculty with DSC/ D.Litt. /Ph.D. / MPhil / PG.:PH.D- 03  
M.PHIL. - 02

16. Number of faculty with ongoing projects from a) National b) International funding Agencies and grants received:01 MEJOR PROJECT FROM U.G.C {RS 4, 81,600 /-}

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL

18. Research Centre /facility recognized by the University :NIL

19. Publications:

..a) Publication per faculty

. Number of papers published in peer reviewed journals (national / international) by faculty and students

**Faulty: DR.H.H.MEHTA**

| Sr. No | TITLE   | Journal /Book                     | Years Month | Level |
|--------|---|-----------------------------------|-------------|-------|
| 1      | HASYA VIBHAVNA & PARICHAY   | PARSPAR                           | AUG 2008    | STATE |
| 2      | GOVARDHANRAMNU APRAGAT & APRAPYA SARJAN   | FARBAS TRIMASIK                   | 4/10/08     | STATE |
| 3      | VACHAN KAUSHLYA   | ANNIGHTS                          | DEC 2008    | STATE |
| 4      | SAHITYIK SAMYIKONU ANTARAHAYA   | SHABDASRUSTY                      | AUG 2010    | STATE |
| 5      | SAMAJIK PARIVARTNOMA UCHCHA SHIKSHANANO FALO                                      | ABHIDRUSTI                        | SEPT 2010   | STATE |
| 6      | AZADINA JANG MA MADHYA GUJARATNI PTRIKAONO FALO                                   | FARBAS TRIMASIK                   | JAN 2009    | STATE |
| 7      | PANDITYUGNA SAHITYIK SAMYIKO  | PARAB                             | DEC 2010    | STATE |
| 8      | VYAVHAR MARGE MALYA VANMALI   | HARIOM GUNJ                       | JAN 2011    | STATE |
| 9      | SHRADHDHA   | SHREE MAINAD                      | APR. 2011   | STATE |
| 10     | MANILAL H. PATEL ,RATILAL BORISAGAR TARAK MEHTA PONGA PANDIT VAGERE NA ADHIKARANO | GUJARATI SAHITYA NO ITIHAS PART-7 | AUG 2011    | STATE |
| 11     | SAMAJIK PARIVARTNO NA PARIPREXYA MA UCHCHA SHIKSHAN NU YOGDAN                     | CONTEMPORARY RESEARCH IN INDIA    | MAR 2012    | STATE |
| 12     | KAL PRAVAH NE PARAHARATO KAVYASANGRAH: DHVANI SHABDSAR                            | SHABDSAR                          | JULY 2012   | STATE |

| <b>DR. B.N.PAREKH</b> |  |                     |                   |              |
|-----------------------|--|---------------------|-------------------|--------------|
| <b>1</b>              | <b>AKHANI HINDI RACHANAO</b>   | <b>SHABDASRUSTY</b> | <b>AUG 2008</b>   | <b>STATE</b> |
| <b>2</b>              | <b>MEGHANICHARIT</b>   | <b>PARAB</b>        | <b>MARCH 2011</b> | <b>STATE</b> |
| <b>3</b>              | <b>MEGHNIPRITI,SANSHODHNNISHATHA, &amp;ABHIVYAKTINO TRIVENI SANGAM</b> | <b>SHABDSAR</b>     | <b>SEPT 2009</b>  | <b>STATE</b> |

Number of publications listed in International Database (e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) Monographs: *Nil*

..Chapter in Books:

| <b>Sr.No.</b> | <b>Chapter Title</b>                           | <b>Book</b>                                    | <b>Years Month</b> | <b>Publisher</b>                             |
|---------------|--|--|--------------------|--|
| 1.<br>{HHM}   | PUSTAKO ANE HASTPRATONI JALAVANINA PRASHNO     | PARICHAY BOOK-1195                             | 2008               | PRICHAY TRUST, MUMBAI                        |
| 2.<br>{BNP}   | GUJARATI NATYA SAHITYA MA SHREE KRUSNANU PATRA | GUJARATI NATYA SAHITYA MA SHREE KRUSNANU PATRA | 2009               | DIVINE PUBLICATION ISBN-978-93-80101-66-8    |
| 3.<br>{BNP}   | BHILI LOKAKHYAN                                | BHILI SAHITYA: AK ADHYAYAN                     | 2009               | GURAJRI TRIBAL FOUNDATION, AMBAJI            |
| 4.<br>{HHM}   | SAHITYIK SAMYIKO                               | SAHITYIK SAMYIKO                               | 2012               | RANNADE PUBLICATION ISBN - 978-93-82456-01-8 |
| 5.<br>{BNP}   | AKHANI HINDI RACHANAO                          | AKHOBHAGAT                                     | SEPT 2008          | AMBAJI TRUST                                 |

..Books Edited: *NIL*

..Books with ISBN/ISSN numbers with details of publishers:

- *GUJARATI NATYA SAHITYA MA SHREE KRUSNANU PATRA SEPT-2009 DIVINE PUBLICATION ISBN-978-93-80101-66-8 {BNP}*
- *“SAHITYIK SAMYIKO”MAY-2012 RANNADE PUBLICATION- ISBN-978-93-82456-01-8{HHM}*

..Citation Index:

TIMES OF INDIA 13/5/ 2010 SPECIAL NOTES ABOUT LITERARY JOURNEY {HHM}

..SNIP:*NIL*

..SJR: *NIL*

..Impact factor: *NIL*

..h-index: *NIL*

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

a) National committees b) International Committees c) Editorial:  
Boards....

H.H.MEHTA:

- **MEMBER IN ALL GUJARAT NAGAR PARISHAD { MAHAMANDAL} -2008**
- **DISTRICT CO-ORDINATOR OF HIGHER EDUCATION KHEDA DIST.-2009**
- **MEMBER OF KELVANI MANDAL IN INQUIRY COMM.-VASO KELAVNI MANDAL, VASO**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/ programme: NIL

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies :NIL

23. Awards / Recognitions received by faculty and students

**Students; {BEST FIFTY}**

1. **MAHALE SEEMA STOOD AMONG BEST 50 IN GUJARAT UNI. AT SEM-1 EXAM IN 2012**
2. **GHADHVI HETAL STOOD AMONG BEST 50 IN GUJARAT UNI. AT SEM-1 EXAM IN 2012**
3. **MAKWANA PRIYANKA JASHVANTBHAI STOOD AMONG BEST 50 IN GUJARAT UNI. AT EXAM SEM-1&2.**

**Faculty: DR. H.H.MEHTA**

1. **ASMITA ABHIVARDHAK SAHITYA ABHIYAN –HONOURED AS AUTHOR- 27/3/2010**
2. **SAMGRA GUJARAT NAGAR PRISHAD – HONOURED FOR SOCIAL WORKS– NOV.2010**
3. **BRAHMRSHI SANSKAR DHAM, NADIAD-1/2/2010 HONOURED IN MULSHANKAR YAGNIK JANMA SHATABDI CELEBRATION.**

**DR. B.N.PAREKH**

1. **KHEDA-ANAND JILLA LIMBACH PRISHAD- HON.FOR SOCIAL WORKS-2008-2009**
2. **KHEDA-ANAND JILLA LIMBACH PRISHAD HON. FOR PH.D-2010-2011**
3. **MOTA NAVGAM JUTH, SURAT- SANMAN-2009-2010**
4. **NANA NAVGAM JUTH, ANAND – SANMAN-2008-2009**

24. List of eminent academicians and scientists / visitors to the Department

1. **SHREE SATISH VYAS, retired professor.Ahmedabad**
2. **MRS. RUPALI BURKE, Asso. Prof. in English,Ahmedabad**
3. **SHREE CHANDU MAHERIYA, OFFICER, JUNA SACHIVALAY, Gandhinagar**
4. **SHREE ASHAVINI BHATT,-sarjak**
5. **SHREE KRUSHAN DAVE -kavi**
6. **SHREE MANILAL H. PATEL-,Retiredprofessor. V.v.nagar**
7. **SHREE SANJAY BHAVE, Asso. Prof. in English,Ahmedabad**
8. **SHREE BHARAT MEHTA Professor, M.S. University of Vadodara**
9. **SHREE ANAND VASAVA - Asso. Prof., Bhashabhavan,Ahmedabad**
10. **SHREE JETEN MEKWAN- Asso. Prof., Mehemdavad**
11. **MS. DARSHINI DADAWALA- Professor, M.S. University Vadodara**
12. **MRS PINKI PANDYA- Asso. Prof. in Gujarati,Ahmedabad**
13. **DR. PINAKINI PANDYA - H.O.D .DEPT.OF GUJARATI, S.P.UNI.V.V.NAGAR**
- 14.**SHREE BHAGIRATH BRAHMBHATT- DEPT.OF GUJARATI, S.P.UNI.V.V.NAGAR**
15. **SHREE HEMANT DAVE, Prof. V.v.nagar S.P.UNI.**
16. **SHREE ARCHAN TRIVEDI- NATYAKAR Ahmedabad**
17. **SHREE DAKSHESH THAKAR – KULPATI, SOUTH GUJARAT UNI, SURAT**
18. **SHREE DAUDBHAI GHANCHI - SHIKSHANVID, KALOL**

25. Seminars/ Conferences/Workshops organized & the source of funding a) National:

b) International

c) State:

LOCAL N.G.O

**DEPT. TOTAL ORGANISED 05 STATE & NATIONAL LEVEL SEMINAR.**

- 1 “LITERARY JOURNALISM” STATE LEVEL SEMINAR ORGANISED BY GUJARATI DEPT.U.T.S.MAHILA ARTS COLLEGE.{05/1/2009}
2. “SAHITYIK KRUTIONI FILM RUPANTARAN PRAKRIYA” NATIONAL LEVEL SEMINAR ORGANISED BY SAHITYA AKADAMI DILHI, & GUJARATI DEPT.U.T.S.MAHILA ARTS COLLEGE. {4-5 DEC. 2012}
3. “KAVITA MA CHHANDOLAY” STATE LEVEL SEMINAR ORGANISED BY GUJARATI DEPT.U.T.S.MAHILA ARTS COLLEGE.{25/1/2012}
4. “AAKYAAN PRASTUTI” STATE LEVEL SEMINAR ORGANISED BY GUJARATI DEPT.U.T.S.MAHILA ARTS COLLEGE.{25/8/2011}

5 “SAHITYA SWAROOP” STATE LEVEL SEMINAR ORGANISED BY MADHAY GUJARAT ADHYAPAK SANGH & GUJARATI DEPT. U.T.S. MAHILA ARTS COLLEGE. {31/1/2010}

26. Student profile programme/course wise:

| Name of the Course/programme (refer question no. 4) U.G | YEAR             | Applications received | Selected   | Enrolled   | Pass percentage |
|---|------------------|-----------------------|------------|------------|-----------------|
| <i>FY-SY-TY</i>   | <i>2008-2009</i> | <i>227</i>            | <i>227</i> | <i>227</i> | <i>97.03%</i>   |
| <i>FY-SY-TY</i>   | <i>2009-2010</i> | <i>260</i>            | <i>260</i> | <i>260</i> | <i>98.99%</i>   |
| <i>FY-SY-TY</i>   | <i>2010-2011</i> | <i>283</i>            | <i>283</i> | <i>283</i> | <i>96.93%</i>   |
| <i>SEM 1-2. SY TY</i>                                   | <i>2011-2012</i> | <i>296</i>            | <i>296</i> | <i>296</i> | <i>97.24%</i>   |
| <i>SEM 1-2-3-4. TY</i>                                  | <i>2012-2013</i> | <i>335</i>            | <i>335</i> | <i>335</i> | <i>97.22%</i>   |

\*M = Male \*F = Female

27. Diversity of Students

| Name of the Course | % of Students from the same state | % of students from other States | % of Students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| <b>B.A</b>         | <b>100%</b>                       | <b>NIL</b>                      | <b>NIL</b>                |
| <b>M.A</b>         | <b>100%</b>                       | <b>NIL</b>                      | <b>NIL</b>                |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, TAT/TET Civil services, Defense services, etc.?

TET EXAM: **06**

29. Student progression

| Student progression                                    | Against % enrolled |
|--|--------------------|
| UG to PG   | <b>53.54%</b>      |
| PG to M.Phil.  |                    |
| PG to Ph.D.  |                    |
| Ph.D. to Post-Doctoral                                 |                    |
| <b>Employed</b>  |                    |
| <input type="checkbox"/> Campus selection              | <b>03</b>          |
| <input type="checkbox"/> Other than campus recruitment | <b>24</b>          |
| Entrepreneurship/Self-employment                       | <b>08</b>          |

30. Details of Infrastructural facilities

a) Library: **YES**

b) Internet facilities for Staff & Students: **YES**

c) Class rooms with ICT facility : **YES**

d) Laboratories : **N.A.**

31. Number of students receiving financial assistance from college, university, government or other agencies: **350**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

| <i>Sr. No</i> | <i>Experts</i>                      | <i>Date</i>        | <i>Detail</i>  |
|---------------|-------------------------------------|--------------------|--|
| 1             | <b>SHREE NARAYANBHAI DESAI</b>      | <b>5/1/2009</b>    | <b>GUJARATI SAHITYA PRISHAD, AHMEDABAD {PURVA PRAMUKH}</b> |
| 2             | <b>SHREE RAGHUVIR CHAUDHARI</b>     | <b>5/1/2009</b>    | <b>RETIRED PROF.</b>                                       |
| 3             | <b>SHREE DIPAK MEHTA</b>            | <b>5/1/2009</b>    | <b>PROF. AT MUMBAI</b>                                     |
| 4             | <b>SHREE MAHENDRA MEGHANI</b>       | <b>5/1/2009</b>    | <b>SAMPADAK</b>  |
| 5             | <b>SHREE RAMAN SONI</b>             | <b>5/1/2009</b>    | <b>RETIRED PROF.</b>                                       |
| 6             | <b>SHREE JAYDEV SHUKLA</b>          | <b>5/1/2009</b>    | <b>RETIRED PROF.</b>                                       |
| 7             | <b>SHREE CHANDRAKANT TOPIWALA</b>   | <b>25/1/2012</b>   | <b>RETIRED PROF</b>  |
| 9             | <b>SHREE SUMAN SHAH</b>             | <b>25/1/2012</b>   | <b>RETIRED PROF.</b>                                       |
| 10            | <b>SHREE HARSHAD TRIVEDI</b>        | <b>4-5Dec 2012</b> | <b>MAHAMATRA: GUJARAT SAHITYA AKADAMI, GANDHINAGAR</b>     |
| 11            | <b>SHREE SHITANSU YESHASCHANDRA</b> | <b>4-5Dec 12</b>   | <b>RETIRED PROF.</b>                                       |
| 12            | <b>SHREE VINOD ADHAVARYU</b>        | <b>25/1/2012</b>   | <b>RETIRED PROF.</b>                                       |
| 13            | <b>SHREE RAJES PANDYA</b>           | <b>25/1/2012</b>   | <b>PROF.M.S.UNI.VADODARA</b>                               |
| 14            | <b>SHREE VINOD JOSHI</b>            | <b>25/1/2012</b>   | <b>PROF. BHAVNAGAR UNI.</b>                                |
| 15            | <b>SHREE VINOD GANDHI</b>           | <b>31/1/2010</b>   | <b>ASSO.PROF. GODHRA COLLEGE</b>                           |
| 16            | <b>SHREE MANILAL H, PATEL</b>       | <b>31/1/2010</b>   | <b>RETIRED PROF.</b>                                       |
| 17            | <b>SHREE ARCHAN TRIVEDI</b>         | <b>25/8/2011</b>   |  |
| 18            | <b>SHREE GUNVANT VYAS</b>           | <b>31/1/2010</b>   | <b>ASSO.PROF. ANANDARTSCOLLEGE,</b>                        |

33. Teaching methods adopted to improve student learning

- *Group discussion*
- *OHP./ power point*
- *Film shows*
- *Seminar*
- *Take note*
- *Work shop*
- *Think client*
- *Guest lectures*
- *Essay writing, poetry writing, assignment*
- *Student exchange programme*
- *Internet*
- *Interdisciplinary education*
- *Use of news papers and magazines*

34. Participation in Institutional Social Responsibility (ISR) and Extension activities BNP = 477  
AJB = 368 TOTAL= 845 {STUDENT SURVEY}

**CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES GUJARATI DEPARTMENT**

35. SWOC analysis of the department and Future plans:

**Strengths:**

- *Opportunity for students of our college to progress to PG studies in the same campus.*
- *Eminent and dedicated staff.*
- *Book bank facility for UG and PG student.*
- *Best practices as many students in the department are married and are encouraged to complete their education*

**Weakness:**

*Need more permanent faculty for PG course*

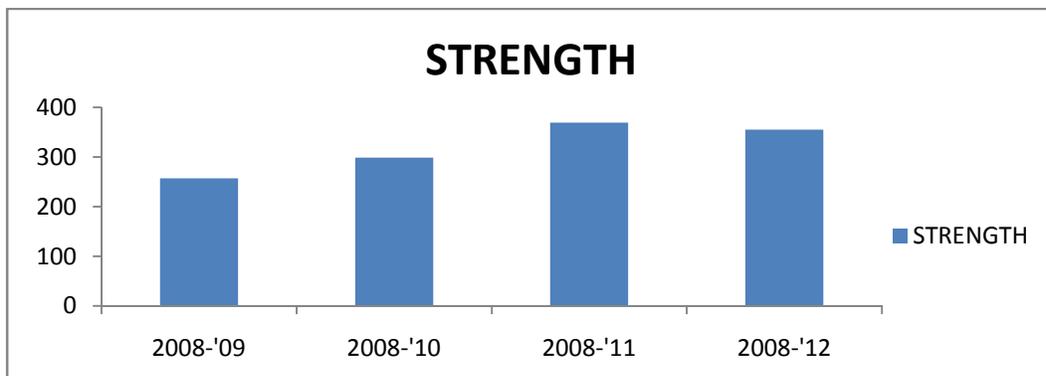
**Opportunities:**

- *Students can become teachers, journalist, newsreader, lawyer, author or poet, Computer teacher, and programme anchors*
- *Participation in co-curricular activities & other activities which will improve the academic& social back ground of the students*

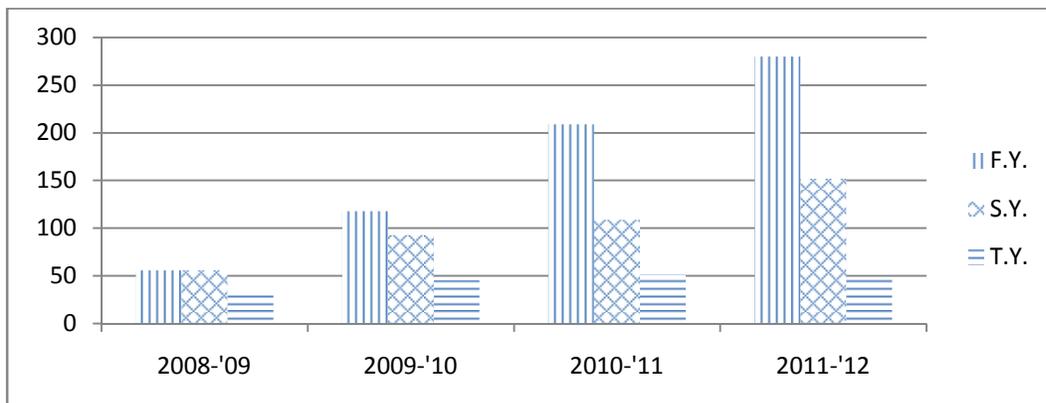
**Challenges and future plans:**

- *To start the Journalism course*
- *NET-SLET exam expert*
- *To encourage student to become member of organizations related to Gujarati literature at state, national, and international levels*
- *To encourage students to browse the web and contribute to web*

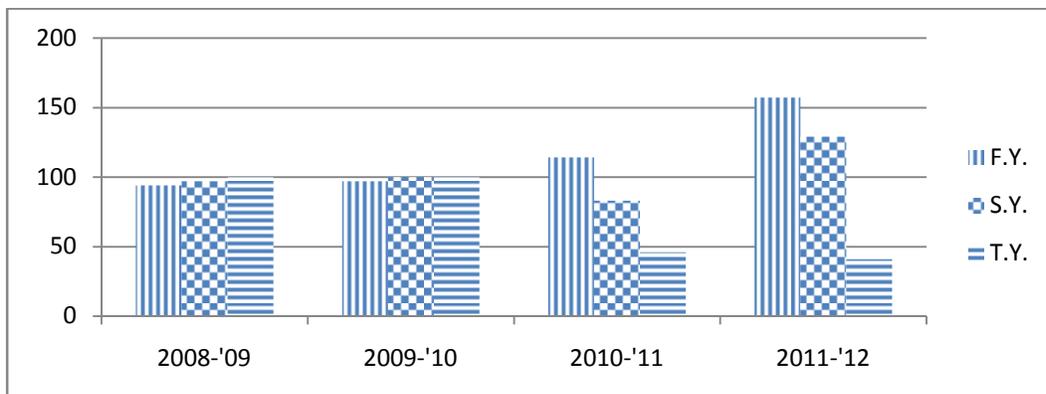
**ACHIEVEMENTS OF THE DEPARTMENT:  
STUDENT STRENGTH:**



**STUDENTS APPEARING FOR EXAMINATIONS:**



**SUCCESS RATE:**



## EVALUATIVE REPORT OF THE DEPARTMENTS

1. Name of the department: *Economics*
2. Year of Establishment: *{1966-U.G., 2010-11 P.G.}*
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : *U.G., P.G.*
4. Names of Interdisciplinary courses and the departments/units involved:  
*Compulsory English, Sociology, Psychology & Functional English*
5. Annual/ semester/choice based credit system (programme wise): *Semester, C.B.C.S., T.Y. Annual.*
6. Participation of the department in the courses offered by other departments : *N.A.*
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: *Nil*
8. Details of courses/programmes discontinued (if any) with reasons : *Nil*
9. Number of Teaching posts

|                      | Sanctioned | Filled     |
|----------------------|------------|------------|
| Professors           | -----      | -----      |
| Associate Professors | <b>2</b>   | <b>1</b>   |
| Asst. Professors     | <b>1</b>   | <b>1/2</b> |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

| Name            | Qualification | Designation     | Specialization  | No.of Years Of Experience | No. of Ph.D. Students guided for the last 4 years |
|-----------------|---------------|-----------------|-----------------|---------------------------|---|
| PROF.R.R.PARMAR | M.A., B.ED.   | ASSOCIATE.PROF. | MACRO.ECONOMICS | 27                        | -----   |
| PROF.J.M.DESAI  | M.A.          | ASST.PROF.      | MICRO ECONOMICS | 19                        | -----   |

11. List of visiting faculty: *02 (Ku. Sarifa Shaikh, Smt. Alka Sharma)*
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : *NIL*
13. Student -Teacher Ratio (programme wise): *45:1, U.G. & 35:1 P.G.*
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : *NIL*

15. Qualifications of teaching faculty with DSc/ D.Litt. /Ph.D./MPhil/PG: **04, P.G., FACULTY**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre /facility recognized by the University: **NIL**

19. Publications:

..a) Publication per faculty

..Number of papers published in peer reviewed journals (national /International) by faculty and students

**Faculty: Asso. Prof. R.R.PARMAR**

| Sr. No. | Title   | Journal /Book  | Years Month | Level |
|---------|---|----------------|-------------|-------|
| 1       | “Whether politics has become heavier than economy?” | Arthsankalan   | May-09      | state |
| 2       | “Memories of former student”                        | Annual booklet | Sep-10      | local |
| 3.      | “SEZ & Indian farmer”                               | Arthsankalan   | Feb-10      | state |
| 4.      | “Keynes in present economic scenario”               | Arthsankalan   | Jan-10      | state |
| 5.      | To make effective education in classroom”           | Abhidrashti    | Sep-10      | State |

**Asst. Prof. J.M.DESAI.**

|    |  |  |              |          |
|----|--|--|--------------|----------|
| 1  | Environment economics & it's work area           | Financial express  | August-2008  | National |
| 2. | “Different plan on rural development in Gujarat” | Economy develop  | Nov.-2008    | State    |
| 3  | “Water transport in Gujarat”                     | Book:21st Century & Politics, Economical, Sociological & Psychology. Challenges. | Ist Ed. 2010 | National |
| 4  | “Women in the Novel of Shashi Deshpande”         | Book: Indian Women Writing in English  | March 2011   | National |
| 5  | “Women in the Vedic period”                      | Book: Contemporary Women Rights, Politics & Literature.                          | Ist Ed. 2011 | National |
| 6  | “Environment economics and relative relation”    | Arthsankalan   | June-2012    | state    |

**Girish Makwana – Visiting faculty**

|    |                                   |              |            |       |
|----|-----------------------------------|--------------|------------|-------|
| 1. | “Water management”                | Arthsankalan | July-2010  | state |
| 2. | “Environment& Stable development” | Arthsankalan | March-2012 | state |

Number of publications listed in International Database (e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) Monographs Chapter in Books

| Sr. No. | Chapter Title                                       | Book                                     | Years Month | Publisher      |
|---------|---|--|-------------|----------------|
| 1.      | <i>Concept of the Production, Income &amp; Cost</i> | <i>Fundamental of Business Economics</i> | June-2013   | Garg Prakashan |
| 2.      | <i>Public Income &amp; public Expenditure</i>       | <i>Economics of Government Finance</i>   | June-2013   | Garg Prakashan |
| 3.      | <i>Terms of Trade &amp; Balance of Payment</i>      | <i>International Economics</i>           | June-2013   | Garg Prakashan |

..Books Edited: Nil

..Books with ISBN/ISSN numbers with details of publishers: Nil

..Citation Index: Nil

..SNIP: Nil

..SJR: Nil

..Impact factor: Nil

..h-index: Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in:

*1. Member of National Indian Economics conference.*

*2. Member of the District Advisory committee of Nehru Yuva Kendra at Nadiad.*

*3. Member of the N.Y.K. the Youth Association to which prizes are given.*

a) National committees b) International Committees c) Editorial Boards....

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental / programme: **60%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Economics Dept. & student worked on a project” Effects of the present recession in employment” at Nadiad city.

**Sample: 6, Shops: 170, Students: 20**

23. Awards / Recognitions received by faculty and students

**Students**

*1. Vadtalwala Sima Ibrahim got a RANK in S.Y. B.A. Uni. exam.*

*2. Suthar Dipali Ranked first position in uni. exam of T.Y.B.A. at Nadiad centre.*

## Faculty

1. Asso. Prof .R.R.PARMAR. won the "M.S.TRIVEDI TROPHY"for the best research paper writing in Guj. Uni. Economic Asso.

24. List of eminent academicians and scientists / visitors to the Department

1. Dr.RohitShukla 04-04-2008 Retired Prof. of Economics, Editor in Abhidharsti

2.Dr S.A SHAH. 26-12-11 C.A.

3. Dr. Hemant Shah. : 14-9-2012 H.O.D of the Eco. Deptt.& Economist

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National: Nil

b) International: Nil

26. Student profile programme / course wise:

| Name of the Course/programme (refer question no. 4) U.G | YEAR    | Applications received | Selected | Enrolled | Percentage |
|---|---------|-----------------------|----------|----------|------------|
| F.Y., S.Y., T.Y.  | 2008-09 | 54                    | 54       | 54       | 89.77%     |
| F.Y., S.Y., T.Y.  | 2009-10 | 84                    | 84       | 84       | 93.85%     |
| F.Y., S.Y., T.Y.  | 2010-11 | 94                    | 94       | 94       | 87.45%     |
| Sem-1-2, S.Y.,T.Y                                       | 2011-12 | 111                   | 111      | 111      | 98.11%     |
| Sem-1-2-3-4, T.Y.                                       | 2012-13 | 89                    | 89       | 89       | 98.16%     |

\*M = Male \*F = Female

27. Diversity of Students

| Name of the Course | % of Students from the same state | % of students from other States | % of Students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| <b>B.A.</b>        | <b>100%</b>                       | -----                           | -----                     |
| <b>M.A.</b>        | <b>100%</b>                       | -----                           | -----                     |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE,TAT/TET Civil services, Defense services, etc. ? : Nil

29. Student progression

| Student progression   | Against % enrolled |
|---|--------------------|
| <b>UG to PG:</b>  | <b>37.72%</b>      |
| <b>PG to M.Phil.</b>  | <b>Nil</b>         |
| <b>PG to Ph.D.</b>  | <b>Nil</b>         |
| <b>Ph.D. to Post-Doctoral</b>                                 | <b>Nil</b>         |
| <b>Employed</b>   |                    |
| <input type="checkbox"/> <b>Campus selection</b>              | <b>02</b>          |
| <input type="checkbox"/> <b>Other than campus recruitment</b> | <b>12</b>          |
| <b>Entrepreneurship/Self-employment</b>                       | <b>06</b>          |

30. Details of Infrastructural facilities

- a) Library: Yes  
 b) Internet facilities for Staff & Students: Yes  
 c) Class rooms with ICT facility: Yes  
 d) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

| YEAR    | O.B.C. | S.C. | S.T.  | MINORITY | TOTAL |
|---------|--------|------|-------|----------|-------|
| 2009-10 | 12     | 13   | 02    | 01       | 28    |
| 2010-11 | 13     | 14   | 01    | 03       | 31    |
| 2011-12 | 23     | 28   | ----- | 06       | 34    |
| 2012-13 | 35     | 23   | 04    | 03       | 30    |

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

| Sr. No. | Experts                      | Detail   |
|---------|------------------------------|--|
| 01      | <i>Shri Kumud Gor</i>        | <i>Lecture on "Work process of Bank Of India".</i>   |
| 02      | <i>Prof. Jagruti M.Desai</i> | <i>Performed the role of Judge at Debate Competition "Research on Intelligence of Children".</i> |
| 03      | <i>Shri Natubhai Patel</i>   | <i>Lecture on "Global Village &amp; Ideas of Gandhiji".</i>                                      |
| 04      | <i>Prof.Jagruti M.Desai</i>  | <i>Participated in Resource Person Training Program.</i>   |
| 05      | <i>Department</i>            | <i>Industrial Visit at "Sweety Industries"</i>   |
| 06      | <i>Department</i>            | <i>Quiz Competition.</i>   |
| 07      | <i>Department</i>            | <i>Elocution Competition on "Growth in Population Decrease the Development".</i>                 |
| 08      | <i>Department</i>            | <i>Visit To Old-age Home at Karamsad.</i>  |
| 09      | <i>Department</i>            | <i>Students attended Essay Competition organised by Gujarat University Economics Department.</i> |
| 10      | <i>Department</i>            | <i>Papers Presentation by Students in a Seminar at Bhadaran College.</i>                         |
| 11      | <i>Department</i>            | <i>Educational visit to New Shorrock Mill.</i>   |
| 12      | <i>Department</i>            | <i>Educational Tour to Amul Dairy, Irma, T.F.</i>  |
| 13      | <i>Department</i>            | <i>Students attended one day State Level Conference at borsad</i>                                |
| 14      | <i>Department</i>            | <i>Started reading Club.</i>   |
| 15      | <i>Department</i>            | <i>Students Visited N.S.PatelArtsCollege under Students Exchange Program.</i>                    |

33. Teaching methods adopted to improve student learning:

Group discussion, O.H.P., Net teaching, Audio-visual program P.P.T., Film, Seminar, Take note, Workshop, Think client.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- 1) Prepared the list' filled the forms, helped in getting The Govt.aid to handicapped & Widows at village KAMLA.
- 2) Provided the Information &Details about Schemes of Self Employment Scheme of District Industrial center at BORIYAVI Village BY Prof.J.M.Desai.
- 3) Helped Students of S.C., S.T., O.B.C., Minority in Opening their Accounts at Bank of India for Scholarship purpose.
- 4) Provided the Information on "Human Welfare Scheme" at FATEHPURA Village.
- 5) During 2009 to 2013 Vacation period Class 12<sup>th</sup> Students (594) were contacted for Encouragement for Higher Education under Counseling & Survey.
- 6) Prof. R.R.Parmar is the In-charge of Program Officer of NSS from 2002 & most of the Students of the college are NSS Volunteers.

35. SWOC analysis of the department and Future plans:

**Strength:**

- 1) P.G. Course Started in 2011: facility available to students of the college to pursue PG students at their own college
- 2) Department is fully devoted to the Students for their Social, Educational, Personal Development
- 3) 3 Students obtained rank in the University Exam.
- 4) Faculty helps Students for Seminars & Cultural Activities.
- 5) U.T.S. Mahila Arts College is the only Girl's College of the District where Students can pursue M.A. (P.G. Course).
- 6) Department has its own Big Library with so many books & magazines.
- 7) Most of the Students of the Deptt. come from middle class family & villages.
- 8) Married Women also take Admission in U.G. & P.G. Courses.

**Weakness:**

- 1) Lack of Research.
- 2) Requirement of the Permanent Faculty for P.G. Courses.
- 3) No Separate Classrooms for the P.G. Students.
- 4) Social & Economic problems, social pressure for early marriage affect the academic career of the girl students.

**Opportunity:**

- 1) Compulsory Computer Training.
- 2) English Communication Skill.
- 3) Participation in Co-Curricular Activities& Other Activities which will improve the Academic & Social background of the Students.
- 4) To take benefits from other Vocational Courses like Mehdi, Painting, Beauty Parlour & Rangoli etc.

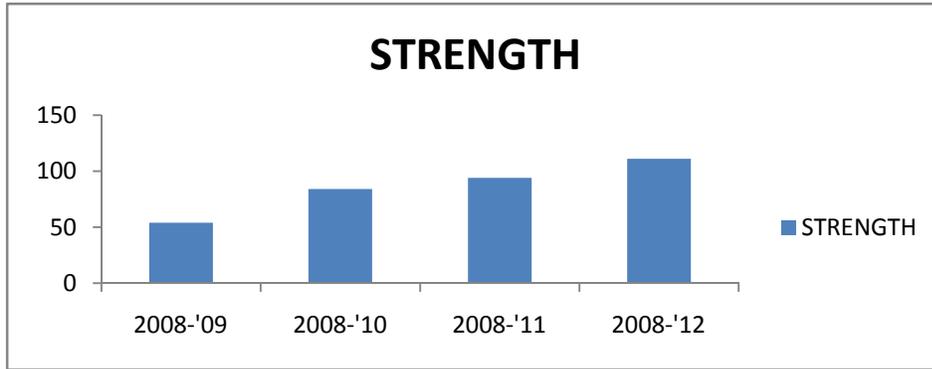
**Challenges:**

- 1) To increase the enrollment of Students in the Economics Department.

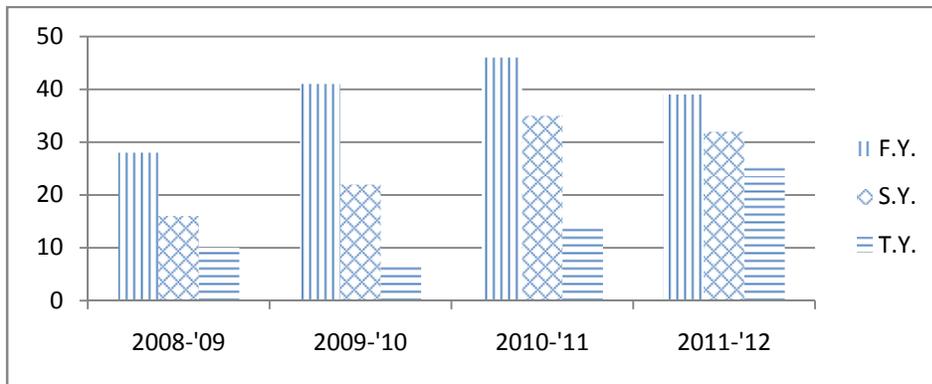
**FUTURE PLANS:**

- 1) Involvement of faculty and students in Research and Research Paper Writing.
- 2) To encourage the students for the discussion to put their views on recent economical events which highlight at National Level.
- 3) To encourage the students for National & International Seminars.

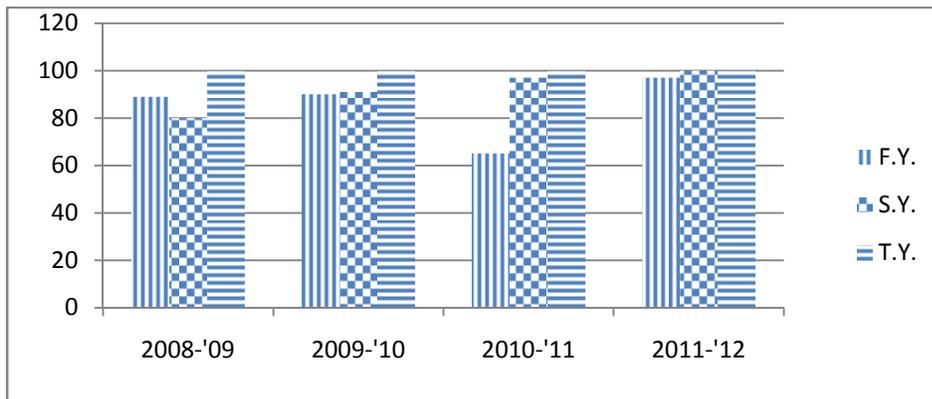
## ACHIEVEMENTS OF THE DEPARTMENT:



## STUDENTS APPEARING FOR EXAMINATIONS:



## SUCCESS RATE:



## EVALUATIVE REPORT OF THE DEPARTMENTS

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Psychology Department**
2. Year of Establishment: **UG 1966**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated Ph.D., etc.): **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **Functional English, Soft Skill, Compulsory English and Child Care Course [INGO]**
5. Annual/ semester/choice based credit system (programme wise): **semester system and CBCS**
6. Participation of the department in the courses offered by other departments: **No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of teaching posts:

|                      | Sanctioned | Filled    |
|----------------------|------------|-----------|
| Professors           |            |           |
| Associate Professors | <b>01</b>  | <b>01</b> |
| Asst. Professors     |            |           |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.

| Name          | Qualification | Designation                 | Specialization      | No. of Years of Experience | No. of Ph.D. Students guided for last 4 years |
|---------------|---------------|-----------------------------|---------------------|----------------------------|---|
| P.N.Prajapati | M.A.,B.Ed.    | Associate Professor         |                     | 18                         | -   |
| D.D.Sevak     | M.Phil        | Visiting Lecturer[Remedial] | Clinical Psychology | 03                         | -   |

11. List of visiting faculty: **01 ( Ku.Deepa Sevak)**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

13. Student -Teacher Ratio (programme wise): **65:2**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:  
**common staff**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.: **1: PG, 1:M.Phil and Ph.D. continue**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

..a) Publication per faculty

..Number of papers published in peer reviewed journals (national /international) by faculty and students

**Faculty:Psychology**

| Sr. No | Title  | Journal /Book                                   | Years Month   | Level         |
|--------|--|---|---------------|---------------|
| 1      | Parent-Child Relationship of high & low Achieving Boys & Girls | Contemporary Research in India – ISSN 2231-2137 | December 2011 | International |

Number of publications listed in International Database (ForEg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social SciencesDirectory, EBSCO host, etc.)Monographs: **Nil**

..Chapter in Books: **Nil**

..Books Edited: **Nil**

..Books with ISBN/ISSN numbers with details of publishers: **Nil**

..Citation Index: **Nil**

..SNIP: **Nil**

..SJR: **Nil**

..Impact factor: **Nil**

..h-index: **Nil**

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees b) International Committees c) Editorial

Boards.....: Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **100%Poster making etc.**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **3%A Survey of Psycho-Socio of OldAge Home did by students at Pij**

23. Awards / Recognitions received by faculty and students

**Faculty**

1. **D.D.Sevak:1<sup>st</sup> rank certificate in M.Phil**

24. List of eminent academicians and scientists / visitors to the Department:

| Sr.No. | Eminent Person        | Period                        | Position                     |
|--------|-----------------------|-------------------------------|------------------------------|
| 1.     | <b>Dr.Vinod Gohel</b> | <b>Feb,2008</b>               | <b>Psychiatrist</b>          |
| 2.     | <b>Dr. Lopa Dalal</b> | <b>Sept,2011<br/>Aug,2012</b> | <b>Pediatrician</b>          |
| 3.     | <b>Dr. Ami Dave</b>   | <b>Nov,2012</b>               | <b>B.H.M.S.M.D. [Homoeo]</b> |
| 4.     | <b>Dr. Tejal Shah</b> | <b>Nov,2012</b>               | <b>B.A.M.S.</b>              |

25. Seminars/ Conferences/Workshops organized & the source of funding: Nil

a) National

b) International

26. Student profile programme/course wise:

| Name of the Course/programme (refer question no. 4)<br>U.G | YEAR             | Applications received | Selected   | Enrolled   | Pass percentage |
|--|------------------|-----------------------|------------|------------|-----------------|
| <b>FY-SY</b>   | <b>2008-2009</b> | <b>202</b>            | <b>200</b> | <b>193</b> | <b>96.52%</b>   |
| <b>FY-SY</b>   | <b>2009-2010</b> | <b>220</b>            | <b>187</b> | <b>187</b> | <b>100%</b>     |
| <b>FY-SY</b>   | <b>2010-2011</b> | <b>305</b>            | <b>289</b> | <b>289</b> | <b>100%</b>     |
| <b>SEM 1-2. SY</b>   | <b>2011-2012</b> | <b>292</b>            | <b>240</b> | <b>240</b> | <b>100%</b>     |
| <b>SEM 1-2-3-4.</b>  | <b>2012-2013</b> | <b>177</b>            | <b>129</b> | <b>129</b> | <b>100%</b>     |

\*M = Male \*F = Female

27. Diversity of Students

| Name of the Course | % of Students from the same state | % of students from other States | % of Students From abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.A.               | 100%                              | -                               | -                         |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, TAT/TET Civil services, Defense services, etc. ? **NIL**

29. Student progression

| Student progression                                    | Against % enrolled    |
|--|-----------------------|
| UG to PG   | <b>Not Applicable</b> |
| PG to M.Phil.  |                       |
| PG to Ph.D.  |                       |
| Ph.D. to Post-Doctoral                                 |                       |
| <b>Employed</b>  |                       |
| <input type="checkbox"/> Campus selection              |                       |
| <input type="checkbox"/> Other than campus recruitment |                       |
| Entrepreneurship/Self-employment                       |                       |

30. Details of Infrastructural facilities

- a) Library: **Yes, common and in addition the department maintains a departmental library for its students and family**
- b) Internet facilities for Staff & Students: **Yes, The department has its own computer**
- c) Class rooms with ICT facility: **Yes, common**
- d) Laboratories: **Nil**

31. Number of students receiving financial assistance from college, university, Government or other agencies: **Nil**

32. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts

| Sr. No | Experts                    | Detail  |
|--------|----------------------------|---|
| 1.     | <i>State level seminar</i> | <i>23 students were attended stress management seminar on 28<sup>th</sup> Jan,2010 at civil hospital, Nadiad</i>      |
| 2.     | <i>State level seminar</i> | <i>6 students were attended stress management in youth seminar on 8<sup>th</sup> Jan,2011 at Arts college,Dabhoi</i>  |
| 3.     | <i>Dr.Vinod Gohel</i>      | <i>Lecture by psychiatrist Vinod Gohel in college on “How to decrease stress of exam” on 27<sup>th</sup> Feb,2009</i> |

|     |                       |  |
|-----|-----------------------|--|
| 4.  | <i>Dr. Lopa Dalal</i> | <i>“Children’s Language and Development ” Guest lecture was taken by Dr. Lopa Dalal on 8th Sept, 2011</i>                          |
| 5.  | <i>Dr. Lopa Dalal</i> | <i>“Child Care in 21st Century” Guest lecture was taken by Dr. Lopa Dalal on 31st Aug, 2012</i>                                    |
| 6.  | <i>Dr. Tejal Shah</i> | <i>“Women Problems” Guest lecture was taken by Dr. Tejal Shah on 17th Nov, 2012</i>  |
| 7.  | <i>Dr. Ami Dave</i>   | <i>“Women Problems” Guest lecture was taken by Dr. Ami Dave on 17th Nov, 2012</i>  |
| 8.  | <i>Study tour</i>     | <i>Mental hospital “SHANTVNA” was visited by students &amp; faculty on 20th Dec, 2008 and 7th Jan, 2010</i>                        |
| 9.  | <i>Study tour</i>     | <i>Study tour of Parale Food Factory by students &amp; faculty on 20th July, 2009</i>  |
| 10. | <i>Study tour</i>     | <i>Study tour of forensic laboratory, Gandhinagar and Mental Hospital, Ahmedabad by 50 students &amp; faculty on 6th Jan, 2011</i> |
| 11. | <i>Study tour</i>     | <i>Mental hospital was visited by 16 students &amp; faculty, Baroda on 11th Oct, 2012</i>  |

33. Teaching methods adopted to improve student learning:

**OHP, Films, Seminar, Take note, Internet with ICT, multimedia, workshop, Group Discussion, Think Clint net teaching and Audio visual Programme.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

| Sr.No. | Activities                 | Details   |
|--------|----------------------------|---|
| 1.     | <i>Child Care Course</i>   | <i>The department of psychology manages child care course from 2011-12 coordinated with Tribhuvandas Foundation, Anand. The faculty of the department is actively involved with details of the course. Dr. Tejal Shah and social worker Kiranben are taking the classes for the certificate course. Dr. Kharod [Pediatrician, Karamsad Medical Hospital] is also involved in theory and practical exam of course.</i> |
| 2.     | <i>O.P.D.</i>              | <i>Every Thursday O.P.D. is arranged for college students. Dr. Ami Dave [B.H.M.S.M.D. Homoeo] is voluntary available for this medical care.</i>   |
| 3.     | <i>Student Development</i> | <i>Slum was visited by college student on 30th Aug, 2008 at Nadiad</i>  |
| 4.     | <i>Student Development</i> | <i>2 students were participated in essay competition in Youth Festival on 18th Oct, 2008</i>  |
| 5.     | <i>Student Development</i> | <i>Study of stress on 50 new shoroc mill workers on 17th Dec, 2008</i>  |
| 6.     | <i>Student Development</i> | <i>S.C. Bharhmbhatt Badhir Vidhyalaya, Nadiad was visited by students &amp; faculty on 13th Jan, 2010</i>   |
| 7.     | <i>Student Development</i> | <i>Old Age Learning Programme was done by 10 students at Marida on 1st Aug, 2010</i>  |

|     |                            |   |
|-----|----------------------------|---|
| 8.  | <i>Student Development</i> | <i>F.Y.B.A. &amp; S.Y.B.A. students were attended lectures by Gujarat University T.V. Programme in year 2010</i>    |
| 9.  | <i>Student Development</i> | <i>Old Age Home was visited by 22 students at Karamsad on 22<sup>nd</sup> Sept,2010</i>                             |
| 10. | <i>Student Development</i> | <i>students were visited children Remand Home on 12<sup>th</sup> Jan,2011 at Nadiad</i>                             |
| 11. | <i>Student Development</i> | <i>15 students were visited Mokampura Primary School on 27<sup>th</sup> Dec,2011</i>                                |
| 12. | <i>Student Development</i> | <i>10 students were visited Maitri School [Mentally Challenged Children ] on 6<sup>th</sup> Sept,2012 at Nadiad</i> |
| 13. | <i>Visiting Students</i>   | <i>225 students from Nadiad city and 665 students from villages were visited by faculty for the admission</i>       |
| 14. | <i>Socio-Eco Survey</i>    | <i>2011-12 to 2013-14 UG and PG Socio-Eco Survey forms work did by faculty</i>                                      |

35. SWOC analysis of the department and Future plans:

**Strength:**

| <i>Sr.No.</i> | <i>Details</i>  |
|---------------|---|
| <i>1.</i>     | <i>Strong identification and love for institute as reflected by the commitment of the faculty and students.</i> |
| <i>2.</i>     | <i>Contribution to academic and non-academic climate of the college.</i>  |
| <i>3.</i>     | <i>Good alumni support for all activities.</i>  |

**Weaknesses:**

| <i>Sr.No.</i> | <i>Details</i>   |
|---------------|--|
| <i>1</i>      | <i>Need to add faculty to attract more number and students with better marks</i> |

**Opportunity:**

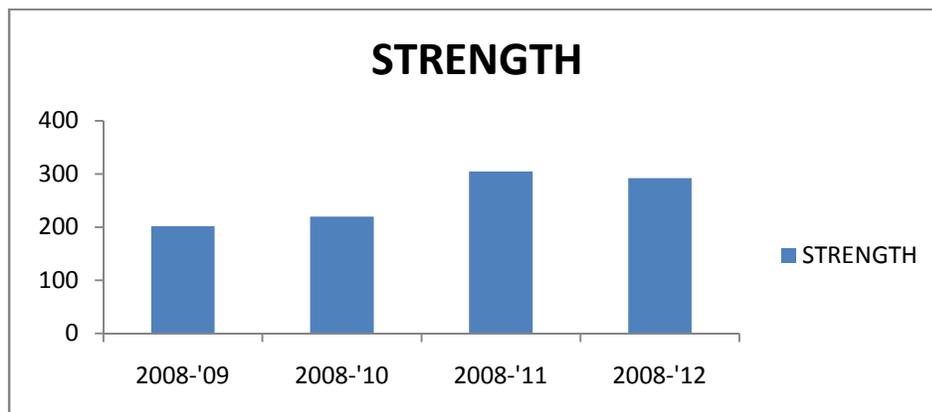
| <i>Sr.No.</i> | <i>Details</i>  |
|---------------|---|
| <i>1.</i>     | <i>Students can become teachers, counselors, field workers and project officers</i> |

**Challenges and Future Plans:**

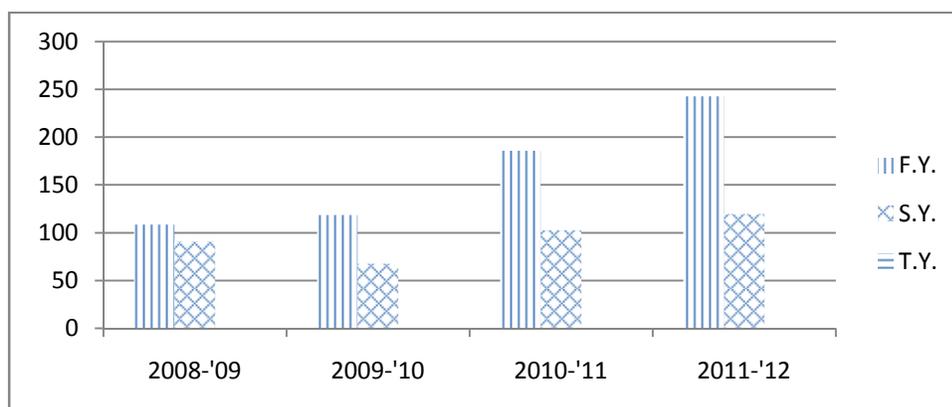
| <i>Sr.No.</i> | <i>Details</i>  |
|---------------|---|
| <i>1.</i>     | <i>Doing a minor research project on “ A study of personality and social freedom of high-low educated women”</i>  |
| <i>2.</i>     | <i>Doing research on “psycho-social study on old-age home”</i>  |
| <i>3.</i>     | <i>Readying a research paper on “stress management through cognitive therapy : A psychological point of view”</i> |
| <i>4.</i>     | <i>Starting a Certificate Course on “Women’s Century”</i>   |
| <i>5</i>      | <i>Doing a minor research project on “ A study of social maturity, self control and</i>                           |

|          |  |
|----------|--|
|          | <i>adjustment of secondary and higher secondary school students of Anand &amp; Kheda district”</i>                         |
| <b>6</b> | <b><i>Organizing a state level seminar on “parent-child relationship in 21st century: psychological point of view”</i></b> |

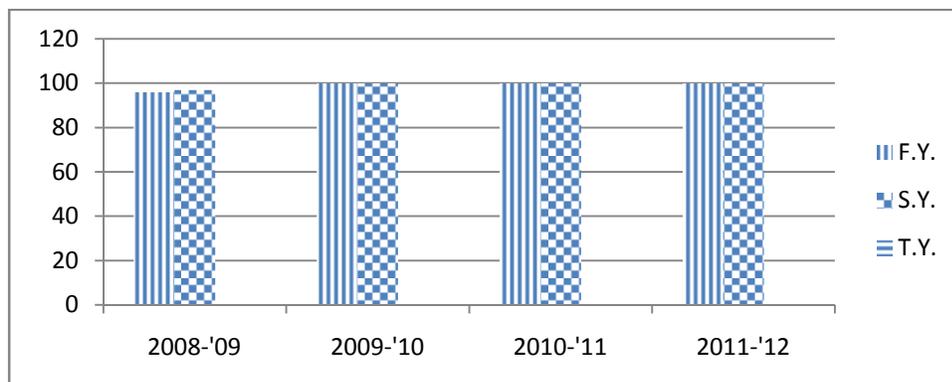
### ACHIEVEMENTS OF THE DEPARTMENT:



### STUDENTS APPEARING FOR EXAMINATIONS:



### SUCCESS RATE:



## EVALUATIVE REPORT OF THE DEPARTMENTS

### English is taught only as a Compulsory Subject.

1. Name of the Department: ENGLISH
2. Year of Establishment: 1966
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): UG
4. Names of Interdisciplinary courses and the departments/units involved: N.A.
5. Annual/ semester/choice based credit system (programme wise): From B.A. Sem I to VI C.B.C.S. & Semester System
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of Teaching posts

|                      | Sanctioned | Filled    |
|----------------------|------------|-----------|
| Professors           | NIL        | NIL       |
| Associate Professors | <b>01</b>  | <b>01</b> |
| Asst. Professors     | NIL        | NIL       |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

| Name             | Qualification           | Designation         | Specialization              | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|------------------|-------------------------|---------------------|-----------------------------|----------------------------|---|
| Prof.D.M.Panchal | M.A.,<br>B.Ed., M.Phil. | Associate Professor | Indian Writings in English. | 24 Years                   | —   |

11. List of visiting faculty: 1 ( Shri Swapnil Kumar)
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: N.A.

13. Student -Teacher Ratio (programme wise): 1:495

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

15. Qualifications of teaching faculty with DSc/ D.Litt. /Ph.D. / M.Phil / PG.: M.A., B.Ed., M.Phil.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications:

a) Publication per faculty:

Number of papers published in peer reviewed journals (national /international) by faculty and students: Nil

Number of publications listed in International Database (e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil

Monographs: Nil

Chapter in Books:

| Sr. No | Chapter Title                                  | Book   | Years Month       | Publisher                                |
|--------|--|--|-------------------|--|
| 01     | <i>The 'Partition' Novels</i>                  | <i>Indian Writings in English. ISBN:978-81-906067-5-2</i>                  | <i>Feb. 2009</i>  | <i>Sunrise Publishers, Jaipur (Raj)</i>  |
| 02     | <i>Women in the Vedic Period</i>               | <i>Contemporary Women Rights, Politics&amp;Lit. ISBN:978-81-909488-5-2</i> | <i>March 2011</i> | <i>Darpan Prakashan V.V.Nagar</i>        |
| 03     | <i>Women in the Novels of Shashi Deshpande</i> | <i>Indian Women Writings in English. ISBN:978-81-89472-82-5</i>            | <i>Dec. 2011</i>  | <i>Mark Publishers Jaipur(Rajasthan)</i> |
| 04     | <i>M.D.Malgonkar-An Indo-Anglian Writer.</i>   | <i>A Critical Handbook of Indian English Lit. ISBN:89472-71-9</i>          | <i>April 2011</i> | <i>Mark Publishers Jaipur(Rajasthan)</i> |

Books Edited: Nil

Books with ISBN/ISSN numbers with details of publishers :Nil

Citation Index: Nil

SNIP: Nil

SJR : Nil

Impact factor : Nil

h-index: Nil

20. Areas of consultancy and income generated: N.A.

21. Faculty as members in:

a) National committees b) International Committees c) Editorial Board: Nil.

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental /programme: Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

23. Awards / Recognitions received by faculty and students

**By Faculty:**

**1. Invited & honored as a Resource Person by Arts & Commerce College, KHEDA on 04/07/2008.**

**2. Invited & honored as an Expert by Arts & Commerce College, CHANASMA (N.G.) on 27/06/2009.**

**3. Invited & honored as a Judge by Shree N.K.Solanki Baal Bhawan, NADIAD on 15/08/2010.**

**4. Nominated as a Member of Committee by honorable V.C. of Gujarat University on 20/01/2013.**

**5. Invited & honored as a Guest of Honour by Arts & Commerce College, CHANASMA (N.G.) on 23/03/2013.**

By Students: Nil

24. List of eminent academicians and scientists / visitors to the Department

**1. Prof. Jinendra Jain, Rashtra Bhaasha College, AHMEDABAD.**

**2. Prof. Naresh Dave, Arts & Commerce College, VASO.**

**3. Shree Kulinchandra Yajnik, Ex. V.C. North Gujarat University, PATAN.**

**4. Shree Krishna Dave, well-known Gujarati Poet.**

**5. Prof. Mario Rutten, University of AMSTERDAM, Netherlands.**

**6. Ms. Marianna Brady and Ms. Gen Smith, Research Scholars from U.S.A.**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National: NIL

b) International: NIL

26. Student profile programme/course wise:

| Name of the Course/programme (refer question no. 4) U.G | YEAR      | Applications received | Selected   | Enrolled   | Pass percentage |
|---|-----------|-----------------------|------------|------------|-----------------|
| FY-SY-TY  | 2008-2009 | <b>335</b>            | <b>335</b> | <b>335</b> | <b>82.03</b>    |
| FY-SY-TY  | 2009-2010 | <b>370</b>            | <b>370</b> | <b>370</b> | <b>82.90</b>    |
| FY-SY-TY  | 2010-2011 | <b>437</b>            | <b>437</b> | <b>437</b> | <b>91.02</b>    |
| SEM 1-2. SY TY  | 2011-2012 | <b>489</b>            | <b>489</b> | <b>489</b> | <b>89.60</b>    |
| SEM 1-2-3-4. TY   | 2012-2013 | <b>495</b>            | <b>495</b> | <b>495</b> | <b>80.28</b>    |

27. Diversity of Students

| Name of the Course | % of students from The same state | % of students from other States | % of students From abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.A                | 100%                              | —                               | —                         |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, TAT/TET Civil services, Defense services, etc.? : N.A.

29. Student progression

| Student progression                                    | Against % enrolled |
|--|--------------------|
| UG to PG   | N.A                |
| PG to M.Phil.  | N.A                |
| PG to Ph.D.  | N.A                |
| Ph.D. to Post-Doctoral                                 | N.A                |
| <b>Employed</b>  |                    |
| <input type="checkbox"/> Campus selection              | N.A.               |
| <input type="checkbox"/> Other than campus recruitment |                    |
| Entrepreneurship/Self-employment                       | N.A.               |

30. Details of Infrastructural facilities

- Library: Yes, COMMON
- Internet facilities for Staff & Students: Yes
- Class rooms with ICT facility: Yes
- Laboratories: Yes, Digital Education & Learning Lab.

31. Number of students receiving financial assistance from college, university, government or other agencies: 808 (Last 4 Years)

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

| Sr.No. | Experts                             | Detail                           | Date       |
|--------|-------------------------------------|----------------------------------|------------|
| 01     | Prof. Jinendra Jain                 | Importance of English.           | 15/12/2008 |
| 02     | Prof. Naresh Dave                   | How to Win Friends.              | 30/12/2008 |
| 03     | Prof. Jinendra Jain                 | Methods of Translation.          | 07/09/2009 |
| 04     | Shree Kulinchandra Yajnik           | Process of Translation.          | 08/09/2009 |
| 05     | Prof. Jinendra Jain                 | Communicative Usage of English.  | 09/01/2010 |
| 06     | Ms. Marianna Brady and Ms.Gen Smith | Interaction with students        | 19/01/2010 |
| 07     | Shree Krishna Dave                  | Creation & Recitation of Poetry. | 29/12/2011 |
| 08     | Prof. Mario Rutten                  | Effects of Glocalisation.        | 17/02/2012 |
| 09     | Prof.Madhubhai Macwan               | How to Face SCOPE's Exam         | 12/01/2013 |

33. Teaching methods adopted to improve student learning:

- \* Power point presentation.
- \* Use of Overhead Projector.
- \* Quiz.
- \* Vocabulary Games.
- \* Seminars.
- \* Video CD's of Sample Lessons.
- \* Expert's Lectures.
- \* Dialogue System.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:  
***Socio,Economic & Educational Surveys by Faculty Along with Students.***

| Year    | Area                           |
|---------|--------------------------------|
| 2008-09 | <i>Subhash Nagar, Nadiad.</i>  |
| 2009-10 | <i>Barkosiya Road, Nadiad.</i> |
| 2010-11 | <i>Jawahar Nagar, Nadiad.</i>  |
| 2011-12 | <i>Kapadwanj Road, Nadiad.</i> |
| 2012-13 | <i>Mission Road, Nadiad.</i>   |

By Faculty Alone

***\* Lecture on “Oldage & God” at Senior Citizen Club on 10/06/2012.***

***\* Lecture on “Human Life” at Senior Citizen Club on 08/08/2012.***

***\* Lecture on “Vrudhatva & Buddhatva”at Senior Citizen Club on 02/09/2012.***

35. SWOC analysis of the department and Future plans:

Strength: - ***Committed Faculty.***

- ***Remedial Coaching Program.***

- ***English Study Circle.***

- ***Extensive Curricular & Co-Curricular Activities.***

Weakness: - ***Most of the Students are weak at English because most of them have socially, economically & educationally lower background.***

- ***The Faculty is overloaded& has to teach other Subject than English.***

Opportunities: - ***Most of the Students are Disciplined, Well Mannered & Co-operative.***

- ***Modern Teaching Aids.***

- ***Chances of Improving Results.***

Challenges: - ***To Make the Students learn English in the Era of Modernism, Mobile Phones & Movies.***

- ***The H.S.C .students, generally, are new to college atmosphere. So the Results of First Year students are not encouraging.***

FUTURE PLAN

***2013-14 SCOPE Exam for all the Students & Faculty of College.***

***2014-15 Improvement in the Results of Sem.I & II.***

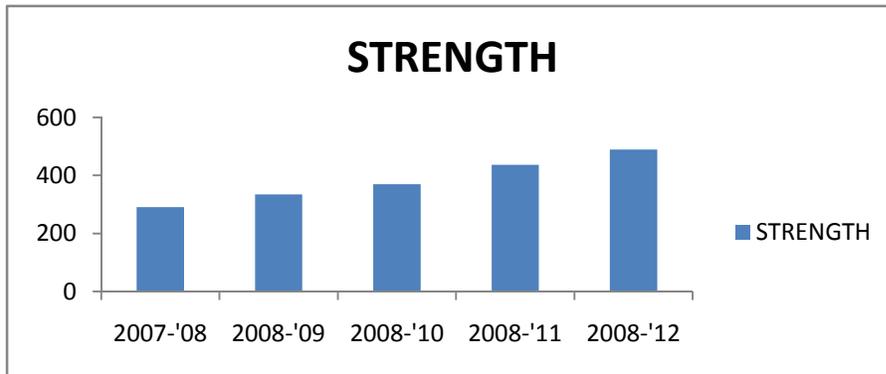
***2015-16 Publication of three Research Papers in Renowned Journals/Books.***

***2016-17 Students-Exchange Programme.***

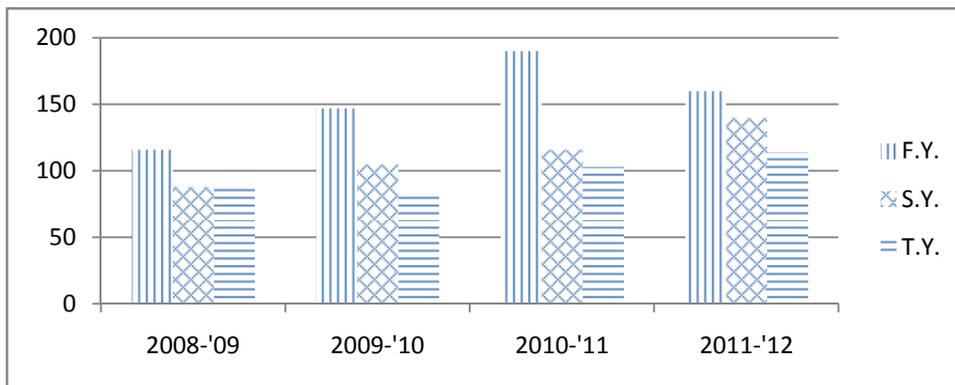
***2017-18 Dialogue-Writing Workshop for Students.***

## ACHIEVEMENTS OF THE DEPARTMENT:

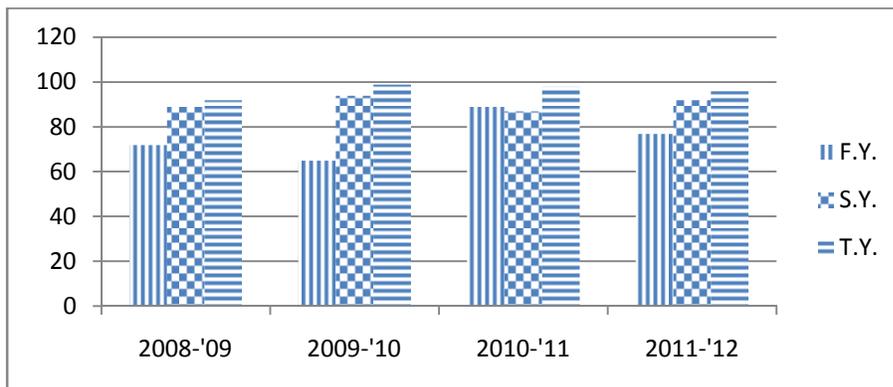
- The Faculty was elected a Senate Member at the University.
- The Faculty got 4 Research Papers published in books with ISBN No.
- The Faculty prepared the syllabus of Functional English for the University.
- The Faculty prepared Self-appraisal form for the Professors of Gujarat State.



## STUDENTS APPEARING FOR EXAMINATIONS:



## SUCCESS RATE:



## EVALUATIVE REPORT OF THE DEPARTMENTS

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Sociology {Gujarati medium}**
2. Year of Establishment - **1966**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **U.G. and P.G.**
4. Names of Interdisciplinary courses and the departments/units involved: **Economics, Gujarati, Psychology, Functional English.**
5. Annual/ semester/choice based credit system (programme wise): **C.B.C.S.**
6. Participation of the department in the courses offered by other departments; **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons; **Nil**
9. Number of Teaching posts

|                      | Sanctioned | Filled    |
|----------------------|------------|-----------|
| Professors           | NIL        | NIL       |
| Associate Professors | <b>02</b>  | <b>02</b> |
| Asst. Professors     | NIL        | NIL       |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt/Ph.D. / M. Phil. etc.)

| Name                   | Qualification       | Designation                 | Specialization                              | No. of Years of Experience | No. of Ph.D. Students guided for last 4 years |
|------------------------|---------------------|-----------------------------|---|----------------------------|---|
| <b>Prof.B.M. Mehta</b> | <b>M.A., M.Phil</b> | <b>Associate Professor.</b> | <b>Social Institution</b>                   | <b>21 years</b>            | <b>Nil</b>                                    |
| <b>Dr.B. T. Dodiya</b> | <b>M.A. Ph.D.</b>   | <b>Associate Professor.</b> | <b>Social change, sociology in religion</b> | <b>23 years</b>            | <b>Nil</b>                                    |

11. List of visiting faculty : **02 ( Smt Dharmishtha Sharma, Shri Tushar Parmar)**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty. - **Nil**

13. Student -Teacher Ratio (programme wise: **83.25: 1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:  
**Common**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:**01- Ph.D., 03- M.Phil, 01- MSW**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received- **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

18. Research Centre /facility recognized by the University **Nil**

19. Publications:

a) Publication per faculty

Number of papers published in peer reviewed journals (national /international) by faculty and students

**Faulty: Dr. B.T. Dodiya**

| Sr.No | Tital  | Journal /Book   | Years Month | Level                                   |
|-------|--|---|-------------|---|
| 1     | <b>Human Right and Panchayati Raj { women}</b> | <b>Human Rights and Social Justice { book} Publication: Darpan</b>                  | <b>2010</b> | <b>National ISBN: 978-81 909488-3-8</b> |
| 2     | <b>Dharma an Vignyan</b>                       | <b>Samajshastriya Lekho ane Saransh Publication: Gujarat Samajshastra Parishad.</b> | <b>2010</b> | <b>State</b>                            |

Number of publications listed in International Database (e.g. Web of Science, Scopus, Humanities International Complete, Date Database - International Social Sciences Directory, EBSCO host, etc.) Monographs Chapter in Books

Books Edited: **Nil**

Books with ISBN/ISSN numbers with details of publishers: **Nil**

Citation Index: **Nil**

SNIP: **Nil**

SJR: **Nil**

Impact factor: **Nil**

h-index: **Nil**

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards: **University**

### **Curriculum Study Board**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental /programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies Social survey: Majur gam {slum Area} Faculty with Dr.B.T.Dodiya

23. Awards / Recognitions received by faculty and students

### **Students**

### **Faculty**

1. Prof. B.M.Mehta (2008). Member: **Board of Study University: Gujarat University.**

2. Prof.B.M.Mehta(05/09/2011): **chief guest Santram Sanskar kelvani mandal**

3. Rendered the services as a Judge in Bhagat and Sonavala Law College.

4. Chief Guest: **Channasma Arts and Commerce college 23/03/2013**

5. Rendered the services as a judge In Santram Mandir for Bhajan Competetition {from last 20 years }

6. Dr.B.T. Dodiya rendered services as a chief Guest in Jivan Vikas High School at Shasrta Pujan Program {Dashera }

7. Dr. B.T. Dodiya rendered services as a judge in Nalini and Arvind Arts College, VV Nagar

24. List of eminent academicians and scientists / visitors to the Department

| <b>Se. No.</b> | <b>Periods</b>     | <b>Name</b>                 | <b>Position</b>                        |
|----------------|--------------------|-----------------------------|--|
| <b>1</b>       | <b>August-2008</b> | <b>Dr. J.M. Trivedi</b>     | <b>Professor, S P Uni., V.V.Nagar</b>  |
| <b>2</b>       | <b>August-2010</b> | <b>Dr. Manubhai Macwana</b> | <b>Professor and Head of Guj.Uni.</b>  |
| <b>3</b>       | <b>Feb- 2010</b>   | <b>Dr. Hemixaben Rao</b>    | <b>V C Of North Gujarat Uni. Patan</b> |
| <b>4</b>       | <b>March-2012</b>  | <b>Dr. MarioRutten</b>      | <b>Professor, Amsterdam Uni.</b>       |
| <b>5</b>       | <b>March-2013</b>  | <b>Shree Purvi Desai</b>    | <b>Associate Lecturer</b>              |
| <b>6</b>       | <b>2010 To 13</b>  | <b>Dr. Alpesh Prajapati</b> | <b>Visiting Lecturer</b>               |

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International: **Nil**

26. Student profile programme/course wise:

| Name of the Course/programme (refer question no. 4)<br>U.G | YEAR      | Applications received | Selected | Enrolled | Pass percentage |
|--|-----------|-----------------------|----------|----------|-----------------|
| FY-SY-TY   | 2008-2009 | 257                   | 257      | 257      | 81.62           |
| FY-SY-TY   | 2009-2010 | 299                   | 299      | 299      | 86.71           |
| FY-SY-TY   | 2010-2011 | 369                   | 369      | 369      | 80.81           |
| SEM 1-2. SY TY   | 2011-2012 | 384                   | 384      | 384      | 99.73           |
| SEM 1-2-3-4. TY  | 2012-2013 | 342                   | 342      | 342      | 97.98           |

\*M = Male \*F = Female

27. Diversity of Students: Nil

| Name of the Course | % of students from the same state | % of students from other States | % of students From abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
|                    |                                   |                                 |                           |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, TAT/TET Civil services, Defense services, etc.? : **NIL**

29. Student progression

| Student progression                                    | Against % enrolled |
|--|--------------------|
| UG to PG   | 47%                |
| PG to M.Phil.  | --                 |
| PG to Ph.D.  | --                 |
| Ph.D. to Post-Doctoral                                 | --                 |
| <b>Employed</b>  |                    |
| <input type="checkbox"/> Campus selection              | 04                 |
| <input type="checkbox"/> Other than campus recruitment | 20                 |
| Entrepreneurship/Self-employment                       | 17                 |

30. Details of Infrastructural facilities

a) **Library: Yes**

b) **Internet facilities for Staff & Students: Yes**

c) **Class rooms with ICT facility: Yes**

d) **Laboratories: N.A.**

31. Number of students receiving financial assistance from college, university, government or other agencies: Number of students receiving financial assistance from state: **government: 2009-10=69, 2010-11=91, 2011-12=129, 2012-13=119.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

| Serial No. | Date          | Name                    | Position                              | Lecture Topic                                    |
|------------|---------------|-------------------------|---------------------------------------|--|
| 1          | 06/08/2008    | Dr. J.M. Trivedi        | Professor<br>S P Uni.<br>V.V.Nagar    | The statues of<br>Indian Women                   |
| 2          | 21/08/2010    | Dr. Manubhai<br>Macwana | Professor and Head<br>of Guj.<br>Uni. | Development of Sociology<br>in Gujarat and India |
| 3          | 08/02/2010    | Dr.Hemixaben<br>Rao     | V C Of North<br>Gujarat Uni.<br>Patan | The Important of Women<br>Education              |
| 4          | 05/03/2012    | Dr. Mario<br>Rultten    | Professor<br>Armsterd Uni.            |  |
| 5          | 06/03/2013    | Shree Purvi<br>Desai    | Associate Lecturer                    | Domestic<br>Violence                             |
| 6          | 2010 To<br>13 | Dr. Alpesh<br>Prajapati | Visiting Lecturer                     | Lecture of P.G. syllabus                         |

33. Teaching methods adopted to improve student learning : **Group discussion, O.H.P., Internet, Film, Seminar, Workshop, Take note, Audio Visual Program, P.P.T., Think Client,**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities; Socio-Educational survey

| YEAR    | B.M.M    | B.T.D.           |
|---------|----------|------------------|
| 2009-10 | 65       | 112              |
| 2010-11 | 144      | 142              |
| 2011-12 | 209      | 100              |
| 2012-13 | 237      | 93               |
| Total   | 655----- | 447 ----- =1102. |

35. SWOC analysis of the Department & Future Plans:

Strength:

- 1. U.T.S. Mahila Arts College is the only Women's college in the Kheda District.**
- 2. Here Girls & Women can pursue U.G. &P.G. courses.**
- 3. Number of First Division Students has increased in the University Exam for last 3 Years.**
- 4. 10 Students have Presented Research Papers at National Level Seminar.**
- 5. College has a big Library; it has so many Reference & Textbooks of Sociology.**

Weakness:

- 1. Students come from Villages far from Nadiad, They face conveyance problem.**
- 2. Most of the students are from Poor families so they face many Economic Problems.**
- 3. Early Marriage Spoils the Educational carrier of the students because of family pressure & Social Customs.**
- 4. Requirement of Permanent Staff in the Sociology Department.**

Objectives:

- 1. To enroll more Students.**
- 2. Provide higher education to girls.**

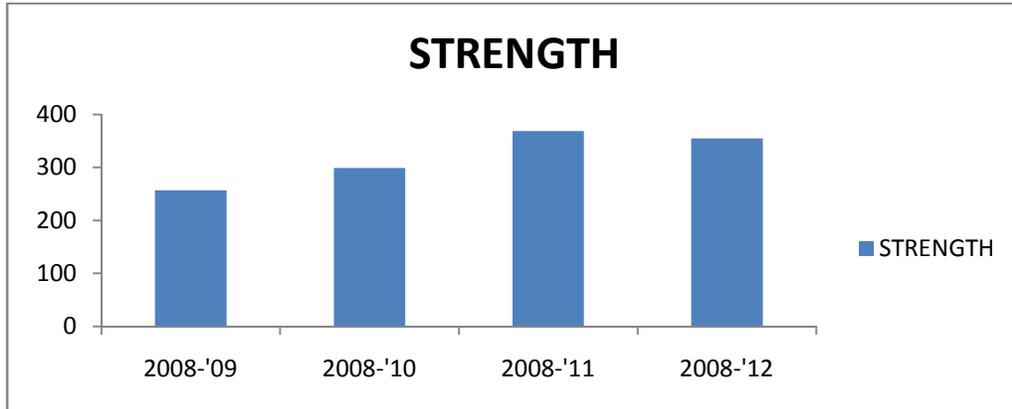
Challenges:

- 1. Weaker students come to Arts faculty.**
- 2. College has only three main Subjects.**

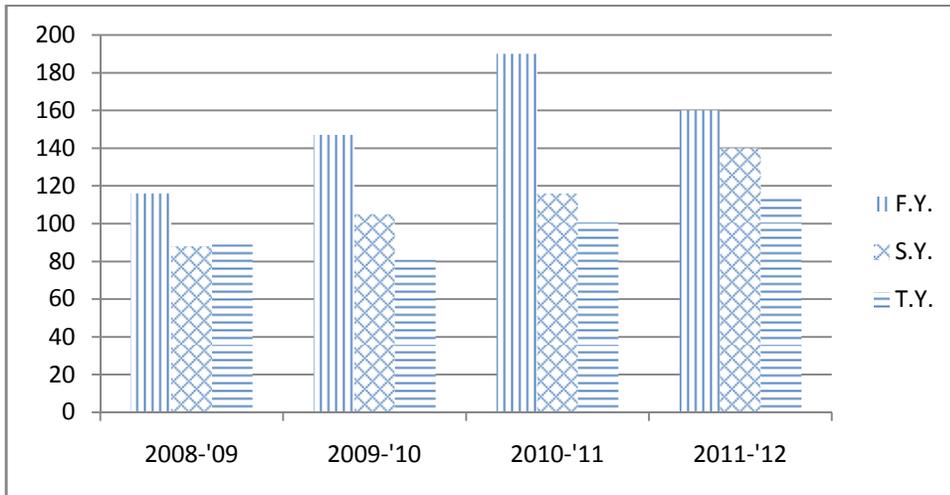
**FUTURE PLANS:**

- 1. We will organize state and national level seminars.**
- 2 We will publish books and research papers and articles.**
- 3 We will apply minor and major research project.**
- 4 we will prepare students to do research and survey activity.**

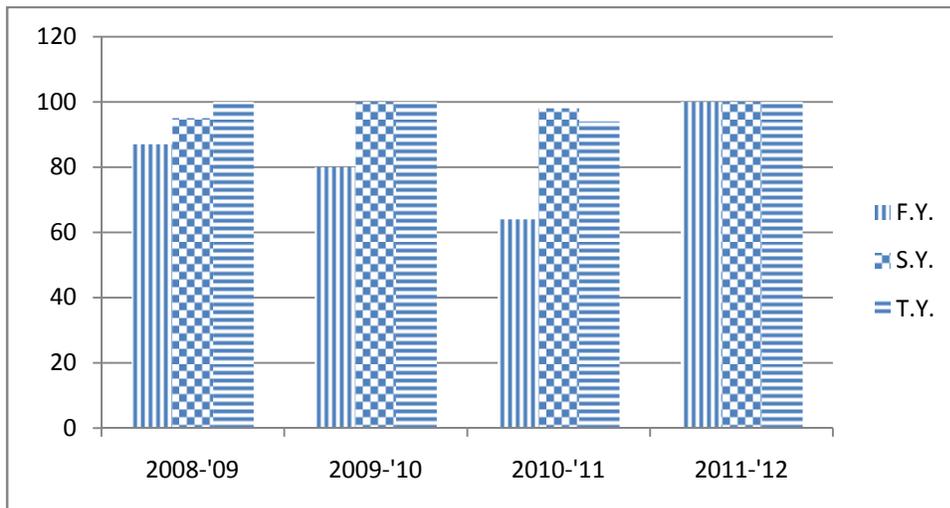
## ACHIEVEMENTS OF THE DEPARTMENT:



## STUDENTS APPEARING FOR EXAMINATIONS:



## SUCCESS RATE:



## POST-ACCREDITATION INITIATIVES

If the college has already undergone the accreditation process by NAAC, please highlight the significant quality sustenance and enhancement measures undertaken during the last four years. The narrative may not exceed ten pages. (Refer section IX of Guidelines for Assessment and Accreditation)

The entire effort can be divided into two parts: Responses to the Peer-team recommendations at the time of accreditation, and Initiatives. Both are narrated below.

### A. PEER-TEAM RECOMMENDATIONS AND ACTION TAKEN:

A. Action taken on the recommendations of the Peer Team at the time of the first Accreditation:

| No. | Recommendation   | Follow up   |
|-----|--|---|
| 1   | Effort to made launching new programmes and for converting the college into a multi faculty institution by making us of the opportunities during eleven plan of U.G.C. | Institution has started various courses like: <ul style="list-style-type: none"> <li>• P.G. Degree courses [Subjects: Guj, Eco, Soc]</li> <li>• Diploma courses [ PGDCA, Yoga, Vastushastra, Temple Management, Astrology]</li> <li>• Certificate courses [ CCC, Remedial classes]</li> <li>• Career-oriented courses [ Mehandi, Rangoli, Beauty parlour, Computer related courses etc.]</li> </ul>   |
| 2   | Priority be given to enhance the ICT facility: more to computer with internet facility to be provided : LCD projectors be procured for intensive class room learning.  | Institution has: <ul style="list-style-type: none"> <li>• Completely networked campus with full Wi-Fi Connectivity With Firewall</li> <li>• 20 Broadband facility</li> <li>• Audio-Visual Imagery</li> <li>• More than 60 Desktop computers and electronic slate to every faculty</li> <li>• Every classroom with 60” LED TV and AV system connected to central server</li> <li>• OHP Visualizer. LCD, Projector, Thin Client, Take Note, Class room TALKY have been deployed in teaching.</li> <li>• Entire teaching work now being done with faculty-generated ICT-enabled content</li> </ul> |
| 3   | Career focused Add-on-courses be afforded by awaiting UGC support : some rural specific skill be also imparted useful to women.  | Institution has launched new courses: PGDCA, CCC, Multimedia, beauty parlour, Glass painting, Fabric painting, Temple Management, Yoga, Vastushastra, Astrology   |

|   |   |  |
|---|---|--|
| 4 | Faculty be motivated and facilitated to gain better academic and research exposure.   | <p>Institution has motivated and facilitated the faculty members to gain better academic and research exposure. The outcome of the efforts can be seen from the following achievements:</p> <ul style="list-style-type: none"> <li>● <b>One</b> Major Research Project has been Sanctioned by the UGC, and is currently under research</li> <li>● <b>Three</b> Minor Projects have been applied for</li> <li>● <b>One</b> faculty member has completed the PhD</li> <li>● <b>Four</b> faculty members have been registered for PhD</li> <li>● <b>165</b> Faculty Participation in Seminars</li> <li>● <b>89</b> Faculty Paper Presentation in Seminars</li> <li>● <b>383</b> Students' Participation in Seminars</li> <li>● <b>2</b> faculty members recognised as PhD guides</li> <li>● <b>1</b> JRF is approved for Research Project.</li> <li>● <b>1</b> Phd Faculty added</li> </ul> |
| 5 | Canteen facility, Sport facility and opportunities for culture and co-curricular activities for students may be enhanced.   | <ul style="list-style-type: none"> <li>● College has started new canteen facility in college campus for students and staff members at the cost of Rs.1.75 lakh</li> <li>● Colleges has constructed a dedicated Sports Room. During last 5 years total expenses incurred for sports activities is <b>Rs.1,32,718/-</b></li> <li>● A lady Sports teacher is appointed as our college is only for girls</li> <li>● Institution has made a budget for purchasing sports articles every year</li> <li>● Girls have been motivated to participate in various sports.</li> <li>● Extracurricular activities as can be seen at Criterion 5</li> </ul>  |
| 6 | In view of the students hailing from deprived environment, training in computer applications and soft skill with a special focus on spoken English be given the necessary thrust expertise be outsourced, if necessary. | <ul style="list-style-type: none"> <li>● Computer Class is now a compulsory part of the curriculum and the timetable</li> <li>● College provides soft-skill courses as part of the curriculum, as per the new syllabus of the University</li> <li>● College has a fully-equipped Digital Electronic Language Laboratory [DELL] as per government standards</li> <li>● College promotes students to take benefit of the SCOPE system</li> <li>● The lab has more than 40 computers.</li> </ul>  |
| 7 | Computer with internet facility be provided in the reference service and the students be encouraged to use the  | Institution has provided separate computers with Internet facility in the Reference Section in the Library, over and above the net reference facility to each and  |

|    |  |   |
|----|--|---|
|    | same.  | every faculty member at their desk.   |
| 8  | Institution may take up with local authority to enhance transport facility.                            | Institution has succeeded in persuading the Town Municipality to provide for City Bus route for providing transportation facility to the students.  |
| 9  | N.C.C. unit may be established.  | Institution has started N.C.C. Unit in the year 2011.   |
| 10 | Women hostel may be constructed  | Institution has constructed a Women's Hostel at a cost of Rs.68.32 lakh.  |
| 11 | College may take up with the university, the establishment of examination on priority.                 | Institution has been granted the Exam Centre in the year 2010-11 for UG course students, and it is fully functional now.  |
| 12 | Sport infrastructure be provided for exploiting some good sport potentials among the students          | <ul style="list-style-type: none"> <li>• Sports infrastructure is described at point 5 above.</li> <li>• Over and above this, Institution has also started a sports lecture for the students.</li> </ul>  |
| 13 | Remedial programme be organised more systematically for the benefit of weaker students                 | <ul style="list-style-type: none"> <li>• Special classes under Remedial program organized for weaker students.</li> <li>• Details are given at point 2.2.3. [criteria 2]</li> </ul>   |
| 14 | Efforts be purposed to improve the visibility of the college in order to improve the students intake.  | <ul style="list-style-type: none"> <li>• Our Institution has been facilitating higher education to girl students not just of Nadiad but also <b>more than fifty nearby villages</b> since 1966, almost fifty years now. Thus the Institution is very well known in the District. We adopt a mix of methods to publicize the college amongst the target group – by personal contact, publicity through media and assistance from schools. Specifically, the Institute ensures wide publicity in the following ways:<br/><br/>Publicity through Media:-<br/> <ol style="list-style-type: none"> <li>1. Paper Flyers.</li> <li>2. Local T.V. Channels</li> <li>3. Advertisement in Regional Newspapers.</li> <li>4. Pamphlets to Schools in advance</li> <li>5. Press-note of College programs and results.</li> <li>6. College Website.</li> </ol> </li> <li>• Faculty members visited more than <b>100</b> Schools of 36 Villages and met <b>3,332</b> Students of Class 12<sup>th</sup> for counselling for Higher Education. <b>20%</b> Students inspired for Higher Education through this effort.</li> </ul> |
| 15 | The cultural and extra-curricular activities, including a more focuses extension programme be promoted | Institution has arranged for training and promotion of these activities in a big way, and the results are very encouraging. These are described in Criterion 5.   |

**B. INSTITUTIONALISATION OF SCORECARD FOR TEACHING LEARNING PROCESS**

| Subject →<br>Activity ↓                        |                             | Economics | Sociology | Gujarati | Psychology | English | Total  |
|--|-----------------------------|-----------|-----------|----------|------------|---------|--------|
| <b>OHP / Multimedia Lecture</b>                |                             | 64        | 72        | 150      | 06         | 70      | 362    |
| <b>Educational tour</b>                        | No. Of Tour                 | 08        | 04        | 04       | 05         | 01      | 22     |
|  | Students                    | 140       | 105       | 135      | 74         | 50      | 504    |
| <b>Faculty seminar workshop conference</b>     | Participation               | 34        | 42        | 65       | 12         | 12      | 165    |
|  | Paper Presentation          | 17        | 15        | 38       | 09         | 10      | 89     |
| <b>Students Seminar</b>                        | Seminar                     | 05        | 02        | 23       | 02         | 03      | 39     |
|  | No of Students              | 09        | 15        | 320      | 29         | 10      | 383    |
| <b>Faculty Articles</b>                        | Written                     | 18        | 00        | 21       | 12         | 06      | 57     |
|  | published                   | 14        | 00        | 16       | 03         | 04      | 37     |
|  | Sent for publication        | 04        | 00        | 20       | 09         | 04      | 37     |
| <b>Faculty lecture</b>                         | School                      | 09        | 05        | 28       | 16         | 16      | 74     |
|  | College                     | 02        | 16        | 27       | 05         | 04      | 54     |
|  | Others                      | 04        | 05        | 21       | 03         | 10      | 43     |
| <b>Department book Purchased</b>               | Reference books             | 64        | 290       | 1080     | 225        | 71      | 1730   |
|  | Text books                  | 155       | 431       | 1451     | 293        | 67      | 2397   |
|  | Totals Nos.                 | 219       | 721       | 2531     | 518        | 138     | 4127   |
|  | Total Price                 | 53807     | 79441     | 278724   | 38170      | 31425   | 481567 |
|  | Co & Extra curriculum books | -         | -         | -        | -          | -       | 597    |
|  |                             |           |           |          |            |         | 107144 |
| <b>Department periodicals</b>                  | Subscribed                  | 07        | 05        | 18       | 05         | 04      | 39     |
|  | Free                        | 00        | 00        | 00       | 00         | 00      | 00     |
|  | Totals Nos.                 | 07        | 05        | 18       | 05         | 04      | 39     |
|  | Total Price                 | 13945     | 2500      | 15325    | 300        | 7550    | 39620  |
| <b>Post prayer talk</b>                        | By students                 | 47        | 311       | 210      | 683        | 60      | 1311   |
|  | By faculty                  | 31        | 145       | 30       | 45         | 39      | 290    |
| <b>Department guest/expert lecture</b>         |                             | 04        | 04        | 22       | 05         | 08      | 43     |
| <b>Department's student exchange programme</b> |                             | 03        | 01        | 06       | 00         | 00      | 10     |
| <b>Department's activities</b>                 | With students               | 04        | 03        | 07       | 16         | 05      | 35     |
|  | Self                        | 09        | 13        | 37       | 14         | 01      | 74     |

**C. INCREASE IN COLLEGE STRENGTH:- MORE THAN 40%**

| PRIOR TO ACCREDITATION |               | LAST 5 YEARS |               |
|------------------------|---------------|--------------|---------------|
| Year                   | Avg. strength | Year         | Avg. strength |
| 2003-'04               | 401           | 2008-'09     | 321           |
| 2004-'05               | 351           | 2009-'10     | 344           |
| 2005-'06               | 314           | 2010-'11     | 399           |
| 2006-'07               | 317           | 2011-'12     | 601           |
| 2007-'08               | 281           | 2012-'13     | 674           |
| <b>TOTAL</b>           | <b>1,664</b>  | <b>TOTAL</b> | <b>2,339</b>  |

**D. INCREASE IN COLLEGE RESULT:**

Increase in the success ratio can be gauged from the following table:

| PRIOR TO ACCREDITATION |              |                |            | LAST 5 YEARS |              |                |            |
|------------------------|--------------|----------------|------------|--------------|--------------|----------------|------------|
| Year                   | Univ. Result | College Result | Difference | Year         | Univ. Result | College Result | Difference |
| 2003-'04               | 52.62        | 57.50          | 4.88       | 2008-'09     | 63.04        | 86.00          | 22.96      |
| 2004-'05               | 58.75        | 66.33          | 7.88       | 2009-'10     | 62.68        | 77.92          | 15.24      |
| 2005-'06               | 71.94        | 79.64          | 7.71       | 2010-'11     | 66.85        | 85.87          | 19.02      |
| 2006-'07               | 71.84        | 86.55          | 14.71      | 2011-'12     | 72.39        | 94.46          | 22.07      |
| 2007-'08               | 65.71        | 78.85          | 13.14      | 2012-'13     | 65.56        | 80.46          | 14.90      |

**E. :VALUE ADDED COURSES STARTED**

A).Degree:

- M.A with Economics, Gujarati and Sociology.
- PGDCA

B) Diploma:

- Yoga
- Temple Management
- Astrology
- Vastushastra

C) Certificate:

- CCC
- Remedial Classes.

D) Career Oriented Courses:

- Menhdi
- Rangoli
- Beauty Parlour
- Computer related courses

- Beauty, culture and health care.
- Mobile repairing
- Fabric painting
- Latex painting
- Hospital helper and nursing home.
- Remedial courses
- Basic computer
- SCOPE
- Child Care

**F. ICT FACILITY PROMOTION FOR TEACHING-LEARNING PROCESS:**

ICT facility is so provided that:

- The entire campus is now completely networked, with wired and wireless [Wi-Fi] networks, with Firewall
- Each faculty has got a desktop computer, along with an electronic slate on which they can prepare their classwork and other work
- All classes are equipped with most usable multimedia facilities viz. 60” LED TV which are now part of the network, so that all the classrooms are now “smart classrooms”, chalk-and-board free.

**G. ASSET CREATION**

|  | <b>Rs.</b>         |
|--|--------------------|
| Infrastructure   | 1,50,41,847        |
| ICT and other equipment                                | 32,47,587          |
| Furniture  | 3,87,540           |
| Equipment Maintenance                                  | 1,70,877           |
| <b>TOTAL ASSET CREATION <i>IN THE LAST 5 YEARS</i></b> | <b>1,88,47,851</b> |

**H. INTRODUCE OF POOR GIRLS’ FUND:**

| <b>Year</b>  | <b>Total no. of Donors</b> | <b>Number of Students</b> | <b>Total Amount</b> |
|--------------|----------------------------|---------------------------|---------------------|
| 2008-09      | 06                         | 24                        | 26325/-             |
| 2009-10      | (College)                  | 27                        | 14450/-             |
| 2010-11      | 03                         | 15                        | 20010/-             |
| 2011-12      | 05                         | 17                        | 20560/-             |
| 2012-13      | 04                         | 17                        | 20120/-             |
| <b>TOTAL</b> | <b>18</b>                  | <b>100</b>                | <b>101465/-</b>     |

## I: OTHER COLLEGE INITIATIVES:

- ◆ NCC unit has been started in the year 2011-12. 50 Cadets enrolled during first year. 15 Cadets participated in the National level camp and 05 Cadets attended the State level camp.
- ◆ Permission for the start of second unit of NSS, grant has been increased with the amount of Rs. 22,500/-. Total 50 students can enrol in first unit now 50 more students can enrol in second unit.
- ◆ Alumni Association formed in 2008-09 and parents association formed in 2010-12. The Institution received the Development Fund of Rs.1,33,000/- from Ex-Students. Thus, the Ex-students contributed remarkably in the development of the College. Detail of The Income and expenditures of Parents association:

| Year    | Income   | Expenditure |
|---------|----------|-------------|
| 2010-11 | 2,08,550 | 1,58,800    |
| 2011-12 | 23,300   | 50,097      |
| 2012-13 | 1,15,850 | 20,241      |

**This contribution from alumni is all the more remarkable when we consider the fact that most of our students come from indigent families. This shows their commitment, and how valuable college education has been for them.**

- ◆ College has been given exam center for UG course students: College got the permission of exam center in the year 2011-12.
- ◆ Enrolment of the students from the same family has been increased.
- ◆ Institution provides free school bags and note books to first year students. Total 212 students were benefitted with this facility in the year 2011-12.



Encl.-1

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वयत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Uni Trust Surajba  
Mahila Arts College  
Nadiad, affiliated to Gujarat University, Gujarat as  
Accredited  
with a CGPA of 2.11 on four point scale  
at B grade.*

*Date : September 16, 2008*



*Director*

Encl.-2

यु.टी.अस. महिला  
अस. कोलेज, नदीअड.  
संख्या नं.: २२५  
तारीख: १८/३/०७

23236351, 23232701, 23237721, 23234116  
23235733, 23232317, 23236735, 23239437



विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

F. 1-2/2004 (CPP-I)

March, 2007

10 APR 2007

The Principal,  
Uni Trust Surajba Mahila Arts College,  
Nadiad,  
District Kaira-387 001 (Gujarat).

**Sub:- Recognition of Colleges under Section 2 (f) & 12 (B) of the UGC Act, 1956.**

Sir,

With reference to your letter No. 340 dated 13.03.2007 on the above subject, I am directed to say that the name of Uni Trust Surajba Mahila Arts College, Nadiad, District Kaira (Gujarat) is included in the list of Colleges maintained under Section 2 (f) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Under-Graduate Degree. The College is also eligible to receive Central Assistance under Section 12 (B) of the UGC Act.

U.G.C. Secy  
Spocf  
18/4/07

Yours faithfully,  
Urmil Gulati  
(Mrs. Urmil Gulati)  
Under Secretary

Encl.-3

ફેક્સ : (૦૭૯) ૨૬૩૦૨૬૫૪  
ટેલિફોન : ૨૬૩૦૧૩૪૧-૨૬૩૦૦૩૪૨-૪૩,  
૨૬૩૦૦૧૨૬ અને ૨૬૩૦૦૬૬૪,  
ટેલિગ્રામ : યુનિગુજરાત



FAX : (079)26302654  
Phone: 26301341 26300342-43.  
Tele. { 26300126 & 26300664  
Grams : UNIGUJARAT

ગુજરાત યુનિવર્સિટી  
GUJARAT UNIVERSITY

ગુજરાત યુનિવર્સિટી કાર્યાલય,  
પોસ્ટ બોક્સ નં. ૪૦૧૦  
નવરંગપુરા, અમદાવાદ-૩૮૦ ૦૦૯.

OFFICE OF THE GUJARAT UNIVERSITY  
POST BOX NO. 4010  
NAVRANGPURA,  
AHMEDABAD-380 009 (INDIA).

No.Academic/ 52599 /09

Dt. 13-7 -09

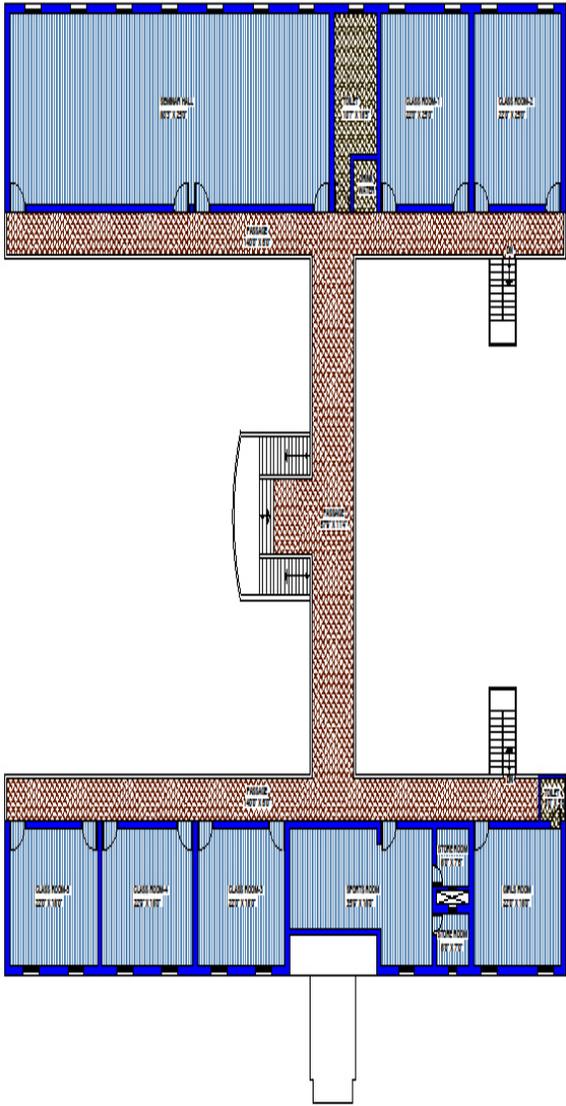
CERTIFICATE

This is to certify that Uni.Trust Surajba Mahila Arts College, Nadiad is affiliated to this University since 1966 and had been granted permanent affiliation.

*J. J. J.*  
I/c. Registrar

To,  
The Principal  
Uni.Trust Surajba Mahila Arts College  
New Suorock Mill Road  
P.B.No.51  
Nadiad-387001





**MAHILA ARTS COLLEGE NADIAD. FIRST FLOOR PLAN 15/03/2014**

## COLLEGE STRENGTH

| PRIOR TO ACCREDITATION |               | LAST 5 YEARS |               |
|------------------------|---------------|--------------|---------------|
| Year                   | Avg. strength | Year         | Avg. strength |
| 2003-'04               | 401           | 2008-'09     | 321           |
| 2004-'05               | 351           | 2009-'10     | 344           |
| 2005-'06               | 314           | 2010-'11     | 399           |
| 2006-'07               | 317           | 2011-'12     | 601           |
| 2007-'08               | 281           | 2012-'13     | 674           |
| <b>TOTAL</b>           | <b>1,664</b>  | <b>TOTAL</b> | <b>2,339</b>  |

## COLLEGE RESULT

| PRIOR TO ACCREDITATION |              |                |            | LAST 5 YEARS |              |                |            |
|------------------------|--------------|----------------|------------|--------------|--------------|----------------|------------|
| Year                   | Univ. Result | College Result | Difference | Year         | Univ. Result | College Result | Difference |
| 2003-'04               | 52.62        | 57.50          | 4.88       | 2008-'09     | 63.04        | 86.00          | 22.96      |
| 2004-'05               | 58.75        | 66.33          | 7.88       | 2009-'10     | 62.68        | 77.92          | 15.24      |
| 2005-'06               | 71.94        | 79.64          | 7.71       | 2010-'11     | 66.85        | 85.87          | 19.02      |
| 2006-'07               | 71.84        | 86.55          | 14.71      | 2011-'12     | 72.39        | 94.46          | 22.07      |
| 2007-'08               | 65.71        | 78.85          | 13.14      | 2012-'13     | 65.56        | 80.46          | 14.90      |

## COLLEGE RESEARCH

